

Bastrop Parks and Recreation / Public Tree

Advisory Board Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



October 05, 2026

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker. Speakers will be asked to indicate whether they are a resident or non-resident of the City of Bastrop.

3. MINUTE APPROVAL

- 3A. Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from Thursday, September 3, 2026 Regular Meeting.

Submitted by: Jesslyna Olivares

4. REPORTS

- 4A. Receive a report on the Master Gardners.

Submitted by: Joni Groom, Master Gardners

- 4B. Discuss electricity access to the Master Gardener shed at Bob Bryant Park

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 4C. Provide an update on the proposed Veteran's Memorial Park located at Mayfest Park.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. PRESENTATIONS

- 5A. Receive an Update on Park Operations by the City Manager

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

6. WORKSHOP

7. ITEMS FOR INDIVIDUAL CONSIDERATION

- 7A. Consider and act on the creation of an Adopt A Park or Adopt a Spot program

Submitted by: Deborah Jones, Board Chair

- 7B. Consider and act on the establishment of Friends of the Park or similar for donations of land or dollars

Submitted by: Deborah Jones, Board Chair

- 7C. Consider and act on creating a Trails Task Force and appointing a member to lead the Task Force

Submitted by: Deborah Jones, Board Chair

- 7D. Consider and act on a formal resolution and plan to the City Council to re-establish the Golf Course project.

Submitted by: Deborah Jones, Board Chair

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Tuesday, September 29, 2026 at 7:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Jess
Jess



STAFF REPORT

MEETING DATE: October 5, 2026

TITLE:

Discuss electricity access to the Master Gardener shed at Bob Bryant Park

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

A question arose recently on the availability of electricity at the shed used by the Master Gardeners in Bob Bryant Park.

After review, the area is served by Bluebonnet, and a new service connection would need to be created by the City. This requires the service of an electrical, and assignment as to whom will pay the bill. If the Master Gardeners are ok to take control of the bill, the City can pay to get the electrical installed. Expected cost is \$350.

FISCAL IMPACT:

Approximately \$350 from Park Operations

RECOMMENDATION:

Approve, IF, the Master Gardeners, by written agreement, will handle the monthly bill.

ATTACHMENTS:

1. None



STAFF REPORT

MEETING DATE: October 5, 2026

TITLE:

Provide an update on the proposed Veteran's Memorial Park located at Mayfest Park.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

LCRA has approved the location adjacent to the VFW for the memorial.

FISCAL IMPACT:

The approved bond has \$500,000 allocated to it, of which some has been used for design and engineering thus far.

Email from LCRA:

Less the requested coordinates below, our review team was asked if the proposed placement below would cause any concerns. Your team had indicated some flexibility on the final location and this one would appear to be fine. It's at least 100 feet away from the nearest support structure and maximum height of 12 feet means there are no clearance concerns for the portion of pavilion located within the LCRA transmission easement.

LCRA is prepared to issue a Letter of No Objection for this proposed improvement. We just need the name and taxpayer mailing address of the owner of the property on which the encroachment will take place. Send that along when available and we should have that Letter ready early next week.

Let us know if you have any questions. Thanks and take care.

Forrest Mullineaux

Lower Colorado River Authority | Real Estate Representative

RECOMMENDATION:

Move towards design.

ATTACHMENTS: NONENone



STAFF REPORT

MEETING DATE: October 5, 2026

TITLE:

Provide an update on Park Operations

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

Park Operations (mowing) is being restructured and evaluated as to a proposed 3rd party outsourcing of work.

FISCAL IMPACT:

The Park operations budget is over \$1.1M.

RECOMMENDATION:

Review after 3 months.

ATTACHMENTS:

1. Park Projects Outstanding

Outstanding Park Projects

Original Budget - This may have already been drawn down - need to verify	Park	Items needed							Items we have	
\$ 150,000.00	Fireman's Park Improvements	Safety Netting PO signed - No ordered - Jess	Bathroom - Review 100% plans and bid out - Andres to get Plans to	Bleacher Pads (2)	Bleacher s	Bleacher Cover (2)	Parking areas (2)		Geotech	100% bathroom plans
\$ -	Mayfest Park Improvements	Complete								
\$ 150,000.00	Delgado Park Improvements	Bathroom - Review 100% plans and bid out	Electrical for Restroom	Parking Area					Geotech	100% bathroom plans
\$ 1,500.00	Fisherman's Park Improvements	Sign								
Purchased	Rodeo Arena	Bleachers	Revised Cover over Pens						already purchased	
Purchased	Shade Structures at Little League	Bleacher Pads	Bleachers (6)	Covers (11)					geotech	Foundation plans?
\$ 500,000.00	Veteran's Memorial	Plan Set - Final Review	Bid Documents	Constructio n OPC					approval from LCRA	Houston TOAD
\$ 500,000.00	African American Cultural Center	Get design started								
\$ 50,000.00	Par 3 Golf Course	Stalled							Feasibility Study	Get bid from irrigation from Jason
\$ 50,000.00	Bark Park	Sticker Burrs	Lighting 10/2026	Wash Station & Concrete Pad	Add Hose Bib and Concrete pad	Donation acceptance for agility equipment	Signage		Wash station and 2 fountains have been ordered	Have not extended the water line

Color Legend	Jess	Viv	Lance
	Elizabeth	Shade Pro PAID	

		Selection of Musical Equipment and concrete footers for it								
\$ 50,000.00	Kerr Park									
\$ 500,000.00	German Casino	Plan selection and OPC	Bid Documents						Rev 3 plan set	
\$ 25,000.00	Ferry Park Improvements	Repairs								
BEDC/TBD	Soccer Park Improvements (Lover's Lane)	Approval by BEDC	Legal to draft language with BYSO paying half of the install over 4-5 years	Discuss Bid proposal with submitter and put out to bid again	No design docs exist for this	\$ 139,255.00	Irrigation by Jason			

Other

Mowing Contracts and Bids	Elisha		
Floor at the Rec Center/Weightroom	Work orders Submitted	Verify PO	
Sr. Center Garden	Master Gardeners		
Electrical at Shed	Call an electrician. Coord with Dev Serv/Inspection/ESID Meter	Bluebonnet	