

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, March 10, 2026

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, March 10, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
City Attorney Charlie Zech
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Viviana Andres
Public Information Manager Colin Guerra
Assistant City Manager Andres Rosales
Finance Director Judy Sandroussi
Police Chief Vicky Steffanic
Executive Assistant to City Manager Taylor Andry
Development Services Director James Cowey
Parks and Recreation Director Jason Alfaro
BEDC Operations Manager Angela Ryan
Assistant Finance Director Laura Allen
Fleet & Facilities Director Doug Haggerty
Business & Community Development Manager Jill Strube

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Erik Romero, student from Lost Pines Elementary, led the Pledge of Allegiance.

3. INVOCATION

Police Chaplain Bob Long delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

- 4D. **Receive a report from Dr. Rajeev Gupta, City Representative to the Bastrop County Health Board.**

Presented by: Dr. Rajeev Gupta

- 4E. **Receive the Annual Racial Profiling Presentation from the City of Bastrop Police Department.**

Submitted and Presented by: Vicky Steffanic, Chief of Police

- 4F. **Receive a presentation on the unaudited Monthly Financial Report for the period ending January 2026.**

Submitted and Presented by: Laura Allen, Assistant Finance Director

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS – NONE**

7. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: **No** comments were submitted.

8. **CONSENT AGENDA**

- 8A. **Consider and act on Resolution No. R-2026-31 approving the City of Bastrop Purchasing Policy with a state-mandated revision. Effective September 1, 2025, the competitive procurement threshold in Texas doubled from \$50,000 to \$100,000 because the Texas Legislature passed a law updating state procurement rules to reflect current economic conditions and give local governments more flexibility.**

Submitted by: Judy Sandroussi, Finance Director

- 8B. **Consider and act on Resolution No. R-2026-30, approving a Tri-party Agreement for the Ironwood Subdivision, with Bastrop County, the City of Bastrop, WB Bastrop Land, LLC, and W Land Development Management, LLC clarifying the regulatory authority as it relates to Resolution R-2025-69 and Resolution R-2023-33; as attached in Exhibit A.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

- 8C. **Consider and act on Resolution No. R-2026-33 suspending the proposed effective date of a gas rate increase requested by CenterPoint Energy Resources Corp., South Texas Division, under the Gas Reliability Infrastructure Program (GRIP), and authorize continued participation in the Alliance of CenterPoint Municipalities.**

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

- 8D. Consider and act on Resolution No. R-2026-34, approving the City of Bastrop Police Department to apply for a grant from the Texas Department of Transportation (TXDOT) for Two thousand, nine hundred sixty seven dollars and zero cents (\$2,967.00) allowing officers to provide education, enforcement and participate in on-going public engagement for a specified mobilization period (two weeks in May 2026) regarding the State of Texas' "Click It Or Ticket" initiative with 20 percent matching funds (fringe benefits equating to \$595.20) from the City of Bastrop, authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 8E. Consider and act on Resolution No. R-2026-35, approving the City of Bastrop Police Department to apply for a grant from the Texas Department of Transportation (TXDOT) for Two thousand, nine hundred sixty seven dollars and zero cents (\$2,967.00) allowing officers to provide education, enforcement and participate in on-going public engagement for a specified mobilization period (two weeks in July / August 2026) regarding the State of Texas' "OpSlow" initiative (Operation Slow Down). With 20 percent matching funds (fringe benefits equating to \$595.20) from the City of Bastrop, authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 8F. Consider and act on Resolution No. R-2026-36, approving the City of Bastrop Police Department to apply for a grant from the Department of Homeland Security for twenty thousand dollars (\$20,000) and zero cents for a with no matching funds from the City of Bastrop for a threat assessment and risk intelligence software program; authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 8G. Consider and act on Resolution No. R-2026-37, approving the City of Bastrop Police Department to apply for a grant from the 501(3)C Vested Interest in K9's, Inc., providing for a K9 bulletproof vest manufactured by Survival Armor. With no matching funds from the City of Bastrop, authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 8H. Consider and act on Resolution No. R-2026-40, approving the purchase of Orthophosphate (Napco 206) from Hawkins, Inc. for a not-to-exceed amount of One Hundred, Twenty-Two Thousand, Nine Hundred, Thirty-Three Dollars and Fifty Cents (\$122,933.50) for the delivery and use for the City of Bastrop's Public Water System.

Submitted by: Curtis Hancock, Director of Water and Wastewater

8J. **Consider and act to approve the Bastrop City Council minutes from the February 10, 2026, Regular Meeting.**

Submitted by: Victoria Psencik, TRMC, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Fossler requested Item 8I be removed.

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8I. **Consider and act on Resolution No. R-2026-42 awarding a \$20,000 grant from the Hotel Occupancy Tax Fund to Lonestar Cowboy Promotion for event known as the Lonestar Cowboy Poetry.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Meyer moved to approve Resolution No. R-2026-42 as presented with the condition that the event meets all the requirements to receive the \$20,000 grant from the Hotel Occupancy Tax (HOT) funds when the event is vetted. Council Member Lowe seconded the motion. Motion carried 4-1 with Council Member Fossler casting the single “no” vote.

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After the separate discussion of Consent Agenda Item 8I, the following motion was made:

MOTION: Mayor Pro-Tem Kirkland moved to approve the remainder of the Consent Agenda (Items 8A through 8H and 8J) as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

9. **ITEMS FOR INDIVIDUAL CONSIDERATION**

9A. **Consider and act on the first reading of Ordinance No. 2026-04, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; and move to include on the March 24, 2026 City Council agenda for a second reading.**

Submitted and Presented by: Laura Allen, Assistant Finance Director

MOTION: Mayor Pro-Tem Kirkland moved to approve the first reading of Ordinance No. 2026-04 as presented and include on the March 24, 2026 Agenda for a second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

9B. **Consider and act on Resolution No. R-2026-32 expressing support for a Bastrop County-funded Strategic Plan to guide the formation of a Regional Economic Development Corporation.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

ORIGINAL MOTION: Council Member Plunkett moved to “set aside” Resolution No. R-2026-32 and direct the City Manager to engage with the other cities and the county to explore the establishment of a regional economic development corporation. Council Member Fossler seconded the motion.

Mayor Pro-Tem Kirkland made a “friendly amendment” to the original motion to instead of setting aside Resolution No. R-2026-32 but to deny it. Council Member Plunkett (original motion maker) and Council Member Fossler (original seconder to motion) agreed to the friendly amendment.

REVISED MOTION: Council Member Plunkett moved to deny Resolution No. R-2026-32. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9C. **Consider and act on Resolution No. R-2026-38 pertaining to a warrant request to allow 20% of the required parking to be 9 feet x 20 feet, being 14.107 +/- acres out of Building Block 40F,41F,42,95F,96F,144FR,177F east of Water Street, located within the City Limits of Bastrop, Texas.**

Submitted and Presented by: James E. Cowey, Director of Development Services

MOTION: Council Member Fossler moved to approve Resolution No. R-2026-38 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 9D. **Consider and act on Resolution No. R-2026-41 for the purchase and installation of bleachers for Mayfest Park, Rusty Reynolds Fields, and Fireman's Park to North Carolina Welding, in an amount not to exceed \$126,600.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2026-41 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

10. EXECUTIVE SESSION

Mayor Harris announced that the City Council would not be convening into Executive Session for the posted Item 10A.

- 10A. **Section 551.071 to consult with the City Attorney regarding legal matters related to a proposed fire services agreement with Emergency Services District No. 2 (ESD 2).**

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action was taken as there was not an Executive Session.

12. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the March 10th Regular Meeting at 8:11 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary