

**MINUTES OF DIVERSITY, EQUITY, AND INCLUSION BOARD MEETING  
November 27<sup>th</sup>, 2023**

The Bastrop Diversity, Equity, and Inclusion Board met in a Regular Meeting on Monday November 27th, 2023, at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Sheila Lowe, Carly Barte, Nancy Wood, Anthony Vasquez, City Manager Sylvia Carrillo. Mayor Lyle Nelson, Michelle Lia & Council Member John Kirkland also present.

**1. CALL TO ORDER:**

At 5:30p.m. Chair Sheila Lowe called the meeting to order with a quorum being present.

**2. CITIZEN COMMENTS: None**

**3. APPROVAL OF MINUTES:**

Nancy moved to approve minutes from the October 25<sup>th</sup>, 2023 meeting, Carly seconded.

**4. ANNOUNCEMENTS: None**

**5. PRESENTATIONS: None**

**6. WORKSHOP: None**

**7. ITEMS FOR INDIVIDUAL CONSIDERATION:**

**7a. HR Report:** data needs updating and correcting. Gather information on where job seekers are coming to us from. Want to continue receiving a monthly report. Additional information needed for applications submitted and results of who is hired. What information and follow up happens with applicants after applying?

**7b.** Motion to approve moving future meetings to 12:00pm on the 4<sup>th</sup> Wednesday of every month by Nancy, Carly seconded, passed.

**7c. 2024 calendar:** Sheila will look at community support calendars and events, will bring suggestions to January meeting for '24 events to participate in.

**7d. DEI City of Bastrop web page:** Nancy and Sheila to work on mock up. Topic ideas: financial literacy/education, home ownership, employment opportunities, HR monthly survey.

**8. ADJOURNMENT:**

Chair Sheila Lowe adjourned the meeting at 6:29 p.m. without objection.

APPROVED:

  
\_\_\_\_\_  
Sheila Lowe, Chair

ATTEST:

  
\_\_\_\_\_  
Victoria Psencik, Assistant City Secretary

The Minutes were approved at the February 28, 2024 meeting.