

## City of Bastrop Public Library Board

## Meeting Minutes

January 08, 2024

## 1. Call to Order

The meeting was called to order by President Rebecca Bennett at 6:00 pm.

The members present were Lisa Gossett, Sally Keinarth, Jennifer Leisure, Laura Goodwin, Nancy Wood, Meagan Webb, Bonnie Pierson Library Director, and Cheryl Lee City Council Liaison. Monica Carson, a community member, was also present.

## 2. Citizen Comments – None

## 3. Minutes Approval

- A. Consider action to approve the Bastrop Public Library Minutes from December 04, 2023, with amendment made. Sally Keinarth moved to approve the minutes. Nancy Wood seconded the motion, and it was carried.

## 4. Announcements

- A. The library will be closed Monday, January 15<sup>th</sup> for observance of Martin Luther King Day.
- B. After 20 years of service Library Associate Shiela Bowman will retire. Her last day will be Wednesday, January 31<sup>st</sup>.
- C. The City of Bastrop is presenting a Mardi Gras Celebration. Various events are planned during February 1<sup>st</sup>-3<sup>rd</sup>. The library will host musical groups that share traditional music from the Louisiana region.
- D. The first Sit with Sylvia occurs Thursday, January 18<sup>th</sup>, 2024, the time will be 6 to 7:30 p.m. These are discussions with Bastrop's City Manager Sylvia Carrillo.

## 5. Reports

## A. Library Director's report

## i. Programming:

- The Annual Bastrop Public Library's Open House was an immense success. 822 people attended. The graham cracker houses were as popular as ever with 306 people choosing to decorate a house at the library and another 111 Take Home Kits taken. Live music performances continued throughout the day. The refreshments were provided by The Friends of the Library.

- On December 12<sup>th</sup>, BlueBonnet Trails hosted the community event Parents as Teachers. This event occurred at the Bastrop Hampton Inn and Suites. Youth Services Librarian Eva Bernal represented the Bastrop Public Library. Information was available about the library's resources and programs that would empower parents to become better educators for their children. 111 attendees visited the library booth.
- New adult programming has started this month of January 2024. The Knitting group began Friday, January 5<sup>th</sup> from 2:45 pm to 5:15 pm. It was so popular that the group had to be moved from the conference room to the meeting room because the attendance increased from 14 to 25.
- Meet at the Library, the other new adult program, will have the first program on Thursday, January 11<sup>th</sup> from 1:00 to 3:00 pm. Field of Dreams will be the movie presented.
- Beginning Sewing with Mary will be weekly starting Saturday, January 13<sup>th</sup> from 9:30 am to 12:30 pm. This program will go through Saturday, March 24<sup>th</sup>. This class is filled with fifteen participants.
- The Sewing and Quilting Group will begin its weekly gathering starting Monday, January 22<sup>nd</sup> from 1:00 pm to 3:00 pm.
- This month's History Talk will be on Saturday, January the 27<sup>th</sup> from 12:30 pm to 2:30 pm. Robbie Sanders, the chair of the Fairview Cemetery Advisory board, will be presenting the talk.

ii. Noteworthy:

- The Lost Pine Garden Club provided and installed birdhouses on Tuesday, December the 19<sup>th</sup>. This is a project and collaboration between the Lost Pine Garden Club and the City of Bastrop to support Bastrop as a Texas Bird City.
- Catherine Lombardo, Library Services Circulation Associate has returned from medical leave Wednesday, January 27<sup>th</sup>.
- The Library Associate Children's Services position remains open. Applications are still being accepted and reviewed. No interviews have been scheduled at this time.
- In the last half of December over ten new security cameras have been installed in and around the library. These new cameras will increase the visibility of the building for the staff. This new system is web based and it is the same system as City Hall and the Bastrop Police Department.

- The Bastrop City Manager approved new library hours. Beginning Tuesday, January the 2<sup>nd</sup> the Bastrop Public Library will open at 12:00 pm on Tuesdays and Thursdays.

iii. Updates:

- Work progresses on Photo ID library cards.
- RFID (Radio-Frequency identification) tags. – This topic will be placed on hold at this time and researched again at a further date.

B. Statistical Comparison Report:

The full report is available within the agenda packet. Of note is the increased programs available. The YTD door count increased. Information for the area of History & Culture is still forthcoming as a subscription needs to be purchased that will enable the Digitizing of Documents. Changes will be forthcoming soon with Lifelong Learning as the Texas State Library databases will be changing. Volunteers are an important help for organizations and the library has increased volunteer hours from last year.

C. Monthly Financial Report: See agenda packet for Financial Report.

D. Quarterly Overdue Notice Statistics Report: See agenda packet for full report.

6. Presentation-none

7. Workshop

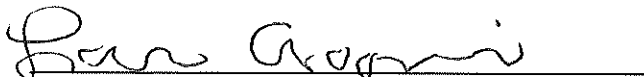
- A. Library Board Work Plan workshop – The board had a lengthy discussion with ideas for board goals and how to implement the goals. The board as a group developed three goals with action plans. Bonnie Pierson, Library Director shared handouts of current library accomplishments and goals that we used to guide us for making the boards goals and action plans. These handouts are available in the agenda packet.

8. Items for Individual Consideration-

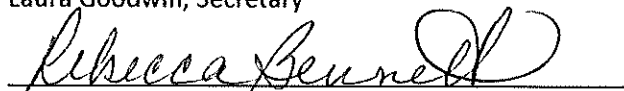
- A. Individual request from Library Board members for items to be listed on the future agenda: Next month the board plans to have a workshop on the Library Board Work Plan.

9. Adjournment of meeting at 7: 22 pm

Respectfully submitted.

A handwritten signature in cursive script, appearing to read "Laura Goodwin", written above a horizontal line.

Laura Goodwin, Secretary

A handwritten signature in cursive script, appearing to read "Rebecca Bennett", written above a horizontal line.

Rebecca Bennett, President