

## City of Bastrop Public Library Board

## Meeting Minutes

October 02, 2023

## 1. Call to Order

The meeting was called to order by Vice- President Meagan Webb at 6:00 pm.

The members present were Lisa Gossett, Sally Keinarth, Jennifer Leisure, Laura Goodwin, Nancy Wood, and Bonnie Pierson Library Director. President Rebecca Bennett was present via live video. Absent was Cheryl Lee City Council Liaison.

Guests present today included Ann Franklin, City of Bastrop Secretary and Kathy Danielson, Director at City of Bastrop Convention Center.

## 2. Citizen Comments – None

## 3. Announcements

- a. Ann Franklin, the City of Bastrop Secretary presented training on board rules and procedures.
- b. Nancy Wood was welcomed as the newest member to the Bastrop Public Library Board. Her term will be from October 2023 through September 2026.
- c. The Youth Services Librarian position has been filled by Eva Bernal. She will start on Monday, October 16<sup>th</sup>.
- d. Solar Eclipse Day will be celebrated at the library on Saturday, October 14<sup>th</sup> from 11 - 12:30. There will be games, crafts and solar eclipse glasses will be provided. Jackie Baez, Children's Services Associate, is overseeing this program.
- e. The annual Boards & Commissions Banquet will occur on Thursday, October 26<sup>th</sup> at 6 pm at the Bastrop Convention Center.
- f. The City of Bastrop is having a Boo Bash on Tuesday, October 31<sup>st</sup> from 6-8 pm. The library will participate and be set up in front of the library in the parking lot. Due to this event several streets downtown will be closed. The library will prepare for this by closing at 4 pm on Tuesday, October 31<sup>st</sup>.
- g. Libraries for Health Initiative, a program through the St. David's Foundation has reached out to offer talks and classes at the library. The first class will be presented on Wednesday, October 18<sup>th</sup> during the Coffee with Catherine program.
- h. Announcements from individual board members-None

#### 4. Reports

##### a. Director's report

##### i. Programming:

- Quilting with Mary started on Friday, September 8<sup>th</sup> and runs through Friday, November 17<sup>th</sup>. There has been a steady number of participants.
- The Library Book Club had its first meeting on Saturday, September 16<sup>th</sup>. Books were chosen for October and November. This program was attended by 14 people, which was more than originally anticipated.
- The LEGO® and Pajama Time Stories were on a break for the month of August and have resumed.
- Jackie Baez, Children's Service Associate gave a guided tour on Friday, September 22<sup>nd</sup> to 3<sup>rd</sup> graders from Calvery Episcopal School. This tour included showing the Children's Area, how to locate books, and what the various stickers on the spines of the books indicate. There was also a Q & A session before the children were given bookmarks and time to select books to check out.

##### ii. Noteworthy:

- Monday, September 4<sup>th</sup>, Jackie Baez was reclassified to a permanent position with the Bastrop Public Library as Children's Services Associate.
- On Tuesday, September 12<sup>th</sup> Library Director Bonnie Pierson celebrated her 23<sup>rd</sup> anniversary with the library.
- The library has been awarded a grant from the Texas Book Festival. The grant of \$2,500.00 will be used to refresh and update the 1<sup>st</sup> Reader Collection.

##### iii. Updates:

- Photo ID library cards are a goal for the 2023 fiscal year.
- Research continues for RFID (Radio-Frequency identification) tags.

##### b. Statistical Comparison Report:

The August 2023 statistics report is included on the agenda. Highlights include increased new registrations and total renewals. Mango languages continues to have increased use. In the category Culture of Service continued growth is evident in Tech Tutor. Tech Tutor is personalized instruction in learning and developing library and technology skills.

##### c. Monthly Financial Report: See agenda packet for Financial Report

5. Presentation

History Fair -Formally named Museum Fair will be held Saturday, November 4<sup>th</sup> from 11 am to 3 pm. The participants will set up in the library’s Pressley Meeting Room. This fair is to promote information regarding Bastrop historic organizations and museums. Information on background and key details are in the agenda packet.

6. Workshop

a. Open House Workshop

Bastrop Public Library’s 2023 Open House will take place on Saturday, December 9<sup>th</sup>. Discussions included updates from the Music Committee and scheduling volunteer times for the Gingerbread house building.

b. Fiscal Year 2024 Goals Workshop

Bonnie Pierson, Library Director presented the goals workshop. This information is included on the agenda.

7. Items for Individual Consideration

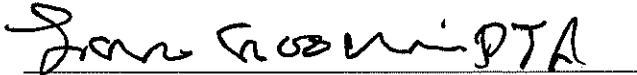
a. Discuss and approve the 2024 regular board meeting calendar. Sally Keinarth moved to approve the 2024 regular board meeting calendar. Lisa Gossett seconded the motion, and it was carried.

b. Consider action to approve the Nominating Committee’s slate of officers for fiscal year 2024. Officers: Becky Bennet, President, Megan Webb- Vice President, Laura Goodwin- Secretary. Jennifer Leisure moved to approve the slate of officers for the 2024 fiscal year. <sup>Bennett LB</sup> <sup>Webb LB</sup> Laura Goodwin seconded the motion, and it was carried.

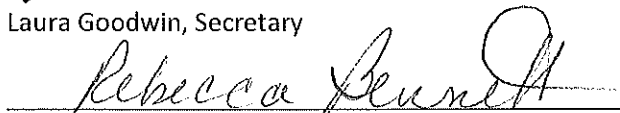
c. Consider action to approve the Bastrop Public Library Minutes from September 11, 2023, with corrections made. Jennifer Leisure moved to approve the minutes with corrections. Nancy Wood seconded the motion, and it was carried.

8. Adjournment of meeting at 7:13 pm

Respectfully submitted.



Laura Goodwin, Secretary



Rebecca Bennett, President