

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, April 14, 2026

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, April 14, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
City Attorney Charlie Zech
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Viviana Andres
Public Information Manager Colin Guerra
Assistant City Manager Andres Rosales
Finance Director Judy Sandroussi
Police Lieutenant Daniel McManus
Executive Assistant to City Manager Taylor Andry
Development Services Director James Cowey
Parks and Recreation Director Jason Alfaro
Streets and Drainage Director Lance Dodge
Water and Wastewater Director Curtis Hancock
Senior Planner Brittany Epling
Project Manager Elizabeth Wick

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Liliana Trejo-Martinez and Alyson Jimenez-Cedillo, students from Camino Real Elementary led the Pledge of Allegiance.

3. INVOCATION

City of Bastrop Police Chaplain Ketrich Steger delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

4D. **PROCLAMATIONS**

A. Air Quality Awareness

B. Community Development Week

C. Child Abuse Prevention Month

The proclamation for Child Abuse Prevention Month was read into the record by Mayor Harris and accepted by CASA of Bastrop, Fayette, and Lee Counties.

The proclamation for Air Quality Awareness Week was read into the record by Mayor Harris.

The proclamation for Community Development Week was read into the record by Mayor Harris.

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS**

6A. **Receive a presentation on the unaudited Monthly Financial Report for the period ending February 2026.**

Submitted and Presented by: Judy Sandroussi, Finance Director

7. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Reta Ward and Jimmy Crouch.

Citizen(s) that did not speak to the City Council but submitted a comment on an item on the agenda: Judith Hoover (Bastrop Development Code), Steve Durhman (Items 9F & 9G), Kristi Koch (Items 9F & 9G), Gary Schiff (Items 9F & 9G), Tess Dula (Items 9F & 9G), Donald Barron (Bastrop Development Code), Joey Najera (Items 9F & 9G), Rick Neff (Item 9G), Derek Quinn (Items 9F & 9G), Charuvica Mathew (Items 9F & 9G), Bijo Mathew (Items 9F & 9G), James Oliyil (Items 9F & 9G), Abraham Joseph (Items 9F & 9G), Alex Thomas (Items 9F & 9G), and Cyriac Chandy (Items 9F & 9G).

10. **EXECUTIVE SESSION**

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 7:03 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

10A. **Section § 551.074 to deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Municipal Judge.**

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

Mayor Harris reconvened the City Council into the Open Session at 7:48 p.m. and called for any action as a result of the Executive Session.

- 10A. Section § 551.074 to deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Municipal Judge.

No action was taken on Item 10A.

8. CONSENT AGENDA

- 8A. Consider and act on the first reading of Ordinance No. 2026-02, ratifying, confirming, and reapproving Ordinance No. 2024-24, which abandoned, vacated, and closed a portion of Madison Street right-of-way and a portion of Houston Street right-of-way, north of State Highway 71 and south of Government Street, as described in Exhibit A; and move to include on the April 28, 2026 meeting for a second reading.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

- 8B. Consider and act on the first reading of Ordinance No. 2026-10, amending the Code of Ordinances, Section 1.15.009(h)(1), regarding abuse of position, to add “physical or mental disability” to the list of protected classes; and move to include on the April 28, 2026 meeting for a second reading.

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

- 8C. Consider and act on Resolution No. R-2026-52, accepting a donation from the LCRA Steps Forward Program in the amount of \$1,000.00 (one thousand dollars and no cents).

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 8D. Consider and act to approve the Bastrop City Council minutes from the March 24, 2026, Regular Meeting.

Submitted by: Victoria Psencik, TRMC, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. No request was made to remove an item.

MOTION: Mayor Pro-Tem Kirkland moved to approve the Consent Agenda as presented after Mayor Harris read Items 8A and 8B into the record. Council Member Meyer seconded the motion. Motion carried unanimously.

9. ITEMS FOR INDIVIDUAL CONSIDERATION

9A. **Consider and act to approve Resolution No. R-2026-53 confirming the Mayor's appointment to the Zoning Board of Adjustment.**

Submitted and Presented by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-53 with the appointment of Judith Hoover to the Zoning Board of Adjustment. Council Member Fossler seconded the motion. Motion carried unanimously.

9B. **Consider and act on Resolution No. R-2026-49, authorizing the City Manager to approve Change Order #2 to the Construction Contract with Jay-Reese Contractors, Inc. for the construction of Old Iron Bridge Rehabilitation.**

Submitted and Presented by: Elizabeth Wick, CFM, Project Manager

MOTION: Council Member Plunkett moved to approve Resolution No R-2026-49 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

9C. **Consider and act on Resolution No. R-2026-50, authorizing the City Manager to approve Change Order #3 to the Construction Contract with Jay-Reese Contractors, Inc. for the construction of Old Iron Bridge Rehabilitation.**

Submitted and Presented by: Elizabeth Wick, CFM, Project Manager

MOTION: Council Member Meyer moved to approve Resolution No. R-2026-50 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

9D. **Consider and act on the first reading of Ordinance No. 2026-13, establishing a 0.84-acre tract located southeast of Grady Tuck Lane, northwest of Loop 150 and south of Old Austin Highway and further identified as Lot 3 of the Adell Powell Subdivision, Cabinet 4, PG 6B, P.R.B.C.T, Parcel 66319, Bastrop, Texas, as designated parkland, and move to include on the April 28, 2026, meeting for a second reading.**

Submitted and Presented by: Jason Alfaro, Director of Parks and Recreation

MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2026-13 as presented and include on the April 28, 2026, Agenda for a second reading. Council Member Fossler seconded the motion. Motion carried unanimously.

9E. **Consider and act on the second reading of Ordinance No. 2026-05, a request for a Zoning Concept Scheme to rezone the project site from P3 Neighborhood to P5 Core, for the area described as being 2.55 +/- acres out of the Building Block 120, East of Jackson Street, located at 1811 Jasper Street, within the city limits of Bastrop.**

Submitted and Presented by: Brittany Epling, Senior Planner

MOTION: Council Member Plunkett moved to approve the second reading of Ordinance No. 2026-05 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9F. **Consider and act on the second reading of Ordinance No. 2026-06, repealing the Bastrop Building Block Code (Current Unified Development Code), and adopting the Bastrop Development Code (BDC) as Chapter 14 of the Code of Ordinances, as shown in Exhibit A.**

Submitted and Presented by: Brittany Epling, Senior Planner

Citizen Comment submitted specifically for Item 9F that **did** speak: Joe Grady Tuck and Jimmy Crouch.

MOTION: Council Member Plunkett moved to approve the second reading of Ordinance No. 2026-06 with the striking of *Section 14.02.005 "Restrictions on Dwellings" B. "Restrictions on dwellings"*. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

- 9G. **Consider and act on the second reading of Ordinance No. 2026-07 to adopt a Comprehensive Zoning Map Amendment, as shown in Exhibit A.**

Submitted and Presented by: Brittany Epling, Senior Planner

MOTION: Mayor Pro-Tem Kirkland moved to approve the second reading of Ordinance No. 2026-07 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9H. **Consider and act on the second reading of Ordinance No. 2026-08, to approve amendments to the subdivision regulations and codification as Chapter 10, as shown in Exhibit A.**

Submitted and Presented by: Brittany Epling, Senior Planner

MOTION: Mayor Pro-Tem Kirkland moved to approve the second reading of Ordinance No. 2026-08 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9I. **Consider and act on the second reading of Ordinance No. 2026-09, amending the Code of Ordinances Chapter 1 "General Provisions", by repealing Section 1.13.05 "Trees on Private Property"; as shown in Exhibit A and replacing it with Chapter 14, "Bastrop Development Code", Article 14.06 "Tree Preservation and Mitigation" as shown in Exhibit B.**

Submitted and Presented by: James E. Cowey, Development Services Director

MOTION: Mayor Pro-Tem Kirkland moved to approve the second reading of Ordinance No. 2026-09 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9J. **Consider and act on the first reading of Ordinance No. 2026-12, adopting a Water Conservation Plan in accordance with the Texas Commission on Environmental Quality and the Texas Water Development Board regulations.**

Submitted and Presented by: Curtis Hancock, Director of Water & Wastewater

MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2026-12 as presented and include on the April 28, 2026 agenda. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9K. **Consider and act on Resolution No. R-2026-48, approving a construction contract with Texas Utilities (Corix) for a not-to-exceed amount of One Hundred Sixty-Four Thousand, Three Hundred, Seventy Dollars and Zero Cents (\$164,370.00) for the Texas Utilities (Corix) Force Main Extension.**

Submitted and Presented by: Curtis Hancock, Director of Water & Wastewater

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-48 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9L. **Consider and act on Resolution No. R-2026-51, approving an Engineering contract with Walker Partners, for a not-to-exceed amount of Two Hundred Sixty-Six Thousand, One Hundred Seventy Dollars and Zero Cents (\$266,170.00) for engineering services for the design of relocation of the outfall for Waste Water Treatment Plant (WWTP) #3.**

Submitted and Presented by: Curtis Hancock, Director of Water & Wastewater

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-51 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9M. **Consider and act on Resolution No. R-2026-54 appointing reUse Engineering as the engineer of record for the Waste Water Treatment Plant (WWTP) #3 expansion.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-54 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9N. **Consider and act on:**

A. The first reading of Ordinance No. 2026-14 to amend the FY 2026 Operating Budget by \$2,047,950.37 from Street Reserve Fund (110-3000 Fund Balance) to Street Operations Fund reducing Fund (110-3000 Fund Balance) from \$3,688,984.17 to \$1,641,034.17 and increasing the operating Street Fund (110-18-00-6132 Street Improvements) by \$1,761,867.60 and \$286,082.77 (110-18-00-6010 Equipment – Capital Outlay) and include on the April 28, 2026, meeting for the second reading.

B. Resolution No. R-2026-56 approving the purchase of a street roller from Dynapac, Sourcewell Vendor No. 060122 in an amount not to exceed \$214,311.00 from Street Operations Fund (110-18-00-6010 Equipment – Capital Outlay).

C. Resolution No. R-2026-57 approving the purchase of various skidster attachments from Bobcat, Inc, BuyBoard Vendor No. 788-25 in an amount not to exceed \$71,771.77 from Street Operations Fund (110-18-00-6010 Equipment – Capital Outlay).

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

ORIGINAL MOTION: Council Member Meyer moved to approve Item 9N, Letter A (Ordinance No. 2026-14 first reading) as presented. Council Member Plunkett seconded the motion.

Mayor Pro-Tem Kirkland made **amendments** to the original motion to add to the approval of Item 9N, Letter B (Resolution No. R-2026-56), Item 9N, Letter C (Resolution No. R-2026-57), and correction of the fund balance in Ordinance No. 2026-14 from \$1,641,034.17 to correct amount of \$1,621,033.80.

Council Member Meyer (original motion maker) and Council Member Plunkett (original seconder to motion) agreed to amendments listed above.

AMENDED MOTION: Council Member Meyer moved to approve Item 9N, Letter A (Ordinance No. 2026-14 first reading); Item 9N Letter B (Resolution No. R-2026-56); Item 9N, Letter C (Resolution No. R-2026-57); and correction of the fund balance in Ordinance No. 2026-14 from \$1,641,034.17 to correct amount of \$1,621,033.80. Council Member Plunkett seconded the motion. Motion carried unanimously.

12. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the April 14th Regular Meeting at 9:07 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary