

**DECEMBER 13, 2022**

The Bastrop City Council met in a regular meeting on Tuesday, December 13, 2022, at 5:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch, and Kirkland. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Schroeder called the meeting to order at 5:00 p.m. with a quorum present.

**EXECUTIVE SESSION**

**The City Council met at 5:01 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding potential real estate, land use development, and economic development alternatives for the Pine Forest Unit 6 subdivision.
- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, .072 Real Property, and .087 Economic Development to seek the advice of legal counsel regarding public-private partnerships for possible multipurpose lodging projects and the City Bastrop Convention & Exhibit Center.
- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding potential real estate acquisition of Vista Puente Drive right of ways and related real estate matters.

**Mayor Schroeder recessed the Executive Session at 6:06 p.m.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding potential real estate, land use development, and economic development alternatives for the Pine Forest Unit 6 subdivision.  
**A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-122 and Resolution No. R-2022-123, seconded by Council Member Plunket, motion was approved on a 5-0 vote.**

**CALL TO ORDER – REGULAR SESSION**

Mayor Schroeder called the Regular Council Meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor and Council, led the pledges.

**INVOCATION**

Robert Oliver, Bastrop Police Chaplain, gave the invocation.

**PRESENTATIONS**

- 7A. Mayor's Report
- 7B. Council Members' Report
- 7C. City Manager's Report

**WORK SESSIONS/BRIEFINGS - NONE****STAFF AND BOARD REPORTS**

- 9A. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2022.  
Submitted by: Tracy Waldron, Chief Financial Officer  
**Presentation was given by Tracy Waldron, Chief Financial Officer.**
- 9B. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2022.  
Submitted by: Tracy Waldron, Chief Financial Officer  
**Presentation was given by Tracy Waldron, Chief Financial Officer.**

**CITIZEN COMMENTS - NONE****CONSENT AGENDA**

**A motion was made by Mayor Pro Tem Rogers to approve Items 11A, 11B, 11C, 11D, 11E, and 11F as listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 11A. Consider action to approve City Council minutes from the November 8, 2022, Regular meeting and December 5, 2022, Special meeting.  
Submitted by: Ann Franklin, City Secretary
- 11B. Consider action to approve Resolution No. R-2022-119 of the City Council of the City of Bastrop, Texas approving the 2023 Council Meeting Schedule, attached as Exhibit A; and providing an effective date.  
Submitted by: Ann Franklin
- 11C. Consider action to approve Resolution No. R-2022-115 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Mary Butler to Place 3 of the Housing Authority, as required in Section 3.08 of the City's Charter, and establishing an effective date.  
Submitted by: Ann Franklin
- 11D. Consider action to approve Resolution No. R-2022-116 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 4, as attached in Exhibit A; authorizing

the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11E. Consider action to approve Resolution No. R-2022-117 of the City Council of the City of Bastrop, Texas to update the Grantee's Authorized Officer for the FY 2023 Victim Assistance Grant #4472401; providing for a repealing clause; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 11F. Consider action to approve the second reading of Ordinance No. 2022-27 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2023 to address project carryover, fleet orders not received by the end of FY 2022, and personnel reorganization in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

#### ITEMS FOR INDIVIDUAL CONSIDERATION

- 12A. Consider action to approve Ordinance No. 2022-30 of the City Council of the City of Bastrop, Texas, authorizing the Issuance of the City of Bastrop, Texas Combination Tax and Revenue Certificates of Obligation, Series 2023; Levying an Ad Valorem Tax and Pledging Certain Surplus Revenues in Support of the Certificates; Approving an Official Statement, a Paying Agent/Registrar Agreement and Other Agreements Relating to the Sale and Issuance of the Certificates; and Ordaining Other Matters Relating to the Issuance of the Certificates; repealing all ordinances and actions in conflict herewith; and providing for an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

**Presentation was made by Tracy Waldron, Chief Financial Officer and Dan Wegmiller, Specialized Public Finance.**

**A motion was made by Council Member Lee to approve Ordinance No. 2022-30, seconded by Mayor Pro Tem Rogers, motion was approved on a 5-0 vote.**

- 12B. Consider action to approve Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas to award a Professional Services contract with Stantec Consulting Services Inc. to provide professional services for the Parks & Recreation Master Plan project in an amount not to exceed Two Hundred Ninety Thousand Dollars and no cents (\$290,000.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Terry Moore, Recreation Manager

**Presentation was made by Terry Moore, Recreation Manager.**

**A motion was made by Council Member Kirkland to approve Resolution No. R-2022-84, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 12C. Hold public hearing and consider action to approve the first reading of Ordinance No. 2022-28 to adopt the 2023 Schedule of Uniform Submittal Dates for Site Plans, Place

Type Zoning changes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 10, 2023 Consent Agenda for the second reading.

Submitted by: Jennifer C. Bills, Director of Planning & Development

**Presentation was made by Jennifer C. Bills, Director of Planning & Development.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Lee to approve the first reading of Ordinance No. 2022-28 and include on the January 10, 2023, Consent Agenda, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 12D. Consider action to approve the first reading of Ordinance No. 2022-16 of the City Council of the City of Bastrop, Texas, updating the Bastrop Code of Ordinances, adding Chapter 13, Article 13.13, Entitled "Licensing Agreement for Attachments to Utility Facilities"; adding Section 13.13.001, "General Provisions"; adding Section 13.13.002 "Standard Licensing Agreement for Attachments to Utility Facilities"; and providing for: findings of fact, enactment, enforcement, repealer and severability, establishing an effective date, proper notice and meeting, and move to include on the January 10, 2023 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

**Presentation was made by Tracy Waldron, Chief Financial Officer.**

**A motion was made by Council Member Kirkland to approve the first reading of Ordinance No. 2022-16 and to include on the January 10, 2023, agenda, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 12E. Consider action to approve Resolution No. R-2022-121 of the City Council of the City of Bastrop, Texas authoring the City Manager to enter into an Agreement with Focused Advocacy to offer Full Service Legislative & Regulatory Consulting Services as Exhibit A; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

**Presentation was made by Trey Job, Assistant City Manager.**

**A motion was made by Council Member Kirkland to approve Resolution No. R-2022-121, seconded by Mayor Pro Tem Rogers, motion was approved on a 5-0 vote.**

**Adjourned at 7:38 p.m. without objection.**

**APPROVED:**

  
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Mayor Connie Schroeder

**ATTEST:**

  
\_\_\_\_\_  
City Secretary Ann Franklin

**The Minutes were approved on January 10, 2023, by Council Member Plunkett's motion, Mayor Pro Tem Rogers' second. The motion was approved on a 5-0 vote.**