

Bastrop Economic Development Corporation
Board of Directors – Meeting Minutes
August 18, 2025



The Bastrop Economic Development Corporation (BEDC) met on Monday, August 18, 2025, at 5:00 p.m. for a Regular Board Meeting at Bastrop City Hall, 1311 Chestnut Street. Board members present: Ron Spencer, Gary Blake, Frank Urbanek, and John Kirkland. Board member Chris McCool was absent. Staff members present: Interim Executive Director Sylvia Carrillo-Trevino, Angela Ryan and Dori Kelley. BEDC attorney Esther Pena was also in attendance.

1. **CALL TO ORDER** – Board Chair Spencer called the meeting to order at 5:00 p.m.
2. **PUBLIC COMMENT(S)** – There were no public comments.
3. **PRESENTATIONS**
 - 3.A. Presentation by The Retail Coach. Aaron Farmer with The Retail Coach gave a presentation to the Board about their retail recruitment services.
 - 3.B. Presentation, and final action to recommend adoption of the BEDC's fiscal year 2025/2026 budget. Ms. Carrillo presented the final budget for the Board's review. After discussion, Mr. Blake made the motion to approve the BEDC's FY 2025/2026 budget, Mr. Kirkland seconded, and the motion passed.
 - 3.C. Director's Report. Ms. Carrillo announced Angela Ryan's CEcD certification and updated the Board about regional tours, retail outlook, business roundtables, and upcoming events.
4. **REGULAR BUSINESS**
 - 4.A. Approval of meeting minutes from the Regular Board Meeting of June 16, 2025. Mr. Urbanek made the motion to approve the minutes as presented, Mr. Blake seconded, and the motion passed.
 - 4.B. Receive monthly financial reports for May, June, and July 2025. Assistant Finance Director Laura Allen presented the financial reports to the Board and answered questions.
 - 4.C. Consider and act on Resolution R-2025-0012 approving an agreement with International Consulting Engineers (ICE) to conduct grant writing services on behalf of the BEDC. After discussion, Mr. Urbanek made the motion to approve the resolution, Mr. Blake seconded, and the motion passed.
 - 4.D. Consider and act on Resolution R-2025-0010 approving an amended agreement with The Retail Coach in an amount not to exceed \$22,000. Chair Spencer requested that this item be discussed in Executive Session. After reconvening, Mr. Kirkland made the motion to

table the item and give Ms. Carrillo authority to negotiate the contract with The Retail Coach. Mr. Urbanek seconded, and the motion passed.

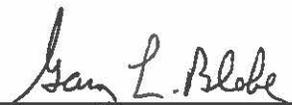
5. EXECUTIVE SESSION

5.A At 5:44 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

551.071 - Consultation with attorney – Amended agreement with The Retail Coach

5.B At 5:55 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. Action was taken under item 4.D.

6. ADJOURNMENT – Mr. Kirkland made the motion to adjourn the meeting and Mr. Spencer seconded. The meeting was adjourned at 5:57 p.m.

APPROVED: 
Gary Blake, Board Chair

ATTEST: 
Angela Ryan, Operations Manager