

CITY OF BASTROP
BASTROP CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, April 22, 2025

The Bastrop City Council met in a Regular Meeting on Tuesday, April 22, 2025, at 6:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Pro-Tempore John Kirkland
Council Member Cynthia Meyer
Council Member Cheryl Lee
Council Member Kerry Fossler
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager Andres Rosales
Interim Assistant City Attorney Stanley Springerley
Assistant City Secretary Victoria Psencik
Assistant to City Manager Vivianne Andres
Finance Director Judy Sandrussi
Main Street Manager Michaela Joyce
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Fire Chief Chris Stone
Public Information Officer Colin Guerra
Animal Control/Code Compliance Robert McBain
Water & Wastewater Director Curtis Hancock

Council Members Absent

Mayor Lyle Nelson * *resigned 1/14/2025*

1. **CALL TO ORDER**
With a quorum being present Mayor Pro-Tempore Kirkland called the Regular City Council meeting to order at 6:30 p.m.
2. **PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**
Briana Martinez and Santiago Mondragon, students from Cedar Creek Elementary, led the Pledge of Allegiance.
3. **INVOCATION**
City of Bastrop Police Chaplain Arthur Banks delivered the Invocation.
4. **EXECUTIVE SESSION**

Mayor Pro-Tempore Kirkland stated that Executive Session Item 4A would be discussed in Open Session.

- 4A. **City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek advice of legal**

counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.

Mayor Pro-Tempore Kirkland announced for any Citizen Comments regarding Item 4A. The following citizens spoke: George F., Carol Spencer, and Heather Greene.

5. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

- 4A. **City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.**

MOTION: Council Member Meyer moved to approve Resolution No. R-2025-85 for support of the 89th Legislature House Bill 1523. Council Member Plunkett seconded the motion. Motion carried unanimously.

6. PRESENTATIONS

- 6A. **Mayor Pro Tem's Report**
- 6B. **Council Members' Report**
- 6C. **City Manager's Report**
- 6D. **Presentation on Board and Commission Work Plans:**
- **Cultural Arts Commission**

The presentation was made by Michaela Joyce, Main Street Manager. No action was taken on Item 6D.

- 6E. **PROCLAMATION - Recognition of May 11th - 17th, 2025, as Police Officer Week in the City of Bastrop.**

Submitted by: Vicky Steffanic, Police Chief

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

- 6F. **PROCLAMATION - Recognition of May 4th, 2025, as Firefighters' Day in the City of Bastrop.**

Submitted by: Council Member Meyer and Council Member Fossler

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

6G. **PROCLAMATION - Recognition of May 5th - 9th, 2025 as Air Quality Awareness Week.**

Submitted by: Victoria Psencik, Assistant City Secretary

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

6H. **PROCLAMATION - Recognition of May 2025 as Bike Month in the City of Bastrop.**

Submitted by: Council Member Meyer and Council Member Fossler

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

6I. **PROCLAMATION - Recognition of May 10, 2025, as World Migratory Bird Day in the City of Bastrop.**

Submitted by: Council Member Meyer and Council Member Fossler

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

7. **WORK SESSIONS / BRIEFINGS**

7A. **Main Street Placemaking Initiative Presentation.**

Submitted and Presented by: Michaela Joyce, Main Street Manager

No action was taken on Item 7A.

7B. **Cultural Arts Commission - Percent for the Arts Presentation.**

Submitted and Presented by: Michaela Joyce, Main Street Manager

No action was taken on Item 7B.

8. **FINANCIAL TRANSPARENCY AND BUDGET PREPARATION**

8A. **Receive a presentation on the unaudited Monthly Financial Report for the period ending March 2025.**

Submitted and Presented by: Laura Allen, Assistant Finance Director

No action was taken on Item 8A.

9. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Carol Spencer and Dax Havrilak.

Submitted a comment but was not present to speak – Maria Montoya Stayton.

10. CONSENT AGENDA

- 10A. Consider and act on the second reading of Ordinance No. 2025-17, amending Code of Ordinances Chapter 2 “Animal Control”, Article 2.02 “Vaccination and Licensing of Dogs and Cats” and Article 2.04 “Impoundment”, removing Section 2.02.004 “License Tag and Collar.”; amending Section 2.02.008 “Licensing and Fees” to “Pet Registration Requirement” and removing subsection (a)-(c); removing Section 2.04.006 “Confinement of Female Dogs and Cats during estrus”. This item is also referred to as the Microchipping Ordinance.

Submitted by: Robert McBain, Code Compliance Officer

- 10B. Consider and act on the second reading of Ordinance No. 2025-41, amending Chapter 15, Article 15.01 “Cemeteries” of the Bastrop Code of Ordinances, to reflect various updates to language and add provisions for the operation of a Columbarium.

Submitted by: Judy Sandroussi, Finance Director

- 10C. Consider and act on the second reading of Ordinance No. 2025-42 engaging Trane Technologies, under the Omnia Partners Cooperative Purchase Agreement, by means of a Project Development Agreement (PDA), to begin a design/build construction approach for the City of Bastrop for the design and construction of a new, high-efficiency wastewater treatment facility to meet the city's requirements for continued growth and other as needed projects related to water and wastewater.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10E. Consider and act on Resolution No. R-2025-78, approving the City of Bastrop Police Department to apply for a grant from TAPEIT (Texas Association of Property and Evidence Inventory Technicians) for five hundred dollars and zero cents (\$500.00) for miscellaneous evidence items such as a biological fluid light with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 10F. Consider and act on Resolution No. R-2025-79 accepting a donation totaling \$50,000 from the Lost Pines Art League for the installation of two additional bird sculptures, valued at \$25,000 each, to be placed within the approved project area of the Cultural Arts Commission District.

Submitted by: Michaela Joyce, Main Street Manager

- 10H. Consider and act to approve the Bastrop City Council meeting minutes from Tuesday, April 8, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

- 10I. Consider and act on Resolution No. R-2025-83, approving the acceptance of a grant from the Bastrop Economic Development Corporation to the City of Bastrop in the amount of Four Hundred Thousand Dollars (\$400,000.00) for roadway improvements at Hwy 71 West and Edward Burleson Lane, adjacent to the Burleson Crossing East retail development, located at Hwy 71 West and Edward Burleson Lane.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10J. Consider and act on the first reading of Ordinance No. 2025-47, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; and move to include on the May 13, 2025 Consent Agenda for a second reading.

Submitted By: Laura Allen, Assistant Finance Director

Mayor Pro-Tempore Kirkland called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Fossler requested that Item 10D and Item 10G be removed from the Consent Agenda for a separate discussion and vote.

MOTION: Council Member Lee moved to approve the Consent Agenda Item 10A, 10B, 10C, 10E, 10F, 10H, 10I, and 10J as presented after being read into the record by Assistant City Secretary Victoria Psencik. Council Member Plunkett seconded the motion. Motion carried unanimously.

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- 10D. Consider and act on the second reading of Ordinance No. 2025-46, a Chapter 380 agreement with BEBD Frontage Road, LLC, and the City of Bastrop in an amount not to exceed \$600,000 for improvements at HWY 71, adjacent to Burleson Crossing East retail development located at HWY 71 and Ed Burleson Road.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

ORIGINAL MOTION: Council Member Plunkett moved to approve the second reading of Ordinance No. 2025-46 as presented. Council Member Meyer seconded the motion.

Council Member Fossler moved to make a **“friendly amendment”** to the original motion to correct the Ordinance header to BEBD Frontage Road, LLC instead of BEBD Frontage LLC.

Council Members Plunkett (original motion maker) and Meyer (seconded) accepted the friendly amendment.

REVISED MOTION: Council Member Plunkett moved to approve the second reading of Ordinance No. 2025-46 with the amendment listed above. Council Member Meyer seconded the motion. Motion carried unanimously.

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- 10G. **Consider and act on Resolution No. R-2025-84, approving the acceptance of a donation to the City of Bastrop Police Department in the amount of Ten Thousand Dollars (\$10,000.00); and a donation to the City of Bastrop Fire Department in the amount of ten thousand Dollars (\$10,000.00) from LS Electric America.**

Submitted by: Andres Rosales, Assistant City Manager

MOTION: Council Member Fossler moved to approve Resolution No. R-2025-84 as presented. Council Member Lee seconded the motion. Motion carried unanimously.

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11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. **Consider and act on Resolution No. R-2025-81, authorizing the City Manager to approve Amendment #2 to the original Professional Services Agreement with Kimley-Horn for the design and construction phase services of Agnes Street Extension.**

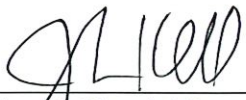
Submitted and Presented by: Andres Rosales, Assistant City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-81 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

12. ADJOURNMENT

Upon receiving a motion duly made and seconded to adjourn, the April 22nd Regular Meeting was adjourned at 8:58 p.m.

CITY OF BASTROP, TEXAS



John Kirkland, Mayor Pro-Tempore

ATTEST:



Victoria Psencik, Assistant City Secretary