

CITY OF BASTROP
BASTROP CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, February 25, 2025

The Bastrop City Council met in a Regular Meeting on Tuesday, February 25, 2025, at 6:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Pro-Tempore John Kirkland
Council Member Cynthia Meyer
Council Member Cheryl Lee
Council Member Kerry Fossler
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager Andres Rosales
Interim Assistant City Attorney Stanley Springerley
Assistant City Secretary Victoria Psencik
Assistant to City Manager Viviana Andres
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Public Works Director John Eddleton
Main Street Manager Michaela Joyce
Community Engagement Director Kathy Danielson
Public Information Officer Colin Guerra
Code Enforcement/Animal Control Robert McBain

Council Members Absent

Mayor Lyle Nelson *resigned 1/14/2025

1. **CALL TO ORDER**
With a quorum being present Mayor Pro-Tempore Kirkland called the Regular City Council meeting to order at 6:30 p.m.
2. **PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**
Mitchael Clardy and Jack Reynolds with the Mina Elementary Harry Potter Book Club led the Pledge of Allegiance.
3. **INVOCATION**
City of Bastrop Police Chaplain Phil Woods delivered the innovation.
6. **PRESENTATIONS**
 - 6A. **Mayor Pro Tem's Report**
 - 6B. **Council Members' Report**
 - 6C. **City Manager's Report**
 1. Election Update

2. Vacant Position Update
3. Rideshare Update
4. Galvanized Pipe Update

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

6D. **PROCLAMATION - In Memory of Rose LaCynthia Clemons**

The proclamation was read by Council Member Lee and signed by Mayor Pro-Tempore Kirkland.

7. **WORK SESSIONS/BRIEFINGS**

7A. **Presentation of Annual Work Plan by City of Bastrop Boards & Commissions pursuant to Code Of Ordinances, Chapter 1 "General Provisions", Article 1.04 "Boards, Committees and Commissions", Section 1.04.002 "Procedures":**

- **Bridging Bastrop Board**
- **Fairview Cemetery Advisory Board**
- **Construction Standards Board of Adjustment & Appeals**
- **Cultural Arts Commission**
- **Bastrop Economic Development Corporation Board**
- **Ethics Commission**
- **Historic Landmark Commission**
- **Housing Authority Board**
- **Hunters Crossing Local Government Corporation Board**
- **Main Street Advisory Board**
- **Parks & Recreation/Public Tree Advisory Board**
- **Planning & Zoning Commission**
- **Public Library Board**
- **Zoning Board of Adjustment**

Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

The Council took **no** action on Item 7A.

7B. **Discuss and recommend a proposed process for City Council members to request training opportunities.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Council Member Meyer moved to direct the City Manager to bring back a Resolution and policy with the following:

- Allotment of \$2,500 per Council Member for travel and training with conditions:
 - Training is from the Texas Municipal League (TML) or TML-affiliated
 - First-year mandatory attendance for Newly Elected Officials Training
 - TML Annual Conference is optional
 - The allotted amount includes tickets to events or tables at an event

Council Member Plunkett seconded the motion. Motion carried unanimously.

8. FINANCIAL TRANSPARENCY AND BUDGET PREPARATION

8A. Receive a presentation on the unaudited Monthly Financial Report for the period ending January 2025.

Submitted and Presented by: Laura Allen, Assistant Finance Director

8B. Review and discuss the Bastrop Police Department Budget and the Hotel Occupancy Tax (HOT) Fund.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Presented by: Vicky Steffanic, Chief of Police and City Manager Carrillo-Trevino

9. CITIZEN COMMENT(S)

Citizen(s) addressing the City Council on an item, not on the agenda: **No comments were submitted.**

4. EXECUTIVE SESSION

Mayor Pro-Tempore Kirkland closed the Open Meeting to convene the City Council into Executive (Closed) Session at 7:46 p.m. pursuant to Texas Government Code, Chapter 551. as follows:

4A. Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding the possible acquisition of property adjacent to Blakey Lane.

4B. Sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding the real estate and economic development aspects of a potential development of a Qualified Hotel Project.

4C. Section 551.071 to seek the advice of legal counsel regarding the law as it applies to sign regulations for Digital Billboards (i.e., Off-Premises Electronic Message Centers with LED Lights).

4D. Sections 551.072 and 551.087 to seek the advice of legal counsel regarding the Mike's Bikes License Agreement.

- 4E. Sections 551.072 and 551.087 to seek the advice of legal counsel regarding an economic development agreement with Burleson Crossing East.

- 11D. Section 551.071 to seek the advice of legal counsel on Item 11D – Consider and act on the first reading of Ordinance No. 2025-14, apportioning the costs of certain improvements to property in and for the Valverde Public Improvement District Area #1; fixing a charge and lien against all properties within the District, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the District and the real and true owners thereof; approving a service and assessment plan; and move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

- 4A. Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding the possible acquisition of property adjacent to Blakey Lane.

- 4B. Sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding the real estate and economic development aspects of a potential development of a Qualified Hotel Project.

- 4C. Section 551.071 to seek the advice of legal counsel regarding the law as it applies to sign regulations for Digital Billboards (i.e., Off-Premises Electronic Message Centers with LED Lights).

- 4D. Sections 551.072 and 551.087 to seek the advice of legal counsel regarding the Mike's Bikes License Agreement.

- 4E. Sections 551.072 and 551.087 to seek the advice of legal counsel regarding an economic development agreement with Burleson Crossing East.

- 11D. Section 551.071 to seek the advice of legal counsel on Item 11D – Consider and act on the first reading of Ordinance No. 2025-14, apportioning the costs of certain improvements to property in and for the Valverde Public Improvement District Area #1; fixing a charge and lien against all properties within the District, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the District and the real and true owners thereof; approving a service and assessment plan; and move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Mayor Pro-Tempore Kirkland reconvened the City Council into the Open Session at 8:39 p.m.

Mayor Pro-Tempore Kirkland called for any action as a result of the Executive Session.

No action was taken on the Executive Session Items 4A, 4B, 4C, 4D, and Item for Individual Consideration Item 11D.

10. CONSENT AGENDA

[Editor's Note: Council Member Fossler announced that she filed a Conflict of Interest Statement with the Assistant City Secretary regarding Consent Agenda Items 10B, 10C, 10D, 10E, and 10J; and has recused herself from those items. A copy of the signed Conflict of Interest Statement is attached hereto and made a part of these minutes as Exhibit A.

Items 10B, 10C, 10D, 10D, and 10J were pulled by Mayor Pro-Tempore Kirkland to take up in a separate vote after being read into the record by Victoria Psencik, Assistant City Secretary.]

- 10B. **Consider and act on the second reading of Ordinance No. 2025-10, of the City Council of the City of Bastrop, Texas, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, 6.3.004 PROTECTED & HERITAGE TREES (e).**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10C. **Consider and act on the second reading of Ordinance No. 2025-11, of the City Council of the City of Bastrop, Texas, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, 6.3.004 PROTECTED & HERITAGE TREES adding (c) and (d) (1), (2), (3), and (4); 6.3.004 PROTECTED & HERITAGE TREES changing (e) (1), (4), and adding (4) (A) and (B), and (6); 6.3.004 PROTECTED & HERITAGE TREES changing (f) (1), (4), and adding (4) (A) and (B) and (6); 6.3.004 PROTECTED & HERITAGE TREES adding (g)(1) (A), (B) and (C) and (h) (1) and (2); 6.3.004 PROTECTED & HERITAGE TREES adding (i) (2).**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10D. **Consider and act on the second reading of Ordinance No. 2025-12, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Chapter 10, definitions, adding definitions for Native Plants, Invasive Plants, and ISA-Certified Arborist.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10E. **Consider and act on the second reading of Ordinance No. 2025-13, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Technical Manual, TABLE 2.1.003 Preferred Plant List.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10J. Consider and act on the first reading of Ordinance 2025-15, amending Code of Ordinances Chapter 1 "General Provisions", Article 1.20 "Uniformity of Requirements", amending Section 1.20.015 Appeal of Board of Adjustment to Appeal of City Council, Amending subsection (a) and (c), removing subsection (b) and (d); and move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Andres Rosales, Assistant City Manager

MOTION: Council Member Lee moved to approve the Consent Agenda Items 10B, 10C, 10D, 10E, and 10J as presented after being read into the record by Assistant City Secretary Psencik. Council Member Plunkett seconded the motion. Motion carried 3 – 0 (Ayes: Lee, Plunkett, and Meyer; Nays: None; Recused: Fossler).

10. CONSENT AGENDA, continued

- 10F. Consider and act on the first reading of Ordinance No. 2025-06 amending Chapter 15, Article 15.01 "Cemeteries" of the Bastrop Code of Ordinances; and Appendix A "Fee Schedule," Article A15.01 "Fairview Cemetery" to reflect an increase in fees for the purchase of cemetery plots, burial open/close fees, and establishing a price for columbarium niches; and move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Laura Allen, Assistant Finance Director

- 10G. Consider and act on the first reading of Ordinance No. 2025-16, adopting the Master Fee Schedule; repealing the Appendix A "Fee Schedule" of the Code of Ordinance; amending certain fees and establishing cost and fees charged by the City of Bastrop; providing for a penalty for a violation of Chapter 1 Article 1.01 Section 1.01.009 of the City Code of Ordinances; and move to place on the March 11, 2025, consent agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 10H. Consider and act on the first reading of Ordinance No. 2025-18, adopting a local property tax exemption for qualifying child-care facilities, as defined by Texas Tax Code 11.36, and amending Chapter 11 "Taxation" of the Code of Ordinances of the City of Bastrop, Texas by adding Article 11.05 "Child-care Facility Exemption"; and move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 10L. Consider and act to approve the following Bastrop City Council meeting minutes:

1. Tuesday, February 11, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

- 10M. **Consider and act on Resolution No. R-2025-41, enacting a policy regarding rules and procedures for the Bastrop Economic Development Corporation.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, Interim Executive Director and City Manager

- 10N. **Consider and act on Resolution No. R-2025-51, amending the Rules of Procedure providing for a process for the City Council to engage legal services of the City Attorney.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Citizen Comment submitted specifically to Item 10N: Cecilia Serna

- 10P. **Consider and act on Resolution No. R-2025-40, ratifying an application for the SFY 2024- 2025 Flood Infrastructure Fund (FIF) for a grant of \$14,988,181 (fourteen million nine hundred eighty-eight thousand one hundred eighty-one dollars) for flood mitigation improvements along Gills Branch.**

Submitted by: Laura Allen, Assistant Finance Director

- 10Q. **Consider and act on Resolution No. R-2025-45, to approve the City of Bastrop Police Department to apply for a grant from the Department of Justice (JAG) for Seventy-two thousand, seventy-two dollars and fifteen cents (\$72,072.15) for a FARO Focus Core 3D scanner, with a battery power block, tripods, 360-degree camera, Panocam mount, software, subscriptions, and 16 hours of training, with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.**

Submitted by: Vicky Steffanic, Chief of Police

- 10R. **Consider and act on Resolution No. R-2025-44, to approve the City of Bastrop to apply for a grant from the Department of Justice (JAG) for ten thousand, three hundred, sixty-one dollars and eighty-eight cents (\$10,361.88) for an aerial drone, with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.**

Submitted by: Vicky Steffanic, Chief of Police

- 10S. **Consider and act on Resolution No. R-2025-42, to approve the City of Bastrop Police Department to apply for a grant from the Department of Homeland Security for thirty thousand, seven hundred dollars (\$30,700.00) for a Law Enforcement, moveable, camera trailer, with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.**

Submitted by: Vicky Steffanic, Chief of Police

- 10T. Consider and act on Resolution No. R-2025-43, to approve the City of Bastrop Police Department to apply for a grant from the Lower Colorado River Authority (LCRA) for eighteen thousand, three hundred and eighty-four dollars (\$18,384.00) for a Rescue Boat and Trailer, with three thousand, six hundred and seventy-seven dollars (\$3,677.00) in matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 10U. Consider and act on Resolution No. R-2025-48, authorizing a license to encroach agreement with MAJCO, LLC for property known as Chambers Street and adjacent to 1501 Chestnut Street for an encroachment into the Public Right-of-Way for use of a portion of the property for a paved driveway and parking area for use by customers, as attached in Exhibit B of the License Agreement.

Submitted by: Andres Rosales, Assistant City Manager

Mayor Pro-Tempore Kirkland called for requests to remove any item from the Consent Agenda for separate discussion. Mayor Pro-Tempore Kirkland pulled Item 10I due to the submission of Citizen Comments regarding that specific item. Council Member Fossler requested Items 10A and 10O be removed from the Consent Agenda for a separate discussion. Council Member Lee requested Item 10K be removed from the Consent Agenda for a separate discussion.

MOTION: Council Member Meyer moved to approve the Consent Agenda Items 10F, 10G, and 10H as presented after being read into the record by Assistant City Secretary Psencik and the remaining Consent Agenda Items 10L, 10M, 10N, 10P, 10Q, 10R, 10S, 10T, and 10U as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

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- 10I. Consider and act on the first reading of Ordinance No. 2025-17, amending Code of Ordinances Chapter 2 "Animal Control", Article 2.02 "Vaccination and Licensing of Dogs and Cats" and Article 2.04 "Impoundment", removing Section 2.02.004 "License Tag and Collar."; amending Section 2.02.008 "Licensing and Fees" to "Pet Registration Requirement" and removing subsection (a)-(c); removing Section 2.04.006 "Confinement of Female Dogs and Cats during estrus"; move to include on the March 11, 2025, consent agenda for a second reading.

Submitted by: Robert McBain, Animal Control/Code Compliance

Citizen Comments submitted specifically to Item 10I: Amy Mills (did not speak), Linda Graham (did not speak), Maggie Abbott (did not speak), and Jeremy Parks (spoke).

MOTION: Council Member Meyer moved to approve Ordinance No. 2025-17 as presented. The motion **failed** due to a lack of a second.

MOTION: Council Member Fossler moved to table Item 10I regarding Ordinance No. 2025-17 for sixty (60) days starting February 25th and call a community town hall meeting to discuss Ordinance No. 2025-17. Council Member Lee seconded the motion. Motion carried unanimously.

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10O. **Consider and act on Resolution No. R-2025-33, accepting a donation for engineered wood fiber kiddie mulch for Bob Bryant Park Playground and Kerr Community Park playground in the amount of \$17,057 from Ascension Catholic Church as part of the Toyota Way Forward Fund Grant.**

Submitted by: Terry Moore, Parks & Recreation Director
Presented by: Priscilla Ruiz, Carlos Liriano, and Debbie Moore

MOTION: Council Member Fossler moved to approve Resolution No. R-2025-33 as presented to accept a donation of wood fiber kiddie mulch for Bob Bryant Park Playground and Kerr Community Park Playground. Council Member Plunkett seconded the motion. Motion carried unanimously.

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10A. **Consider and act on the second reading of Ordinance No. 2025-07, establishing and adopting a short-term rental registration process; amending the Bastrop Code of Ordinances, Chapter 4, by enacting Article 4.13, Sections 4.13.001 – 4.13.012 titled “Short Term Rentals.”**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

ORIGINAL MOTION: Council Member Fossler moved to approve the second reading of Ordinance No. 2025-07 with the change to insert “for the current year” anywhere after “hotel occupancy taxes” have been stated. Council Member Lee seconded the motion. Council Member Fossler (motion maker) amended the original motion to include the Ordinance Exhibit’s text in line numbers 87, 101, 111, and 175 so that the words “for the current year” will be inserted. Council Member Lee (seconder) accepted the amendment.

REVISED MOTION: Council Member Fossler moved to approve the second reading of Ordinance No. 2025-07 with the change to insert “for the current year” on Lines 87, 101,

111, and 175 on the Ordinance Exhibit. Council Member Lee seconded the motion. Motion carried unanimously.

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- 10K. **Consider and act on the first reading of Ordinance No. 2025-20 amending Sec. 1.04.002 Membership, terms of the Code of Ordinances to remove any elected official from appointed boards or commissions when their term ends either by election or resignation; and move to include on the March 11, 2025, consent agenda for the second reading.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to the first reading of Ordinance No. 2025-20 as presented and to include on the March 11, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried 3 – 1 (Ayes: Fossler Plunkett, and Meyer; Nays: Lee).

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11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11D. **Consider and act on the first reading of Ordinance No. 2025-14, apportioning the costs of certain improvements to property in and for the Valverde Public Improvement District Area #1; fixing a charge and lien against all properties within the District, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the District and the real and true owners thereof; approving a service and assessment plan; and move to include on the March 11, 2025, consent agenda for a second reading.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-14 as presented and to include on the March 11, 2025, Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11E. **Consider and act on Resolution No. R-2025-23, determining costs of the proposed Public Improvements in the Valverde Public Improvement District, approving a proposed assessment roll for improvement area #1, and making related findings and determinations, in accordance with Chapter 372 of the Texas Local Government Code.**

Submitted /Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-23 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11F. **Consider and act on Resolution No. 2025-22, approving the form and authorizing the distribution of a preliminary limited offering memorandum for “City of Bastrop, Texas Special Assessment Revenue Bonds, Series 2025 (Valverde Public Improvement District)”.**

Submitted/ Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-22 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11B. **Consider and act on Resolution No. R-2025-52 authorizing the reallocation of funding for the Blakey Lane extension.**

Submitted /Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-52 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11C. **A. Consider and act on Resolution No. R-2025-49, authorizing the City Manager to enter into a Sports License Agreement for the use of the Rusty Reynolds Fields by Bastrop Little League.**

B. Consider and act on Resolution No. R-2025-50, authorizing the City Manager to enter into a Sports License Agreement for the use of the Rusty Reynolds Fields by Bastrop Youth Baseball & Softball Organization.

Submitted /Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-49 (A) and Resolution No. R-2025-50 (B) as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

[Editor's Note: Council Member Fossler announced that she has filed a Conflict of Interest Statement with the Assistant City Secretary regarding Item for Individual Consideration Agenda Item 11A and has recused herself. A copy of the signed Conflict of Interest Statement is attached hereto and made a part of these minutes as Exhibit A.]

MOTION: Council Member Plunkett moved to extend the meeting time until the completion of Item 11A. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11A. **Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-08, authorizing an update and amending Bastrop Code of**

Ordinances, Chapter 13, Article 13.12, entitled “Impact Fees”, updating the land use assumptions, Capital Improvement Plan and amending Impact Fees for Wastewater Utilities, as attached in Exhibits A-C; and move to include on the March 11, 2025, agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager
Presented by: NewGen Strategies and Solutions representative

Mayor Pro-Tempore Kirkland opened the Public Hearing at 10:17 p.m. for the Impact Fees Amendments listed in Item 11A.

Public Hearing: No citizen comments submitted.


Mayor Pro-Tempore Kirkland closed the Public Hearing at 10:17 p.m. for the Impact Fees Amendments listed in Item 11A.

MOTION: Council Member Lee moved to approve the first reading of Ordinance No. 2025-08 to update and amend the Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled “Impact Fees”, updating the land use assumptions, Capital Improvement Plan and amending Impact Fees for Wastewater Utilities *at the six (6) MGD (million gallons per day) plant expansion* and to include on the March 11, 2025 Consent Agenda for second reading. Council Member Plunkett seconded the motion. Motion carried 3 – 0 (Ayes: Lee, Plunkett, and Meyer; Nays: None; Recused: Fossler).

12. ADJOURNMENT

Upon receiving a motion duly made and seconded to adjourn, the February 25th Regular Meeting was adjourned at 10:20 p.m.

CITY OF BASTROP, TEXAS



John Kirkland, Mayor Pro-Tempore

ATTEST:



Victoria Psencik, Assistant City Secretary



EXHIBIT A

CONFLICT OF INTEREST STATEMENT

I, Kerry L. Fossler, a local public official of the City of Bastrop, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the (please circle) City Council or Board/Commission at the 2/25/2025 Meeting, Agenda Item 10B, 10C, 10D, 10E, 10J, 11A may have an effect on a business entity or real property in which I have an interest. Such interest may be a "substantial interest" as that term is defined in Chapter 171 of the Texas Local Government Code. The action being contemplated may have a special economic effect on the business entity or real property distinguishable from the effect on the public. Not applicable for Bastrop Code of Ethics

1. The business entity or real property in which I have an interest is described as follows (name; address; or lot description): 2nd degree relative (sibling) ownership of: Farm Lot, BLOCK 13 E M ST, ACRES 3.962 (Property ID 126740), PECAN STREET BASTROP LLC, HOMES FOR GOOD FOUNDATION

2. The nature and extent of my interest in the business entity or real property is herein described by stating that either I or a person related to me in the second degree by first degree by consanguinity (blood) or affinity (marriage), as determined by Chapter 573 of the Texas Government Code (check all that apply):

- X own 10% or more of the voting stock or shares of the business entity;
X own 10% or more of the fair market value of the business entity;
X own \$15,000 or more of the fair market value of the business entity; and/or received funds that exceed 10% of gross income for the previous year;
X has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.

3. Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

I do not personally have a "substantial interest" in the disclosed entities and property, but relatives within the 3rd degree (as defined in the Bastrop Code of Ethics) have a P3 development/subdivision matter pending matter before city staff, with original application filed on 8/08/2022. Their matter may never come before City Council. The P3 development/subdivision items being contemplated on this agenda do not have a special economic effect on their business entities and real property distinguishable from the effect on the public but out of an abundance of caution, I am disclosing and recusing myself from all matters regarding P3 development/subdivision. This disclosure includes the previous calendar year, and up to any future date at which the pending matter might come before City Council.

*** AFFIDAVIT ***

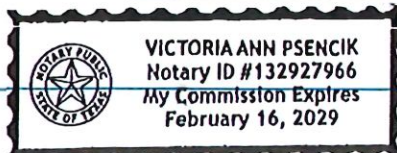
Upon the filing of this affidavit with the City/Board Secretary, I affirm that I shall abstain from any discussion, vote, or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this 25th day of February 2025.

Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME on this the 25th day of February, 2025.

Victoria Psenick



Notary Public in and for the State of Texas My Commission Expires: 2/16/2029