

Bastrop Economic Development Corporation
Board of Directors – Meeting Minutes
March 17, 2025



The Bastrop Economic Development Corporation (BEDC) met on Monday, March 17, 2025, at 5:00 p.m. for a Regular Board Meeting at Bastrop City Hall, 1311 Chestnut Street. Board members present: Ron Spencer, Gary Blake, Frank Urbanek, John Kirkland, Chris McCool, and T.J. Finn. Board member Cheryl Lee was absent. Staff members present: Interim Executive Director Sylvia Carrillo-Trevino, Angela Ryan and Dori Kelley. BEDC attorney Charles Zech was also in attendance.

1. **CALL TO ORDER** – Board Chair Spencer called the meeting to order at 5:00 p.m.
2. **PUBLIC COMMENT(S)** – There were no public comments.
3. **PRESENTATIONS**
 - 3.A. Receive presentation from Bastrop County Cares. Associate Director Dan Kleiner gave a brief history of the organization. Executive Director Normal Mercado and Director of Community Investments & Services Eric Jones gave a presentation to the Board.
4. **REGULAR BUSINESS**
 - 4.A. Approval of meeting minutes from the Regular Board Meeting of February 24, 2025. Mr. Kirkland made the motion to approve the meeting minutes as submitted, Ms. Finn seconded, and the motion passed.
 - 4.B. Receive monthly financial report for February 2025. Assistant Finance Director Laura Allen presented the February 2025 financial report to the Board.
 - 4.C. Receive information on FY 25 budget changes. Interim Director Carrillo presented a list of budget transfers to the Board, and explained that budget amendments would be presented at a later date.
 - 4.D. Consider and act on approval of Resolution R-2025-0005 approving the Eleventh Amended Bylaws of the Bastrop Economic Development Corporation. Mr. Kirkland made the motion to approve the Bylaws, but requested that a document detailing the duties of the Board Treasurer be brought to a future meeting. Mr. Blake seconded, and the motion passed.
 - 4.E. Consider and act on approval of Resolution R-2025-0006 approving the changes to the BEDC's Policies and Procedures. Mr. Kirkland made the motion to approve the resolution as submitted, Ms. Finn seconded, and the motion passed.

4.F. Consider and act on Resolution R-2025-0007 approving the cost of a monument sign at the entry to the Business Park, in an amount not to exceed \$50,000. After a brief discussion, Mr. Kirkland made the motion to approve the resolution, Ms. Finn seconded, and the motion passed.

5. EXECUTIVE SESSION

5.A. At 5:42 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

(1) Section 551.087 Deliberation regarding economic development negotiations - Deliberate offer of financial incentive to Burleson East, LLC

(2) Section 551.087 Deliberation regarding economic development negotiations and Section 551.072 Deliberation regarding real property - LS Electric

5.B. At 6:02 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. No action was taken.

6. **ADJOURNMENT** – Mr. Kirkland made the motion to adjourn the meeting and Ms. Finn seconded. The meeting was adjourned at 6:03 p.m.

APPROVED:


Ron Spencer, Board Chair

ATTEST:


Angela Ryan, Operations Manager