

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, January 27, 2026

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, January 27, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
City Attorney Charlie Zech
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Viviana Andres
Public Information Manager Colin Guerra
Assistant City Manager Andres Rosales
Finance Director Judy Sandroussi
Police Chief Vicky Steffanic
Executive Assistant to City Manager Taylor Andry
Development Services Director James Cowey
Parks and Recreation Director Jason Alfaro
Discover Bastrop Director Michaela Joyce
BEDC Operations Manager Angela Ryan
Assistant Finance Director Laura Allen

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Jeremiah Donner and Julieta Hernandez, students from Bluebonnet Elementary Choir, led the Pledge of Allegiance.

3. INVOCATION

Pastor Joshua Hebert delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

1. Employee Award Winners

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

4D. Receive a presentation on the unaudited Monthly Financial Report for the periods ending August through December 2025.

Submitted and Presented by: Laura Allen, Assistant Finance Director

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS – NONE**

7. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Alan McHargue.

8. **CONSENT AGENDA**

8A. Consider and act on the second reading of Ordinance No. 2026-01 to approve and adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A.

Submitted by: James E. Cowey, Director of Development Services

8B. Consider and act on the first reading of Ordinance No. 2026-03, authorizing the appointment of Carly Power as Associate Municipal Judge of the City of Bastrop Municipal Court for a 3-year term effective February 10, 2026; and move to include on the February 10, 2026, Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

8D. Consider and act on the second reading of Ordinance No. 2025-87, amending the contract with Kraftsman Play systems in the amount of \$153,201.05 for changes to the Fisherman's Park splashpad.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

8E. Consider and act on Resolution No. R-2026-09 appointing Kerry Fossler as the City of Bastrop representative to the Clean Air Coalition.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8F. Consider and act on Resolution No. R-2026-15, allowing for the installation of four (4) varying speed limit signs on Jessica Place. Two (2) facing eastbound

and two (2) facing westbound at the longitude and latitude points of those in the attached Exhibit, with two (2) of the signs being in a full residential area (East Jessica Place) at 20 mph and two (2) being on the arterial throughway (West Jessica Place) at the prima facia speed limit. In addition, the existing traffic control devices for the school zone warnings (one (1) on East Jessica and two (2) on West Jessica) will be upgraded with flashers, installed by the Streets and Drainage Department.

Submitted by: Vicky Steffanic, Chief of Police

- 8G. **Consider and act on Resolution No. R-2026-16, granting a Parade Variance for throwing items during the 2026 Bastrop Mardi Gras Parade.**

Submitted by: Michaela Joyce, Discover Bastrop Director

- 8H. **Consider and act on:**

A: Resolution No. R-2026-17, amending Resolution No. R-2023-70 regarding a temporary compensation increase for the City Manager while serving as Interim Director of the Bastrop Economic Development Corporation and restating Exhibit A; authorizing the Mayor to execute an addendum to the City Manager's employment agreement.

B: The formal adoption of an interim services agreement with the Bastrop Economic Development Corporation for interim executive director services provided by the City Manager to include a one-time payment of \$7,500 in FY 2026.

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD

- 8K. **Consider and act to approve the Bastrop City Council minutes from the January 13, 2026, Special Workshop and the Regular Meeting.**

Submitted by: Victoria Psencik, Assistant City Secretary, TRMC

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Mayor Pro-Tem Kirkland requested Item 8C be removed. City Manager Carrillo-Trevino requested Items 8I and 8J be removed.

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- 8C. **Consider and act to approve:**

A. Resolution No. R-2026-06, adopting various policies and procedures in connection with the City of Bastrop, Texas' participation in federally funded Community Development Block Grant (CDBG) projects and adherence to the regulations herein attached as Exhibit A; and

B. Resolution No. R-2026-07, designating authorized signatories for contractual documents, environmental documents, and documents for requesting funds pertaining to the Community Development Block Grant - Mitigation Program (CDBG-MIT MOD), herein attached as Exhibit A.

C. Resolution No. R-2026-13, authorizing the City Manager to reallocate CO Series 2023 Bond funds in the amount of Eight Hundred Thousand Dollars and Zero Cents (\$800,000.00) from Blakey Lane Extension to Riverbank Stabilization Improvements, herein attached as Exhibit A.

Submitted by: Laura Allen, Assistant Finance Director
Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2026-06 (Item 8C, Letter A); Resolution No. R-2026-07 (Item 8C, Letter B); and Resolution No. R-2026-13 (Item 8C, Letter 8C) as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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8I. **Consider and act on the first reading of Resolution No. R-2026-14, approving the Bastrop Economic Development Corporation's expenditure for a Hospital Feasibility Study in the amount of fifty thousand dollars (\$50,000); and move to include on February 10, 2026, City Council Consent Agenda for second reading.**

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD
Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-14 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

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8J. **Consider and act on Resolution No. R-2025-210 ratifying the previously approved agreement with Reality Trust Group in the amount of \$50,000 for a Hospital Feasibility Study.**

Submitted by: Sylvia Carrillo-Trevino, Interim Executive Director of the Bastrop Economic Development Corporation.
Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Meyer moved to approve the ratification of Resolution No. R-2025-210 with the corrected amount of \$52,500. Council Member Lowe seconded the motion. Motion carried unanimously.

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After the separate discussion of Consent Agenda Items 8O, 8I, and 8J, the following motion was made:

MOTION: Mayor Pro-Tem Kirkland moved to approve the Consent Agenda as follows:

- Items 8A, 8D through 8H, and 8K as presented;
- Mayor Harris read into record Items 8A, 8B, and 8D with a correction to Item 8B of a two (2) year term instead of three (3);
- Mayor Harris made official recommendation of Carly Power as Associate Municipal Judge in relation to Item 8B.

Council Member Plunkett seconded the motion. Motion carried unanimously.

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. **Consider and act on Resolution No. R-2026-10, awarding a contract for the mowing of City Parks and Public Buildings to Community Lawn, LLC., in the amount of fifty-two thousand, and twenty dollars (\$52,020.00) as attached as Exhibit A.**

Submitted and Presented by: Jason Alfaro, Director of Parks and Recreation

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-10 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9B. **Consider and act on Resolution No. R-2026-11, awarding a contract for the mowing of City Rights-of-Way to Community Lawn, LLC., in the amount of fifty-four thousand, six hundred Dollars (\$54,600.00) as attached as Exhibit A.**

Submitted and Presented by: Jason Alfaro, Director of Parks and Recreation

MOTION: Council Member Meyer moved to approve Resolution No. R-2026-11 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9C. **Consider and act on Resolution No. R-2026-12, awarding a contract for the mowing of City Rights-of-Way to Community Lawn, LLC., in the amount of fifty-four thousand, six hundred Dollars (\$54,600.00) as attached as Exhibit A.**

Submitted and Presented by: Jason Alfaro, Director of Parks and Recreation

MOTION: Council Member Meyer moved to approve Resolution No. R-2026-12 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9D. **Consider and act on Resolution No. R-2026-18, authorizing the City Manager to award the Request for Proposals (RFP) for Indefinite Delivery Indefinite Quantity (IDIQ) for Street Paving Maintenance Services.**

Submitted and Presented by: Andres Rosales, Assistant City Manager

Citizen Comment submitted specifically for Item 9D that did speak: William Bennett

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-18 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9E. **Consider and act on Resolution No. R-2026-21 to purchase shade covers for Mayfest arena in an amount not to exceed \$477,110 to ShadePro, LLC, BuyBoard No. 781-25 to design, manufacture, and install shade covers over the seating areas and pen areas.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Citizen Comment for Item 9E that did speak: Taylor Homuth

First MOTION: Council Member Meyer moved to approve Resolution No. R-2026-21 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

Second MOTION: Mayor Pro-Tem Kirland moved to direct the City Manager to bring back a funding and execution plan for additional bleachers at Mayfest Park as soon as practical. Council Member Meyer seconded the motion. Motion carried unanimously.

10. EXECUTIVE SESSION

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 8:19 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

- 10A. **Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.**
- 10B. **Section 551.072 to deliberate the purchase, exchange, lease, or value of real property legally described as Building Block, BLOCK 3 W W ST, ACRES 0.164, 804 Water Street.**
- 10C. **Sections 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located adjacent to Blakey Lane.**

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

Mayor Harris reconvened the City Council into the Open Session at 8:47 p.m. and called for any action as a result of the Executive Session.

- 10A. **Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.**

No action was taken on Item 10A.

10B. Section 551.072 to deliberate the purchase, exchange, lease, or value of real property legally described as Building Block, BLOCK 3 W W ST, ACRES 0.164, 804 Water Street.

No action was taken on Item 10B.

10C. Sections 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located adjacent to Blakey Lane.

No action was taken on Item 10C.

12. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the January 27th Regular Meeting at 8:47 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary