

CITY OF BASTROP
BASTROP CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, June 24, 2025

The Bastrop City Council met in a Regular Meeting on Tuesday, June 24, 2025, at 6:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager Andres Rosales
Interim Assistant City Attorney Stanley Springerley
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Finance Director Judy Sandrussi
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Public Information Officer Colin Guerra
Water and Wastewater Director Curtis Hancock
BEDC B.A.R.E. Manager Dori Kelley
Parks & Recreation Director Terry Moore
Library Director Bonnie Pierson

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council meeting at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Nyla Hall, Channing Bureau, and Gracie Rios led the Pledge of Allegiance.

3. INVOCATION

City of Bastrop Police Chaplain Hardy Overton delivered the Invocation.

4. EXECUTIVE SESSION

Mayor Harris announced before convening into Executive Session that Council Member Fossler has submitted a Conflict of Interest Statement for the record to recuse herself from Item 4E.

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 6:34 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

4A. Section 551.071 to seek the advice of legal counsel regarding Visit Bastrop.

- 4B. Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Blakey Lane.
 - 4C. Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Jasper Street.
 - 4D. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.
 - 4E. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the proposed development at North End Prairie.
5. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

Mayor Harris reconvened the City Council into the Open Session at 7:24 p.m. and called for any action as a result of the Executive Session.

After reconvening into the Open Session, Mayor Harris announced that he recused himself from Item 4D and has submitted a Conflict of Interest Statement for the record.

- 4A. Section 551.071 to seek the advice of legal counsel regarding Visit Bastrop.
- 4B. Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Blakey Lane.
- 4C. Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Jasper Street.
- 4D. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.
- 4E. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the proposed development at North End Prairie.

No action was taken on Executive Session Items 4A, 4B, 4C, 4D, and 4E.

6. **PRESENTATIONS**

- 6A. Mayor's Report

6B. Council Members' Report

6C. City Manager's Report

A. Old Iron Bridge Update - Ribbon cutting tentatively set for July 26th

B. Water Wells - Water was flowing as of Monday, 6/16/2025

C. Blakey Lane / Old Austin Highway - Roundabout is under redesign- Working through appraisal and offer on Blakey Lane.

D. Wastewater Plant - Project Meeting on Monday. 6/23/25

E. Streets / Water Street - Engineering is underway for the design due to no/little existing base.

F. Parks & Quality of Life - Final numbers for projects and project management timeline is being prepared.

G. Budget & Open Gov - Continued work. OpenGov will also provide project management oversight in a more transparent way.

H. CHARM Workshop - Wed, June 25th. Super critical flood damage and planning information will be shared.

I. Sit with Syl - Wednesday, June 25th, 7:30 am, City Hall

J. City Council Retreat

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

6D. PROCLAMATION – Recognizing the month of July as National Park and Recreation Month in the City of Bastrop.

Submitted by: Terry Moore, Parks and Recreation Director

The proclamation was read and signed by Mayor Harris and accepted by the City of Bastrop Parks and Recreation Board, Bastrop County Master Gardeners, Lost Pines Chapter of the Texas Master Naturalists, Bastrop County Audubon Society, Boy Scouts, Bastrop County Rotary Club, and Bastrop High School PALS.

7. **WORK SESSIONS / BRIEFINGS – NONE**

8. **STAFF AND BOARD REPORTS**

8A. Receive a presentation on the unaudited Monthly Financial Report for the period ending May 2025.

Submitted and Presented by: Laura Allen, Assistant Finance Director

9. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Heather Greene and Cecilia Serna.

Submitted a comment online but was not present to speak: Pamela Vear and Carol Spencer.

10. **CONSENT AGENDA**

- 10A. Consider and act on the second reading of Ordinance No. 2025-54, amending Chapter 1, Article 1.10 Park Rules of the Bastrop Code of Ordinances, to reflect various updates to language, permit requirements and related processes, as attached in Exhibit A.

Submitted by: Terry Moore, Parks and Recreation Director

- 10C. Consider and act on the second reading of Ordinance No. 2025-53 amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A.

Submitted by: Laura Allen, Assistant Finance Director

- 10D. Consider action to approve Resolution No. R-2025-109 of the City Council of the City of Bastrop, Texas, directing publication of the notice of intent to issue Certificate of Obligations in the amount of \$20M with an estimated interest rate of 5.00%.

Submitted by: Judy Sandroussi, Director of Finance

- 10E. Consider and act on Resolution No. R-2025-108, accepting a sponsorship donation in the amount of \$500 from Frontier Bank in support of the 2025 Big Bang Celebration event.

Submitted by: Terry Moore, Parks and Recreation Director

- 10F. Consider action to approve Resolution No. R-2025-112, restoring procedural powers to the Office of the Mayor and repealing Resolution No. R-2024-48, which revised certain rules and procedures governing City Council meetings.

Submitted by: Michael Muscarello, City Secretary

- 10G. Consider action to approve Resolution No. R-2025-113, restoring rights and privileges to the Office of the Mayor and repealing Resolution No. R-2024-49, which removed certain rights and powers of the Office of the Mayor.

Submitted by: Michael Muscarello, City Secretary

- 10H. Consider and act to approve the Bastrop City Council minutes from the June 5, 2025, Special Meeting, June 10, 2025, Regular Meeting, and the June 14, 2025 Special Meeting.

Submitted by: Michael Muscarello, City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Fossler requested that Item 10B be removed.

MOTION: Mayor Pro-Tem Kirkland moved to approve the Consent Agenda as presented after Items 10A and 10C were read into the record by Mayor Harris with the exclusion of Item 10B. Council Member Plunkett seconded the motion. Motion carried unanimously.

* * * * *

- 10B. Consider and act on the first reading of Ordinance No. 2025-57, establishing 1.198 acres located at 101 Grady Tuck Lane, Bastrop, Texas, otherwise known as the Bark Park, as designated parkland, and move to include on the July 8, 2025, Consent Agenda for a second reading.

Submitted and Presented by: Terry Moore, Parks and Recreation Director

ORIGINAL MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2025-56 as presented and to include on the July 8, 2025 Agenda. Council Member Fossler seconded the motion.

Council Member Meyer made an amendment to the Original Motion to include direction to staff to bring back various research into the naming of the park.

REVISED MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2025-56 as presented with the direction to staff to bring back various research into the naming of the park and to include on the July 8, 2025 Agenda. Council Member Fossler seconded the motion. Motion carried unanimously.

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11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. Consider and act on the first reading of Ordinance No. 2025-56 of the City of Bastrop, Texas, authorizing a one-time 50% fee reduction for the renewal of 2025 City of Bastrop alcohol permits.

Submitted and Presented by: Michael Muscarello, City Secretary

Mayor Harris announced before Item 11A was presented that Council Member Plunkett

has submitted a Conflict of Interest Statement for the record to recuse himself from Item 11A.

MOTION: Mayor Pro-Tem Kirkland moved to approve the first reading of Ordinance No. 2025-56 as presented and to include on the July 8, 2025 Agenda. Council Member Lowe seconded the motion. Motion carried 4-0 with Council Member Plunkett recusing his vote.

11B. **Consider and act on Resolution No. R-2025-106, approving the Bastrop Public Library Public Rooms Policy, which is attached as Exhibit A.**

Submitted and Presented by: Bonnie Pierson, Library Director

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-106 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

11C. **Consider and act on Resolution No. R-2025-32, approving a construction contract with Emerson Construction Company, Inc. for a not-to-exceed amount of Two Million, Four Hundred Five Thousand, Seventy-Nine Dollars and Zero Cents (\$2,405,079.00) for the rehabilitation of Wastewater Treatment Plants No. 1 and No. 2.**

Submitted and Presented by: Curtis Hancock, Director of Water & Wastewater

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-32 with the stipulation of the City Manager to negotiate the liquidated damages section of the contract. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

11D. **Consider and act on Resolution No. R-2025-105, approving a construction contract with Advanced Rehabilitation Technology for the rehabilitation of twelve (12) manholes and the Mauna Loa Lift Station wet well.**

Submitted and Presented by: Curtis Hancock, Director of Water & Wastewater

MOTION: Council Member Meyer moved to approve Resolution No. R-2025-105 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

11E. **Consider and act on Resolution No. R-2025-111 of the City Council of the City of Bastrop, Texas, approving the Bastrop Economic Development Corporation's ("BEDC") expenditure for the purchase or lease of a BEDC vehicle, in an amount not to exceed seventy-five thousand dollars (\$75,000); authorizing the City Manager to execute all necessary documents; and establishing an effective date.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager and BEDC Interim Executive Director, and Dori Kelley, BEDC Business Attraction, Retention, and Expansion Manager

MOTION: Council Member Fossler moved to approve Resolution No. R-2025-111 as presented. Council Member Plunkett seconded the motion. Motion carried 4-1 with Council Members Lowe, Meyer, Plunkett, and Fossler casting the “aye” vote, and Mayor Pro-Tem Kirkland casting the only “nay” vote.

12. ADJOURNMENT

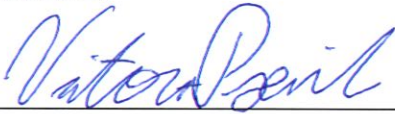
Upon receiving a motion duly made and seconded to adjourn, the June 24th Regular Meeting was adjourned at 9:14 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary



CONFLICT OF INTEREST STATEMENT

I, Ishmael Harris, a local public official of the City of Bastrop, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the (please circle) City Council or Board/Commission at the June 24, 2025 Meeting, Agenda Item 4D ASR Project may have an effect on a business entity or real property in which I have an interest. Such interest may be a "substantial interest" as that term is defined in Chapter 171 of the Texas Local Government Code. The action being contemplated may have a special economic effect on the business entity or real property distinguishable from the effect on the public.

1. The business entity or real property in which I have an interest is described as follows (*name; address; or lot description*): _____

2. The nature and extent of my interest in the business entity or real property is herein described by stating that either I or a person related to me in the first degree by consanguinity (*blood*) or affinity (*marriage*), as determined by Chapter 573 of the Texas Government Code (*check all that apply*):

- _____ own 10% or more of the voting stock or shares of the business entity;
 _____ own 10% or more of the fair market value of the business entity;
 _____ own \$15,000 or more of the fair market value of the business entity; and/or
 _____ received funds that exceed 10% of gross income for the previous year;
 _____ has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.

3. Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

*** AFFIDAVIT ***

Upon the filing of this affidavit with the City/Board Secretary, I affirm that I shall abstain from any discussion, vote, or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this 6 day of 25 2025 [Signature]

Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME on this the 24th day of June, 2025.

Michael Muscarello
 Notary Public in and for the State of Texas
 My Commission Expires: August 2, 2026

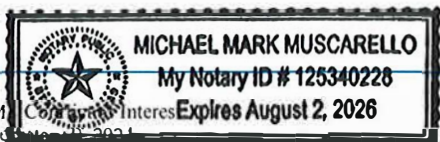


EXHIBIT A - Fossler for Item 4E



CONFLICT OF INTEREST STATEMENT

I, Kerry L. Fossler, a local public official of the City of Bastrop, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the (please circle) City Council or Board/Commission at the 6/24/2025 Meeting, Agenda Item 4E - North End Prairie may have an effect on a business entity or real property in which I have an interest. Such interest may be a "substantial interest" as that term is defined in Chapter 171 of the Texas Local Government Code. ~~The action being contemplated may have a special economic effect on the business entity or real property distinguishable from the effect on the public.~~ **Not applicable for Bastrop Code of Ethics**

- The business entity or real property in which I have an interest is described as follows (*name; address; or lot description*): 2nd degree relative (sibling) ownership of:
Farm Lot, BLOCK 13 E M ST, ACRES 3.962 (Property ID 126740),
PECAN STREET BASTROP LLC, HOMES FOR GOOD FOUNDATION
- The nature and extent of my interest in the business entity or real property is herein described by stating that either I or a person related to me in the ~~first degree~~ ^{second degree} by consanguinity (*blood*) or affinity (*marriage*), as determined by Chapter 573 of the Texas Government Code (*check all that apply*):
 - ☒ own 10% or more of the voting stock or shares of the business entity;
 - ☒ own 10% or more of the fair market value of the business entity;
 - ☒ own \$15,000 or more of the fair market value of the business entity; and/or received funds that exceed 10% of gross income for the previous year;
 - ☒ has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.
- Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

I do not personally have a "substantial interest" in the disclosed entities and property, but relatives within the 3rd degree (as defined in the Bastrop Code of Ethics) have a P3 development/subdivision matter pending matter before city staff, with original application filed on 8/08/2022. Their matter may never come before City Council, but I am disclosing and recusing myself from Executive Session Item 4E because it is specific to their property. This disclosure includes the previous calendar year, and up to any future date at which the pending matter might come before City Council.

*** AFFIDAVIT ***

Upon the filing of this affidavit with the City/Board Secretary, I affirm that I shall abstain from any discussion, vote, or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this 24 day of June 2025.

[Signature]
Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME on this the 24 day of June, 2025.

Michael Muscarello
Notary Public in and for the State of Texas
My Commission Expires: August 2, 2026

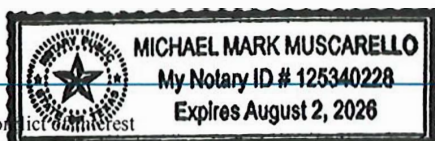


EXHIBIT A - Plunkett for Item 11A



CONFLICT OF INTEREST STATEMENT

I, Kevin Plunkett, a local public official of the City of Bastrop, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the (please circle) City Council or Board/Commission at the June 24, 2025 Meeting, Agenda Item 11A Alcohol Permit may have an effect on a business entity or real property in which I have an interest. Such interest may be a "substantial interest" as that term is defined in Chapter 171 of the Texas Local Government Code. The action being contemplated may have a special economic effect on the business entity or real property distinguishable from the effect on the public.

- The business entity or real property in which I have an interest is described as follows (name; address; or lot description): Old Town, Piney Creek Chop House
& Bar, All restaurants
- The nature and extent of my interest in the business entity or real property is herein described by stating that either I or a person related to me in the first degree by consanguinity (blood) or affinity (marriage), as determined by Chapter 573 of the Texas Government Code (check all that apply):
 - ☒ own 10% or more of the voting stock or shares of the business entity;
 - ☒ own 10% or more of the fair market value of the business entity;
 - ☒ own \$15,000 or more of the fair market value of the business entity; and/or
 - ☒ received funds that exceed 10% of gross income for the previous year;
 - ☒ has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.
- Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

*** AFFIDAVIT ***

Upon the filing of this affidavit with the City/Board Secretary, I affirm that I shall abstain from any discussion, vote, or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this 24th day of June, 2025.

Kevin Plunkett
Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME on this the 24th day of June, 2025.

Michael Muscarello
Notary Public in and for the State of Texas
My Commission Expires: August 2, 2026

