

**PLANNING & ZONING MEETING
MINUTES**

December 18, 2025, at 6:00 P.M.

The City of Bastrop Planning and Zoning Commission met on Thursday, December 18, 2025, at 6:00 PM in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas 78602.

1. CALL TO ORDER

Chairman Jordan Scott called the meeting to order at 6:00 PM.

Christopher Toth	Absent
Heather Greene	Present
Keith Ahlborn	Present
Gary Moss	Present
Patrice Parsons	Absent
Jordan Scott	Present
David Barrow	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider and act to approve meeting minutes from November 20, 2025, Planning and Zoning Commission Meeting.

Commissioner Gary Moss made a motion to approve meeting minutes from November 20, 2025, Regular Planning and Zoning Commission Meeting. Commissioner David Barrow seconded the motion. The motion passed unanimously.

- 3B. Consider and act to approve meeting minutes from November 18, 2025, Joint Workshop with City Council and Planning and Zoning Commission Meeting.

Commissioner Heather Greene made a motion to approve meeting minutes from November 18, 2025, Joint Workshop with City Council and Planning and Zoning Commission Meeting. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

- 3C. Conduct a public hearing, consider and act to recommend approval to adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 13, 2026 City Council meeting for a first reading.

The Public Hearing opened at 6:03 p.m.

There were no citizen comments.

The Public Hearing closed at 6:03 p.m.

Commissioner Gary Moss made a motion to recommend approval to adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 13, 2026 City Council meeting for a first reading. Commissioner David Barrow seconded the motion. The motion passed unanimously.

- 3D. Consider and act on the Pine Creek Preliminary Plat, being 14.107 acres out of the Building Blocks 40F, 41F, 42, 95F, 96F, 144FR, 177F East of Water Street located south of State Highway 71 and west of Lovers Lane within the City of Bastrop, Texas, as shown in Exhibit A.

Presented by James E Cowey, Director of Development Services

Commissioner David Barrow made a motion to approve the Pine Creek Preliminary Plat, being 14.107 acres out of the Building Blocks 40F, 41F, 42, 95F, 96F, 144FR, 177F East of Water Street located south of State Highway 71 and west of Lovers Lane within the City of Bastrop, Texas, as shown in Exhibit A. Commissioner Heather Greene seconded the motion. The motion passed unanimously.

4. PRESENTATION

- 4A. Presentation to the Planning and Zoning Commission pertaining to the drainage requirements for the City of Bastrop.

Presented by Elizabeth Wick. Engineering

5. UPDATES

- 5A. Future Development Related Items

James E Cowey, Development Services Director, informed the commission on updates regarding the Development Code Rewrite.

- 5B. Development Services Department Monthly Project Volume Report.

James E Cowey, Development Services Director, presented the monthly project volume report for the month of November to the commission.

- 5C. Individual Requests from Planning & Zoning Commissioners that particular items to be listed on future agendas (no group discussion allowed).

Commissioner David Barrow asked about the downtown parking expansion and the possibility of a parking garage.

6. ADJOURNMENT

Commissioner Gary Moss made a motion to adjourn the meeting at 6:42 PM. Commissioner Heather Greene seconded the motion. The motion passed unanimously.



Jordan Scott, Chair

David Barrow, Vice-Chair