

# **CITY OF BASTROP**

## **BASTROP CITY COUNCIL**

### **REGULAR CITY COUNCIL MEETING MINUTES**

**Tuesday, September 9, 2025**

The Bastrop City Council met in a Regular Meeting at 6:30 p.m. on Tuesday, September 9, 2025, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

#### **Council Members Present**

Mayor Ishmael Harris  
Mayor Pro-Tem John Kirkland  
Council Member Cynthia Meyer  
Council Member Kerry Fossler  
Council Member Perry Lowe  
Council Member Kevin Plunkett

#### **Staff Present**

City Manager Sylvia Carrillo-Trevino  
Assistant City Manager / Fire Chief Andres Rosales  
Assistant City Attorney Stan Springerley  
City Secretary Michael Muscarello  
Assistant City Secretary Victoria Psencik  
Assistant to the City Manager Vivianna Andres  
Development Services Director James Cowey  
Police Chief Vicky Steffanic  
Public Information Manager Colin Guerra  
Senior Planner Brittany Epling  
BEDC B.A.R.E. Manager Dori Kelley  
Parks & Recreation Director Jason Alfaro

#### **1. CALL TO ORDER**

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

#### **2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**

Abby Burger and Sienna Alaniz, students with Bastrop High School BearTecs Robotics, led the Pledge of Allegiance.

#### **3. INVOCATION**

City of Bastrop Police Chaplain Ketrich Steger delivered the Invocation.

#### **4. PRESENTATIONS**

##### **4A. Mayor's Report**

##### **4B. Council Members' Report**

##### **4C. City Manager's Report**

##### **A. Update on Mayfest Park Open House**

##### **B. Update on Bark Park and Park Amenities**

**C. Proposed amendment to bridge plans to add stairs down to the riverwalk.**

**D. Budget Update**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**4D. PROCLAMATION – Suicide Prevention Month**

The proclamation was read and signed by Mayor Ishmael Harris.

Citizen Comment submitted for Item 4D: Chrissy Depine

**4E. PROCLAMATION – National Preparedness Month**

The proclamation was read and signed by Mayor Ishmael Harris.

Citizen Comment submitted for Item 4D: Sheila Lowe, Executive Director of Bastrop County Long Term Recovery Team

**4F. PROCLAMATION – Senior Center Awareness**

The proclamation was read and signed by Mayor Ishmael Harris.

**4G. PROCLAMATION – Hispanic Heritage Day**

The proclamation was read and signed by Mayor Ishmael Harris.

**4H. Veteran’s Memorial Art Call – Cultural Arts Commission**

Presented by: Michaela Joyce, Main Street Manager

**5. WORK SESSIONS / BRIEFINGS – NONE**

**6. STAFF AND BOARD REPORTS – NONE**

**7. CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: NONE.

**8. CONSENT AGENDA**

**8A. Consider and act on the second reading of Ordinance No. 2025-64, amending the Bastrop Code of Ordinances, Chapter 16 – Stormwater Drainage, Section 16.01.003 titled “Technical standards, design methods and procedures” and Section 16.01.008 titled “Maintenance agreement”.**

Submitted by: Elizabeth Wick, CFM, Project Manager



- 8D. Consider and act on Resolution No. R-2025-155, approving a permit request to the Texas Department of Transportation (TXDOT) for the closure of Chestnut Street for the Lost Pines Christmas parade.

Submitted by: Vicky Steffanic, Chief of Police

- 8E. Consider and act on resolution R-2025-134 amending the Acutronic performance agreement to include civil engineering services as a qualified reimbursable expense under the agreement.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, BEDC Interim Director

- 8F. Consideration and act to approve Resolution No. R-2025-136 appointing Kerry Fossler the City of Bastrop representative to the Clean Air Coalition.

Submitted by: Michael Muscarello, City Secretary

- 8G. Consider and act to approve the Bastrop City Council minutes from the August 26, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Fossler requested Items 8B and 8C be removed.

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- 8B. Consider and act on Resolution No. R-2025-133, accepting a donation through the Lost Pines Art Center from Jeffrey Stayton & Maria Montoya Stayton in the amount of \$7,725.00 (seven thousand seven hundred twenty-five dollars) for two concrete bases for the next two Bird Junction Sculptures.

Submitted by: Michaela Joyce, Main Street Manager

**MOTION:** Council Member Fossler moved to approve Resolution No. R-2025-133 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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- 8C. Consider and act on Resolution No. R-2025-132, accepting a donation from Kathy Holberg in the amount of \$950.00 (nine hundred fifty dollars) for the purchase of a flower pot to be placed in Downtown Bastrop.

Submitted by: Michaela Joyce, Main Street Manager

**MOTION:** Council Member Fossler moved to approve Resolution No. R-2025-132 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

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*After the separate discussion of Consent Agenda Items 8B and 8C, the following motion was made:*

**MOTION:** Mayor Pro-Tem Kirkland moved to approve the Consent Agenda as presented after Item 8A was read into the record by Mayor Harris and with the exclusion of Items 8B and 8C. Council Member Plunkett seconded the motion. Motion carried unanimously.

## 9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. **Consider and act on Resolution No. R-2025-154 in support of addressing food insecurity and strengthening local food pantries.**

Submitted and Presented by: Michael Muscarello, City Secretary

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2025-154 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9B. **Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4, for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas; and move to include on the September 23, 2025, Consent Agenda for the second reading.**

Submitted and Presented by: James E. Cowey, Director of Development Services

Mayor Harris opened the Public Hearing at 7:48 p.m. for the rezone of 7.398 +/- acres out of Steel Yard Subdivision, Lot 3, at 2002 SH 95 listed in Item 9B.

Public Hearing: Heather Greene, Chris Kirby, Katherine / Larry Albers (did not speak), and Shiva Shankar.

Mayor Harris closed the Public Hearing at 8:24 p.m. for the rezone of 7.398 +/- acres out of Steel Yard Subdivision, Lot 3, at 2002 SH 95 listed in Item 9B.

**MOTION:** Mayor Pro-Tem Kirkland moved to table Item 9B until the next regularly scheduled Council Meeting and discuss direction to staff immediately after the motion. Council Member Lowe seconded the motion. Motion carried unanimously.

- 9C. **Consider and act to approve the first reading of Ordinance No. 2025-66 amending the Code of Ordinances, related to Chapter 1.10 Titled "Parks" Article 1.10.002 Titled "Parks Rules" amending the content to allow use by all individuals; and move to include on September 23, 2025, Consent Agenda for second reading.**

Submitted and Presented by: Vicky Steffanic, Chief of Police



**MOTION:** Mayor Pro-Tem Kirkland moved to approve the first reading of Ordinance No. 2025-66 with “all individuals that are allowed by law” and to include on the September 23, 2025 agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9D. **Consider and act on Resolution No. R-2025-152, amending the current City of Bastrop lease agreement with the Lower Colorado River Authority (LCRA) regarding the LCRA tract known as the Steelyard (BY-01) and more particularly described therein, amending the verbiage of the ‘purpose’.**

Submitted and Presented by: Vicky Steffanic, Chief of Police

**MOTION:** Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-152 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

- 9E. **Consider and act on the Resolution No. R-2025-156 pertaining to a Warrant request to allow up to 80% lot coverage on 43.8176 acres zoned P5 Core in the Sendero development, in deviation from the 65% maximum lot coverage currently required by the B3 Code.**

Submitted and Presented by: Brittany Epling, Senior Planner

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2025-156 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9F. **Consider and act on Resolution No. R-2025-157 pertaining to a Warrant request to allow up to 80% lot coverage on a 7.27-acre lot zoned P5 Core, located at the existing Lone Star Storage Complex. The request seeks to deviate from the current 65% maximum lot coverage requirement established by the B3 Code in order to accommodate an expansion that includes two new buildings and additional pavement.**

Submitted and Presented by: Brittany Epling, Senior Planner

**MOTION:** Council Member Meyer moved to approve Resolution No. R-2025-157 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 9G. **Consider and act on the first reading of Ordinance No. 2025-70, establishing 2.195 acres located at 610 Martin Luther King Jr. Drive, Bastrop, Texas, as designated parkland, and move to include on the September 23rd, 2025, Consent Agenda for a second reading.**

**MOTION:** Council Member Meyer moved to approve the first reading of Ordinance No. 2025-70 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

**10. EXECUTIVE SESSION**

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 8:48 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

10A. Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding real estate located at 1409 Emile Street.

**11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

Mayor Harris reconvened the City Council into the Open Session at 8:51 p.m. and called for any action as a result of the Executive Session.

10A. Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding real estate located at 1409 Emile Street.

No action was taken on Item 10A.

**12. ADJOURNMENT**

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the September 9<sup>th</sup> Regular Meeting at 8:52 p.m.

**CITY OF BASTROP, TEXAS**



Ishmael Harris, Mayor

**ATTEST:**



Victoria Psencik, Assistant City Secretary