

CITY OF BASTROP

BASTROP CITY COUNCIL

COMMUNITY PARTNER FUNDING PRESENTATIONS AND REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, July 8, 2025

The Bastrop City Council met in a Community Partner Funding Presentations at 5:00 p.m. and a Regular Meeting at 6:30 p.m. on Tuesday, July 8, 2025, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager Andres Rosales
Interim Assistant City Attorney Stanley Springerley
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Vivianna Andres
Finance Director Judy Sandrussi
Main Street Manager, Michaela Joyce
Community Engagement Director Kathy Danielson
Community Engagement Admin. Asst. Elisa Puentes
Fleet and Facilities Manager Doug Haggerty
Development Services Director James Cowey
Police Chief Vicky Steffanic
Public Information Officer Colin Guerra
Parks & Recreation Director Terry Moore

1. **CALL TO ORDER – Community Partner Funding**
With a quorum present, Mayor Harris called the Community Partner Funding Presentations portion at 5:00 p.m.
2. **COMMUNITY PARTNER FUNDING**
 - 2A. **Review Funding Requests from Community Assets (HOT Fund) and Community Support Groups (General Fund) for FY 2026 and provide direction to staff.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Community Support Group presentations were made by: American Legion Post 553, Bastrop CATS Anonymous, Bastrop County Emergency Food Pantry, Bastrop County First Responders, Bastrop County Women's Shelter, Bastrop Hope House, Bastrop County Long Term Recovery, Bastrop Pregnancy Resource Center, Bastrop Youth Soccer Organization, Camp Haven Sanctuary, Court

Appointed Special Advocates (CASA), Children's Advocacy Center, Combined Community Action, Connections Individual and Family Services, Feed The Need, Friendship Bible Baptist Church, In The Streets Hands Up High, Kerr Community Center, and Pines and Prairies Land Trust.

Community Asset Group presentations were made by: African American Cultural Center, Bastrop County Historical Society Museum, Bastrop Old Town Visitor Center, Bastrop Opera House, and Lost Pines Art Center.

Mayor Harris announced at 6:25 p.m. that the City Council would be in recess until 6:30 p.m., at which time the Regular City Council Meeting was scheduled to convene.

3. CALL TO ORDER REGULAR MEETING

With a quorum present, Mayor Harris called the Regular City Council Meeting at 6:30 p.m.

4. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Kaizlyn Mantonya, Kynzile Mantonya, Tailyn Havard, and Nyla Hall led the Pledge of Allegiance.

5. INVOCATION

City of Bastrop Police Chaplain Robert Oliver delivered the Invocation.

6. PRESENTATIONS

6A. Mayor's Report

6B. Council Members' Report

6C. City Manager's Report

1. Hannibal Lokumbe and BISD Students

2. Retreat Overview

3. Capital Project Update

a. Open Gov Progress

b. Park Projects

c. Street Projects

d. Bridge

e. Water

f. Wastewater

4. Budget

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

7. WORK SESSIONS / BRIEFINGS – NONE

8. CITIZEN COMMENT(S)

Citizen(s) addressing the City Council on an item, not on the agenda: Jan Opella, Tom Tagliabue, Rita Ward, Leslie Cosby, and Nancy Rabensburg.

Submitted a comment but did not wish to speak: Polly Frushay, Karen Bellinghausen, Lily Speir, Bill Bellinghausen, and Patrick Speir.

Following the conclusion of Citizen Comments, Mayor Harris announced that the City Council would proceed with Item 11B under Items for Individual Consideration. He further stated that he would recuse himself from discussion and action on Item 11B. At that point, Mayor Pro-Tem Kirkland assumed the role of presiding officer for the remainder of the City Council's consideration of the item.

11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11B. Consider and act on Resolution 2025-118 to authorize the City Manager to enter into a Memorandum of Understanding with the City of Austin regarding an Aquifer Storage and Recovery Project (ASR) Phase 1.

Submitted and Presented by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

Presented by: Shay Ralls Roalson, Director of Austin Water; Marisa Flores Gonzalez, Water Resources Program Manager of Austin Water; and Emlea Chanslor, Public Information Program Manager of Austin Water

Citizen Comment submitted specifically to Item 11B: Heather Greene, Deborah Jones, and Carlos Liriano.

No action was taken on Item 11B.

Mayor Harris returned to the meeting as the presiding officer of the City Council meeting.

9. CONSENT AGENDA

- 9C. Consider action to approve Resolution No. R-2025-110 of the City Council of the City of Bastrop, Texas, approving an agreement for Emergency Communications Services between Bastrop County and the City of Bastrop, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Vicky Steffanic, Chief of Police

- 9D. Consider and act on Resolution No. 2025-94 of the City Council of the City of Bastrop, Texas, approving the expenditure for the purchase of a dedicated Mayfest Park Rodeo Arena tractor, authorizing the City Manager to execute all necessary documents; and establishing an effective date.

Submitted by: Doug Haggerty, Fleet & Facilities Manager

- 9E. Consider and act on Resolution No. R-2025-116, approving an Agreement with Focused Advocacy to provide legislative & regulatory consulting services to the City of Bastrop, as attached in Exhibit A.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 9F. Consider and act to approve the Bastrop City Council minutes from the June 12, 2025, Canvass of Election and Swear In of Candidates and the June 24, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Plunkett requested that Item 9A be removed due to a Conflict of Interest. Council Member Fossler requested that Item 9B be removed.

MOTION: Council Member Meyer moved to approve the Consent Agenda as presented with the exclusion of Item 9A and Item 9B. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

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- 9A. Consider and act on the second reading of Ordinance No. 2025-56 of the City of Bastrop, Texas, authorizing a one-time 50% fee reduction for the renewal of 2025 City of Bastrop alcohol permits.

Submitted by: Michael Muscarello, City Secretary

MOTION: Mayor Pro-Tem Kirkland moved to approve the second reading of Ordinance No. 2025-56 as presented. Council Member Fossler seconded the motion. Motion carried 4-0 with Council Member Plunkett recusing his vote.

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- 9B. Consider and act on the second reading of Ordinance No. 2025-57, establishing 1.198 acres located at 101 Grady Tuck Lane, Bastrop, Texas, otherwise known as the Bark Park, as designated parkland.

Submitted by: Terry Moore, Parks & Recreation Director

MOTION: Council Member Fossler moved to approve the second reading of Ordinance No. 2025-57 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

10. STAFF AND BOARD REPORTS – NONE

11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. **Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025- 115 approving the Fiscal Year 2026 Annual Service Plan Update, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a Fiscal Year 2025 - 2026 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation; and move to include on the July 22, 2025 City Council Consent Agenda for a second reading.**

Submitted and Presented by: Judy Sandroussi, Finance Director

Mayor Harris opened the Public Hearing at 8:41 p.m. for the Fiscal Year 2026 Annual Service Plan Update for Hunters Crossing PID listed in Item 11A.

Public Hearing: No comments were submitted.

Mayor Harris closed the Public Hearing at 8:41 p.m. for the Fiscal Year 2026 Annual Service Plan Update for Hunters Crossing PID listed in Item 11A.

MOTION: Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-115 as presented and to include on the July 22, 2025 Agenda for the second reading. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

- 11C. **Consider Action to approve the first reading of Ordinance No. 2025-59 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05.006 Titled "SH 21 Frontage Road Speed Limits," amending the location and speed on SH 21 in the city limits of the City of Bastrop; repealing all prior ordinances that are in conflict herewith; and providing for findings of fact, enactment, codification, effective date, repealer severability, proper notice and meeting, and move to include on July 22nd, 2025, Consent Agenda for second reading.**

Submitted and Presented by: Vicky Steffanic, Chief of Police

MOTION: Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-59 as presented and to include on the July 22, 2025 Agenda for the second reading. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

- 11D. **Consider and act on the first reading of Ordinance No. 2025-60, amending the Code of Ordinances, Chapter 12 Titled "Traffic and Vehicle," Article 12.03.004 Titled "Installation" amended to read as described and attached**

hereto as Exhibit A; and move to include on the July 22, 2025, Agenda for a second reading.

Submitted and Presented by: Vicky Steffanic, Chief of Police

MOTION: Mayor Pro-Tem Kirkland moved to the first reading of Ordinance No. 2025-60 as presented and to include on the July 22, 2025 Agenda for the second reading. Council Member Lowe seconded the motion. Motion carried unanimously.

12. ADJOURNMENT

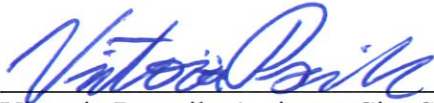
Upon receiving a motion duly made and seconded to adjourn, the July 8th Community Partner Funding and Regular Meeting was adjourned at 8:47 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary



CONFLICT OF INTEREST STATEMENT

I, Ishmael Harris, a local public official of the City of Bastrop, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the (please circle) City Council or Board/Commission at the July 8, 2025 Meeting, Agenda Item 11B may have an effect on a business entity or real property in which I have an interest. Such interest may be a "substantial interest" as that term is defined in Chapter 171 of the Texas Local Government Code. The action being contemplated may have a special economic effect on the business entity or real property distinguishable from the effect on the public.

1. The business entity or real property in which I have an interest is described as follows (*name; address; or lot description*): Employer

2. The nature and extent of my interest in the business entity or real property is herein described by stating that either I or a person related to me in the first degree by consanguinity (*blood*) or affinity (*marriage*), as determined by Chapter 573 of the Texas Government Code (*check all that apply*):

- ☐ own 10% or more of the voting stock or shares of the business entity;
- ☐ own 10% or more of the fair market value of the business entity;
- ☐ own \$15,000 or more of the fair market value of the business entity; and/or
- ☐ received funds that exceed 10% of gross income for the previous year;
- ☐ has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.

3. Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

They are my employer

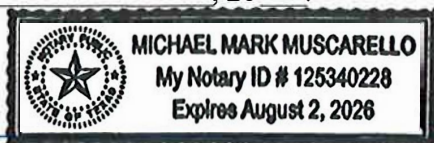
*** AFFIDAVIT ***

Upon the filing of this affidavit with the City/Board Secretary, I affirm that I shall abstain from any discussion, vote, or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this 8th day of June 2025.

[Signature]
Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME on this the 8th day of June, 2025.



Michael Muscarello
Notary Public in and for the State of Texas
My Commission Expires: _____