

OCTOBER 24, 2023

The Bastrop City Council met in a regular meeting on Tuesday, October 24, 2023, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Plunkett, and Crouch. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Nelson called the meeting to order at 6:30 p.m. with a quorum present.

**PLEDGE OF ALLEGIANCE**

Nevaya Espino and Gael Hernandez, PALS, Lost Pines Elementary, led the pledges.

**INVOCATION**

Reggie Griddine, Police Chaplain, gave the invocation.

**PRESENTATIONS**

4A. Mayor's Report

4B. Council Members' Report

**STAFF AND BOARD REPORTS**

6A. Receive presentation on the Monthly City Manager Report.

**The presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**PRESENTATIONS CONTINUED**

4C. A proclamation in which the Bastrop City Council and the Bastrop County Commissioners Court join together to honor Veterans Day.

Ann Franklin, City Secretary

**The presentation was made by Mayor Nelson.**

4D. A proclamation of the City Council of the City of Bastrop, Texas recognizing November 3, 2023, as Texas Arbor Day.

Ann Franklin, City Secretary

**The presentation was made by Mayor Nelson and received by Curtis Hancock, Director of Public Works; Thomas Martinez, Parks; and Terry Moore, Community Engagement.**

**WORK SESSIONS/BRIEFINGS-NONE**

**CITIZEN COMMENTS - NONE**

**CONSENT AGENDA**

A motion was made by Council Member Lee to approve Items 8A, 8B, 8C, 8D, and 8E as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 8A. Consider action to approve City Council minutes from the October 10, 2023, Regular meeting.  
Submitted by: Ann Franklin, City Secretary
- 8B. Consider action to approve the second reading of Ordinance No. 2023-39 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2024 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.  
Submitted by: Laura Allen, Senior Accountant
- 8C. Consider action to approve Resolution No. R-2023-158 of the City Council of the City of Bastrop, Texas, approving the receipt of a grant from the Office of the Governor (OOG) for Rifle Resistant body armor plates at a total cost of nineteen thousand, one hundred dollars and zero cents (\$19,100.00); with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grants authorizing official; providing for a severability clause; and establishing an effective date.  
Submitted by: Vicky Steffanic, Chief of Police
- 8D. Consider action to approve Resolution No. R-2023-159 of the City Council of the City of Bastrop, Texas approving the closure of Chestnut Street for the Lost Pines Christmas parade; providing for a repealing clause; and providing for an effective date.  
Submitted by: Kathy Danielson, Community Engagement Director
- 8E. Consider action to approve Resolution No. R-2023-160 of the City Council of the City of Bastrop, Texas, Approving an agreement for automatic aid assistance between the City of Bastrop and Bastrop County Emergency Services District No. 2; attached as exhibit A; and authorizing the City Manager to execute all necessary documents; and establishing an effective date.  
Submitted by: Andres Rosales, Fire Chief

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Consider action to approve \$25,000 in Hotel Occupancy Funds to Festival de la Cultura, a 501c3 organization, for a Hispanic Festival on April 27, 2024, in Mayfest Park.  
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Meyer to approve \$25,000 in Hotel Occupancy Funds to Festival de la Cultura, a 501c3 organization, for a Hispanic Festival on April 27, 2024, in Mayfest Park, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.**

- 9B. Consider action to approve the first reading of Ordinance No. 2023-40 of the Bastrop City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Chapter 13 Utilities, adding Article 13.14, establishing regulations for wireless transmission facilities (antenna towers); and move to include on the November 7, 2023, Council agenda for second reading.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. 2023-40 and move to include on the November 7, 2023, Council agenda for second reading, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.**

- 9C. Consider action to approve Resolution No. R-2023-161 of the City Council of the City of Bastrop, Texas, approving an Interlocal Agreement to support 9-1-1 Geographic Information System Database Management with Bastrop County, including addressing and boundary updates, as attached in Exhibit A, authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Robert Barron, GIS Analyst

**Presentation was made by Robert Barron, GIS Analyst.**

**A motion was made by Council Member Crouch to approve Resolution No. R-2023-161, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

## **EXECUTIVE SESSION**

**The City Council met at 7:14 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss professional engineering contract matters and potential acquisitions of real estate related to the Wastewater Treatment Plant No. 3 Project and other matters.
- 10B. City Council shall convene into closed executive session pursuant to Section 551.074 to conduct the first annual performance evaluation of the City Manager as described in her employment agreement.
- 10C. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding Real Estate Acquisition matters and Eminent Domain as relates to public infrastructure projects.
- 10D. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss professional engineering contract matters and potential acquisitions of real estate related to the Water Treatment and other matters.

- 10E. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.074 to discuss procedures for legal projects.
- 10F. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding the procurement of real estate relating to the Lost Pines Arts Center.
- 10G. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding the procurement of real estate relating to 117 Old Austin Highway, 101 Grady Tuck Lane and Adell Powell Subdivision Lot 3.

**Mayor Nelson recessed the Executive Session at 9:16 p.m.**


**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

- 10C. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding Real Estate Acquisition matters and Eminent Domain as relates to public infrastructure projects.

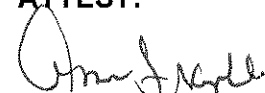
**A motion was made by Council Member Lee to approve Resolution No. R-2023-162, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

**Adjourned at 9:17 p.m. without objection.**

**APPROVED:**

  
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Mayor Lyle Nelson

**ATTEST:**

  
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City Secretary Ann Franklin

**The Minutes were approved on November 7, 2023, by Council Member Lee's motion, Council Member Crouch's second. The motion was approved on a 5-0 vote.**