

**REGULAR PLANNING & ZONING MEETING
MINUTES**

March 27, 2025, at 6:00 P.M.

The City of Bastrop Planning and Zoning Commission met Thursday, March 27, 2025, at 6:00 PM in the City of Bastrop Council Chambers located at 1311 Chestnut Street, Bastrop, Texas 78602.

1. CALL TO ORDER

Chairman Jordan Scott called the meeting to order at 6:00 PM.

Christopher Toth	Present
Jimmy Crouch	Present
Keith Ahlborn	Present
Gary Moss	Present
Jeffrey Estes	Present
Patrice Parsons	Absent
Jordan Scott	Present
David Barrow	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider and act to approve meeting minutes from the February 24, 2025, Special Planning and Zoning Commission Meeting.

Commissioner Gary Moss made a motion to approve meeting minutes from the February 24, 2025, Special Planning and Zoning Commission Meeting. Commissioner Christopher Toth seconded the motion. The motion passed unanimously.

- 3B. Consider and act to approve meeting minutes from the February 28, 2025, Special Planning and Zoning Commission Meeting.

Commissioner Gary Moss made a motion to approve meeting minutes from the February 28, 2025, Special Planning and Zoning Commission Meeting. Commissioner Christopher Toth seconded the motion. The motion passed unanimously.

- 3C. Consider and act to approve meeting minutes from the March 13, 2025, Special Planning and Zoning Commission Meeting.

Commissioner Keith Ahlborn made a motion to approve meeting minutes from the March 13, 2025, Special Planning and Zoning Commission Meeting. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

- 3D. Consider and act to approve the West Bastrop Village, Phase 1, Section 5 Preliminary Plat, consisting of 5.100 acres out of the Nancy Blakey Survey Abstract 98, located west of F.M. 20, within the Statutory Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, Texas, as shown in Attachment 2.

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Commissioner Jeffrey Estes made a motion to approve the West Bastrop Village, Phase 1, Section 5 Preliminary Plat, consisting of 5.100 acres out of the Nancy Blakey Survey Abstract 98, located west of F.M. 20, within the Statutory Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, Texas, as shown in Attachment 2. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

- 3E. Consider and act to approve the West Bastrop Village, Phase 1, Section 5 Final Plat, consisting of 5.100 acres out of the Nancy Blakey Survey Abstract 98, located west of F.M. 20, within the Statutory Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, Texas, as shown in Attachment 2.

Commissioner Gary Moss made a motion to approve the West Bastrop Village, Phase 1, Section 5 Final Plat, consisting of 5.100 acres out of the Nancy Blakey Survey Abstract 98, located west of F.M. 20, within the Statutory Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, Texas, as shown in Attachment 2. Commissioner Keith Ahlborn seconded the motion. The motion passed unanimously.

- 3F. Consider and act on nominating a Planning and Zoning commission member to each other's board and commission as a liaison.

Vice-chairman David Barrow motioned to nominate Commissioner Jeffrey Estes as a secondary liaison to the Main Street Advisory Board. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

Commissioner Gary Moss motioned to nominate Commissioner Jimmy Crouch as a liaison to the Construction Standards Board. Vice-chairman David Barrow seconded the motion. The motion passed unanimously.

Vice-chairman David Barrow motioned to nominate Commissioner Christopher Toth as a liaison to the Cultural Arts Commission. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

- 3G. Discussion and possible action on the Planning and Zoning Commission Board Workplan.

Vice-chairman David Barrow made a motion to add the language that all of the board liaisons must attend meetings of the boards they are liaisons to on Goal One. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

Commissioner Gary Moss motioned to approve Goal Two. Vice chairman David Barrow seconded the motion. The motion passed unanimously.

Commissioner Christopher Toth made a motion to add Goal Five to effectively onboard new members with an onboard and orientation process from staff and include briefing of core documents and core responsibilities for commissioners. Commissioner Jeffrey Estes seconded the motion. The motion passed unanimously.

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Commissioner Gary Moss made a motion to add Goal Four for the commissioners to stay informed and prepared for the Planning and Zoning meetings. Commissioner Keith Ahlborn seconded the motion. The motion passed unanimously.

Vice chairman David Barrow made a motion to amend the action plan for Goal Four to state that each commissioner should read the material provided and prepare accordingly before each meeting which would include contacting staff and visit the sites as needed. Commissioner Gary Moss seconded the motion.

4. UPDATES

4A. Future Development Related Items.

Development Services Director James E. Cowey spoke about an open house meeting being held for North End Prairie for the public to speak their opinion about the development and a microchipping meeting being held to discuss the pet registration process and microchipping.

4B. Development Services Department Monthly Project Volume Report.


The Development Services Director, James E. Cowey, presented the report to the commissioners with information on some of the projects that are moving into the city of Bastrop and breaking ground.

4C. Individual Requests from Planning & Zoning Commissioners that particular items to be listed on future agendas (no group discussion allowed).

5. ADJOURNMENT

Commissioner Gary Moss made a motion to adjourn the meeting at 7:28 PM. Commissioner Jeffrey Estes seconded the motion. The motion passed unanimously.



Jordan Scott, Chair

David Barrow, Vice Chair

