

**Bastrop Economic Development Corporation**  
**Board of Directors – Meeting Minutes**  
January 27, 2025



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The Bastrop Economic Development Corporation (BEDC) met on Monday, January 27, 2025, at 6:00 p.m. for a Regular Board Meeting at Bastrop City Hall, 1311 Chestnut Street. Board members present: Ron Spencer, Frank Urbaneck, Cheryl Lee, John Kirkland, Chris McCool, Gary Blake, and T.J. Finn. Staff members present: Interim Executive Director Sylvia Carrillo-Trevino, Angela Ryan, and Dori Kelley. BEDC attorney Charles Zech was also in attendance.

1. **CALL TO ORDER** – Board Chair Spencer called the meeting to order at 6:06 p.m.
2. **PUBLIC COMMENT(S)** – There were no public comments.
3. **PRESENTATIONS**
  - 3.A. Presentation by the Smithville Workforce Training Center (dba Career Tracks). The Smithville Workforce Training Center gave an update on the programs they currently offer as well as their future plans.
  - 3.B. Consideration, discussion and possible action on the results of the Sports Complex Feasibility Study. (This item was addressed during the Joint Meeting with City Council.)
  - 3.C. Receive quarterly update provided by The Retail Coach. Ms. Kelley presented an update provided by The Retail Coach.
4. **REGULAR BUSINESS**
  - 4.A. Approval of meeting minutes from the Regular Board Meeting of November 18, 2024, the Joint Meeting with City Council of December 3, 2024, and the Strategic Planning Meeting of January 13, 2025. Mr. Kirkland made the motion to approve the minutes as submitted, Mr. McCool seconded, and the motion passed.
  - 4.B. Receive financial reports for fiscal year ending September 30, 2024, and monthly financial reports for the months of October, November, and December 2024. Chief Financial Officer Edi McIlwain presented the financial reports to the Board and answered questions.
  - 4.C. Consideration, discussion, and possible action on donating office equipment that the BEDC is no longer using to the Smithville Workforce Training Center. Mr. Kirkland made the motion to recognize the equipment as surplus and not necessary for the ongoing operations of the BEDC, and to donate it to Career Tracks. Ms. Lee seconded, and the motion passed.
  - 4.D. Consideration and possible action approving Resolution R-2025-0001 approving an agreement with Roscoe Bank to administer the BEDC Revolving Loan Fund Program using donated funds from Roscoe Bank and BEDC funds in the amount of \$30,000 per fiscal

year. After discussion, Mr. Kirkland made the motion to approve the resolution, Ms. Lee seconded, and the motion passed.

- 4.E. Consideration, discussion and possible action on a request for a \$10,000 support grant for an event entitled "Lights, Camera, Bastrop." Mark Anthony Baca gave a presentation about the event he is planning at Mayfest Park. After discussion, Mr. Kirkland made the motion to approve the grant in the amount of \$10,000, with the expectation that the BEDC be promoted as a donor of the event. Ms. Lee seconded, and the motion passed, with Ms. Finn stating that she was recusing herself.
- 4.F. Consideration, discussion, and possible action on approving an updated Support Services Agreement with the City of Bastrop. Ms. Finn made the motion to approve the agreement, Mr. Kirkland seconded, and the motion passed.
- 4.G. Consideration, discussion, and possible action on approving an updated support agreement with the Bastrop Main Street Program. Ms. Lee made the motion to approve the agreement, Mr. Blake seconded, and the motion passed.
- 4.H. Consideration and possible action on Resolution R-2025-0002, rescinding Resolution R-2024-0010 that suspended the sale of property in the Bastrop Business and Industrial Park. Mr. Kirkland made the motion to approve the resolution, Mr. Blake seconded, and the motion passed.
- 4.I. Consideration and possible action approving Resolution R-2025-0003, approving a Wastewater Easement with Bastrop Independent School District, as attached in Exhibit A; and authorizing the execution of the necessary documents. Mr. Kirkland made the motion to approve the resolution, Ms. Finn seconded, and the motion passed.

## 5. EXECUTIVE SESSION

5.A. At 7:25 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

- (1) Section 551.071 Consultation with attorney - Project Fiesta (aka Coltzin, LLC)
- (2) Sections 551.071 Consultation with attorney and 551.087 Deliberation regarding economic development negotiations regarding a 380 Agreement with Chestnut Commercial located at 1712 Chestnut Street, Bastrop, Texas.


5.B. At 7:42 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. No action was taken.

6. **ADJOURNMENT** – Mr. Kirkland made the motion to adjourn the meeting and Ms. Lee seconded. The meeting was adjourned at 7:42 p.m.

APPROVED:

  
Ron Spencer, Board Chair

ATTEST:

  
Angela Ryan, Operations Manager