

**CITY OF BASTROP**  
**BASTROP CITY COUNCIL**  
**SPECIAL CITY COUNCIL MEETING MINUTES**

**Tuesday, December 17, 2024**

The Bastrop City Council met in a Special Meeting on Tuesday, December 17, 2024, at 5:00 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

**Council Members Present**

Mayor Lyle Nelson  
Mayor Pro-Tempore John Kirkland  
Council Member Cynthia Meyer  
Council Member Cheryl Lee  
Council Member Kerry Fossler  
Council Member Kevin Plunkett

**Staff Present**

City Manager Sylvia Carrillo-Trevino  
Assistant City Manager Andres Rosales  
Assistant City Secretary Victoria Psencik  
Police Chief Vicky Steffanic  
Development Services Director James Cowey  
Assistant to City Manager Vivianna Andres  
Parks & Recreation Director Terry Moore  
Water & Wastewater Director Curtis Hancock

**Council Members Absent**

None

**1. CALL TO ORDER**

With a quorum being present Mayor Nelson called the Special City Council meeting to order at 5:00 p.m.

**2. EXECUTIVE SESSION**

**The City Council convened into closed session at 5:02 p.m. pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

2B. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.074 to seek the advice of legal counsel regarding the appointment of an Interim City Attorney.

Mayor Nelson recessed the Executive Session and reconvened the Open Session at 7:21 p.m.

**3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

2B. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.074 to seek the advice of legal counsel regarding the appointment of an Interim City Attorney.

**MOTION:** Council Member Meyer moved to hire the law firm of Denton Navarro as our Interim City Attorney effective today, December 17<sup>th</sup>, 2024. Council Member Fossler seconded the motion. Motion carried unanimously.

**2. EXECUTIVE SESSION, continued**

- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding a land lease with Bastrop Little League, Inc.

*Editor's Note: Citizen Comments for Item 2C were heard before the City Council convened into Executive Session for this item and Item 2A.*

Citizen Comment(s) on Item 2C:

Addressing the Council: Cade Staton, Jeff Prokop, Timothy Bailey, and Matthew Lassen  
Did not wish to speak: Christopher Kosho

**The City Council convened into closed session at 7:39 p.m. pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 to seek the advice of legal counsel regarding a proposed development agreement and utility agreement with WB Bastrop Land, LLC, for the Ironwood Development project.
- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding a land lease with Bastrop Little League, Inc.

Mayor Nelson recessed the Executive Session and reconvened the Open Session at 8:18 p.m.

**3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 to seek the advice of legal counsel regarding a proposed development agreement and utility agreement with WB Bastrop Land, LLC, for the Ironwood Development project.

**MOTION:** Council Member Meyer moved to approve to bring back a resolution at the next City Council meeting to approve the development agreement with WB Bastrop Land, LLC. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding a land lease with Bastrop Little League, Inc.

**MOTION:** Mayor Pro-Tempore Kirkland moved to exercise the thirty (30) day cancellation term of the field usage contract and direct the City Manager to sign a license agreement with any and all groups with field usage proportional to the number of kids that sign up by January 31<sup>st</sup> with each qualifying entity after legal review and approval. Council Member Plunkett seconded the motion. Motion carried unanimously.

4. **CITIZEN COMMENT(S)**

Bastrop citizen(s) addressing the City Council on an item, not on the agenda: Dax Havrilak.

5. **WORK SESSIONS / BRIEFINGS**

5A. Review and discuss a presentation by ReUse Engineering, Inc to discuss new methods for wastewater treatment.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Presented by: Representatives from ReUse Engineering, Inc and Trane Technologies

Citizen Comment(s) on Item 5A:

Ishmael Harris

6. **ITEMS FOR INDIVIDUAL CONSIDERATION**

6A. **Consider and act on Resolution R-2024-186, providing direction to the City Manager to combine the public hearing and 15-day notice for a single joint meeting with the Planning and Zoning Commission and City Council to be held on January 16, 2025, for the consent of Wildwood Municipal Utility District and Bastrop County Municipal Utility District No. 5 (Ironwood); providing for a repealing clause; and establishing an effective date.**

Submitted and Presented by: Andres Rosales, Assistant City Manager

**MOTION:** Council Member Meyer moved to approve Resolution No. R-2024-186 providing direction to the City Manager to combine the public hearing and 15-day notice for a single joint meeting with the Planning and Zoning Commission and City Council to be held on January 16, 2025, for the consent of Wildwood Municipal Utility District and Bastrop County Municipal Utility District No. 5 (Ironwood). Council Member Plunkett seconded the motion. Motion carried unanimously.

6B. **Consider and act on Resolution No. R-2024-187 regarding a request from Council Member Lee to authorize the City Manager to pay for travel in the amount of three hundred forty-eight dollars and 35/100 (\$348.35).**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Citizen Comment(s) on Item 6B:

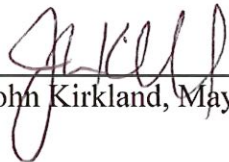
Linda Curtis

**MOTION:** Mayor Pro-Tempore Kirkland moved to approve the payment of the three hundred forty-eight dollars and 35/100 (\$348.35) or the remainder thereof and use any of the per diem monies that were set aside specifically for him for the TML Conference until exhausted. Council Member Plunkett seconded the motion. Motion carried unanimously.


7. **ADJOURNMENT**

Upon receiving a motion duly made and seconded to adjourn, the December 17<sup>th</sup> Special Meeting was adjourned at 10:00 p.m.

**CITY OF BASTROP, TEXAS**

  
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John Kirkland, Mayor Pro Tempore

**ATTEST:**

  
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Victoria Psencik, Assistant City Secretary