

# CITY OF BASTROP

## BASTROP CITY COUNCIL

### REGULAR CITY COUNCIL MEETING MINUTES

**Tuesday, February 10, 2026**

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, February 10, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

#### **Council Members Present**

Mayor Pro-Tem John Kirkland  
Council Member Cynthia Meyer  
Council Member Kerry Fossler  
Council Member Perry Lowe  
Council Member Kevin Plunkett

#### **Staff Present**

City Manager Sylvia Carrillo-Trevino  
City Attorney Charlie Zech  
City Secretary Michael Muscarello  
Assistant City Secretary Victoria Psencik  
Assistant to the City Manager Viviana Andres  
Public Information Manager Colin Guerra  
Assistant City Manager Andres Rosales  
Finance Director Judy Sandroussi  
Police Chief Vicky Steffanic  
BEDC Operations Manager Angela Ryan  
Development Services Director James Cowey  
Discover Bastrop Director Michaela Joyce  
Assistant Finance Director Laura Allen

#### **Council Members Absent**

Mayor Ishmael Harris

#### **1. CALL TO ORDER**

With a quorum present, Mayor Pro-Tem Kirkland called the Regular City Council Meeting to order at 6:30 p.m.

#### **2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**

Joshua Dworaczyk and Ivany Monroy-Campos, students from Creekside Middle School, led the Pledge of Allegiance.

#### **3. INVOCATION**

Pastor Doug DeShay delivered the Invocation.

#### **4. PRESENTATIONS**

##### **4A. Mayor's Report**

##### **4B. Council Members' Report**

##### **4C. City Manager's Report**

#### **1. Bastrop Day of Giving**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

4D. **PROCLAMATION – Black History Month.**

The proclamation was read into the record by Mayor Pro-Tem Kirkland.

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS – NONE**

7. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: **No** comments were submitted.

8. **CONSENT AGENDA**

8A. **Consider and act on Resolution No. 2026-19, amending the Master Fee Schedule, General Provisions - Bastrop Building Block (B<sup>3</sup>) Code, amending the fee category title to “Development Fees”, and adopting a fee structure for the recordation of Agreements at the Bastrop County Clerk’s Office, as attached in Exhibit A.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

8B. **Consider and act on the second reading of Resolution No. R-2026-14, approving the Bastrop Economic Development Corporation’s expenditure for a Hospital Feasibility Study in an amount not to exceed fifty-two thousand five hundred dollars (\$52,500); authorizing the City Manager to execute all necessary documents; repealing all resolutions in conflict; and establishing an effective date.**

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD

8E. **Consider action to approve Resolution No. R-2026-25 of the City Council of the City of Bastrop, Texas, that approves the City of Bastrop Police Department to apply for a grant from the Texas Public Safety Office (PSO) for seventeen thousand, seven hundred fifty dollars and fifty six cents (\$17,750.56) for eight (8) new Body Worn Cameras, with 25% matching funds from the City of Bastrop if approved in Fiscal Year 2026; authorizing the Chief of Police as the grantee's authorized official.**

Submitted by: Vicky Steffanic, Chief of Police

8G. **Consider and act on Resolution No. R-2026-27, approving to extend the term of the current Bank Depository Agreement with First National Bank of Bastrop, from January 31, 2026 until January 31, 2027.**

Submitted by: Laura Allen, Assistant Finance Director

- 8H. Consider and act on Resolution No. R-2026-29, approving the acquisition of a permanent waterline easement; permanent wastewater easement; a fee simple acquisition for a Right-Of-Way expansion; and three temporary construction easements; along FM 969 and Blakey Lane, in the City of Bastrop; authorizing the City Manager to execute a Purchase & Sale Agreement and all other necessary documents for the acquisition of said property as described in Exhibits A-F; for the amount of eight hundred thirty-six thousand six hundred ten and no/100 (\$836,610.00).

Submitted by: Andres Rosales, Assistant City Manager

- 8I. Consider action to approve Resolution No. R-2026-28 of the City Council of the City of Bastrop, Texas, confirming annual board appointments of the Mayor, as required in Section 3.08 of the City's Charter, as outlined in Exhibit A; and establishing an effective date.

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

- 8J. Consider and act to approve the Bastrop City Council minutes from the January 27, 2026, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary, TRMC

Mayor Pro-Tem Kirkland called for requests to remove any item from the Consent Agenda for separate discussion. Mayor Pro-Tem Kirkland requested Item 8F be removed. Council Member Fossler requested Items 8C and 8D be removed.

**MOTION:** Council Member Plunkett moved to approve the remaining Consent Agenda as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

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- 8C. Consider and act on Resolution No. 2026-24 of the City Council of the City of Bastrop, Texas, approving a Funding Agreement between the Bastrop Economic Development Corporation and the City of Bastrop for purchase of 804 Water Street; authorizing the City Manager to execute all necessary documents; repealing all resolutions in conflict; and establishing an effective date.

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD

Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**MOTION:** Council Member Fossler moved to approve Resolution No. R-2026-24 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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- 8D. Consider and act on the first reading of Resolution No. 2026-23 of the City Council of the City of Bastrop, Texas, approving an expenditure by the Bastrop Economic Development Corporation of Five Hundred Twenty-Five Thousand Dollars (\$525,000.00) for the purchase of real property; authorizing

**the City Manager to execute all necessary documents; repealing all resolutions in conflict; establishing an effective date; and move to include on February 24, 2026 City Council Consent Agenda for second reading.**

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD  
Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**MOTION:** Council Member Fossler moved to approve Resolution No. R-2026-23 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

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8F. **Consider action to approve Resolution No. R-2026-26 of the City Council of the City of Bastrop, Texas, that approves the City of Bastrop Police Department to apply for a grant from the Department of Justice (JAG) for twenty thousand dollars (\$20,000) and zero cents for a Mental Health and Wellness continuous training program that includes workshops, quarterly training and retirement readiness with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.**

Submitted and Presented by: Vicky Steffanic, Chief of Police

Scouts of America Scout Master Kevin Gaines from Troop 1423 and Scout Master Andy Poloski from Troop 98 were in attendance with Scouts participating in the City Council meeting. The Scouts of the Troops were working towards earning their Citizenship in Community and the Communications badge. The Scouts preceded to make citizen comments to Chief Steffanic regarding Item 8F.

Scouts of America Comments – Henry Reynolds, Nate Poloski, Emma Smith, and Abby.

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2026-26 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

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9. **ITEMS FOR INDIVIDUAL CONSIDERATION**

9A. **A. Consider and act on the second reading of Ordinance No. 2026-03, authorizing the appointment of Carly Power as Associate Municipal Judge of the City of Bastrop Municipal Court for a 2-year term effective February 10, 2026.**

Submitted and Presented by: Andres Rosales, Assistant City Manager

**MOTION:** Council Member Plunkett moved to approve the second reading of Ordinance No. 2026-03 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

**B. Swearing Oath of Office of Incoming Associate Judge Carly Power by The Honorable Chris Duggan, State District Judge, District 423.**

The Honorable Chris Duggan performed the Oath of Office and Statement of Appointed Officer for Incoming Associate Judge Carly Power.

**10. ADJOURNMENT**

Upon receiving a motion duly made and a second to adjourn, Mayor Pro-Tem Kirkland adjourned the February 10<sup>th</sup> Regular Meeting at 7:33 p.m.

**CITY OF BASTROP, TEXAS**



Ishmael Harris, Mayor

**ATTEST:**



Victoria Psencik, TRMC, Assistant City Secretary