

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, August 12, 2025

The Bastrop City Council met in a Regular Meeting at 6:30 p.m. on Tuesday, August 12, 2025, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager / Fire Chief Andres Rosales
Assistant City Attorney Stan Springerley
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Vivianna Andres
Finance Director Judy Sandroussi
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Project Manager Elizabeth Wick
Project Manager Sinem Aka Mudun
Bastrop Power & Light Director Curtis Ervin
Water / Wastewater Director Curtis Hancock
Fleet & Facilities Manager Doug Haggerty
Fire & IT Admin Assistant Kayla Trantham
Digital Media Specialist Rick Gullikson

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Emmerson and Ellason Thomas led the Pledge of Allegiance.

3. INVOCATION

City of Bastrop Police Chaplain Phil Woods delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

Mayor Harris read and presented a Proclamation to the Bastrop Knights Little League Baseball Team.

Mayor Harris read and presented a Proclamation to softball player, Olivia Donner.

4B. **Council Members' Report**

4C. **City Manager's Report**

A. Investment Committee

B. Capital Improvement Projects Update – Streets

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

4D. **Budget Workshop – Review Proposed FY 2025-2026 Budget**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

4E. **Presentation regarding findings from the CHARM Workshop held on June 25, 2025.**

Presented by: Elizabeth Wick, Project Manager

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS – NONE**

7. **CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Dax Havrilak, Reta Ward, and Cecilia Serna.

10. **CONSENT AGENDA**

10A. **Consider and act on the second reading of Ordinance No. 2025-61 to approve a map depicting the Municipal Boundary “City Limits” and the Extraterritorial Jurisdiction “ETJ” as required by State Law.**

Submitted by: Robert Barron, GIS Manager

10B. **Consider and act on the second reading of Ordinance No. 2025-58 to amend the City of Bastrop Code of Ordinances, Chapter 13 – Utilities, Article 13.14 Wireless Transmission Facilities, Section 13.14.021 to allow Wireless Transmission Facilities in the Employment Center (EC) place type.**

Submitted by: James E. Cowey, Director of Development Services

10D. **Consider and act on Resolution No. R-2025-121 of the City Council of the City of Bastrop, Texas, authorizing the installation of stop signs at various intersections by the Streets and Drainage Department.**

Submitted by: Vicky Steffanic, Chief of Police

- 10E. Consider and act on Resolution No. R-2025-144, authorizing local funds contribution in the amount of \$686,900 in support of the City of Bastrop's application to the Texas General Land Office (GLO) for the Community Development Block Grant – Mitigation (CDBG-MIT) Program for the Colorado Riverbank Stabilization Project.

Submitted by: Sinem Aka Mudun, Project Manager, Engineering and Capital Improvement Project Management

- 10F. Consider and act to approve the Bastrop City Council minutes from the July 22, 2025, Regular Meeting, and the July 28, 2025, Special Budget Workshop.

Submitted by: Victoria Psencik, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Council Member Fossler requested that Item 10C be removed.

MOTION: Council Member Plunkett moved to approve the Consent Agenda as presented after Items 10A and 10B were read into the record by Mayor Harris, with the exclusion of Item 10C. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

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- 10C. Consider and act on the first reading of Ordinance No. 2025-55, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements.

Submitted and Presented by: Laura Allen, Assistant Finance Director

MOTION: Council Member Fossler moved to approve the first reading of Ordinance No. 2025-55 as presented and include on the August 26, 2025 Agenda for the second reading. Council Member Plunkett seconded the motion. Motion carried unanimously.

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11. ITEMS FOR INDIVIDUAL CONSIDERATION

Before the Items for Individual Consideration were discussed, Mayor Harris announced that Item 11C would be included in the Executive Session.

- 11A. Consider and act on the first reading of Ordinance No. 2025-65 authorizing the City Manager to sell the City-owned property located at 1808 Jasper Street, Bastrop, Texas, for the amount of \$210,000.00 and move to include on the August 26, 2025, Consent Agenda.

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Fossler moved to approve the first reading of Ordinance No. 2025-65 as presented and include on the August 26, 2025 Agenda for the second reading. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 11B. **Consider and act on the first reading of Ordinance No. 2025-45, amending the Trane Technologies Project Development Agreement (PDA), under the Omnia Partners Cooperative Purchase Agreement, for the design and construction of a new, high-efficiency wastewater treatment facility, and move to include on the August 26, 2025, Consent Agenda.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Mayor Pro-Tem Kirkland moved to **table** Item 11B until the next Regular Council Meeting on August 26, 2025. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 11D. **Consider and act on Resolution No. R-2025-142, approving an engineering professional services contract with The Goodman Corporation for Task Order #5, Blakey Lane Roundabout Redesign in an amount not to exceed Eighty-Eight Thousand Dollars (\$88,000).**

Submitted and Presented by: Andres Rosales, Assistant City Manager

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-142 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 11E. **Consider and act on directing Staff to begin the process of amending the “Experience Bastrop” Parks Master Plan for Mayfest Park to include the installation of a covering over the Rodeo Arena.**

Submitted and Presented by: Vivianna Nicole Andres, Assistant to the City Manager

ORIGINAL MOTION: Council Member Plunkett moved to direct staff to begin the process of amending the “Experience Bastrop” Parks Master Plan for Mayfest Park to include things such as a potential covering over the rodeo arena and/or other improvements. Mayor Pro-Tem Kirkland seconded the motion.

Mayor Pro-Tem Kirkland made a **“friendly amendment”** to the Original Motion by replacing it with the following: *Move to approve a public process for making changes and amendments to Mayfest Park and the rodeo arena with the goal of increasing usage, which could include more events, greater seating capacity, parking, covering, drainage, and any additional improvements identified by the “rodeo people. Also, to set a not-to-exceed price for the “opinion of probable cost” discussed at \$50,000.*

Council Member Plunkett (Original Motion maker) accepted the friendly amendment.

REVISED MOTION: Council Member Plunkett moved to approve a public process for making changes and amendments to Mayfest Park and the rodeo arena with the goal of increasing usage, which could include more events, greater seating capacity, parking, covering, drainage, and any additional improvements identified by the “rodeo people. Also, to set a not-to-exceed price for the “opinion of probable cost” discussed at \$50,000. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

- 11F. **Consider and act on Resolution No. R-2025-143, approving an engineering professional services contract with BEFCO Engineering for Task Order #2, Water Street and Linden Street Pipe Bursting Design, in an amount not to exceed Eighty-Five Thousand Dollars (\$85,000).**

Submitted and Presented by: Andres Rosales, Assistant City Manager

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-143 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

8. EXECUTIVE SESSION

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 8:51 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

- 8A. **Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding the Hunter's Crossing Public Improvement District.**

- 8B. **Sections 551.071 and 551.074 of the Texas Government Code to consult with legal counsel and to deliberate on matters related to personnel within the Bastrop Fire Department.**

Item 11C is for Section 551.071 to seek advice of legal counsel:

- 11C. **Consider and act on Resolution No. R-2025-122, approving Change Order #4 with BAR Constructors, Inc. for a deduction of \$25,314.46 from the contract price and an addition of 249 calendar days to the contract time as part of the Wastewater Treatment Plant #3 Project.**

9. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

Mayor Harris reconvened the City Council into the Open Session at 10:25 p.m. and called for any action as a result of the Executive Session.

- 8A. **Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding the Hunter's Crossing Public Improvement District.**

MOTION: Mayor Pro-Tem Kirkland moved to direct the City Manager and Hyde Kelley Firm to dissolve the Hunters Crossing Local Government Corporation, shedding its assets and related liabilities to the City or Property Owners Association (POA), as appropriate to minimize to the extent possible all operations and maintenance expenses until such time

the Public Improvement District (PID) can be dissolved, bringing back paperwork to execute these objectives. Council Member Meyer seconded the motion. Motion carried unanimously.

- 8B. Sections 551.071 and 551.074 of the Texas Government Code to consult with legal counsel and to deliberate on matters related to personnel within the Bastrop Fire Department.

No action was taken on Item 8B.

- 11C. Consider and act on Resolution No. R-2025-122, approving Change Order #4 with BAR Constructors, Inc. for a deduction of \$25,314.46 from the contract price and an addition of 249 calendar days to the contract time as part of the Wastewater Treatment Plant #3 Project.

MOTION: Council Member Meyer moved to approve Resolution No. R-2025-122 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

12. **ADJOURNMENT**

Upon receiving a motion duly made and seconded to adjourn, the August 12th Regular Meeting was adjourned at 10:26 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary