

# CITY OF BASTROP

## BASTROP CITY COUNCIL

### REGULAR CITY COUNCIL MEETING MINUTES

**Tuesday, May 12, 2026**

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, May 12, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

#### **Council Members Present**

Mayor Ishmael Harris  
Mayor Pro-Tem John Kirkland  
Council Member Cynthia Meyer  
Council Member Kerry Fossler  
Council Member Perry Lowe  
Council Member Kevin Plunkett

#### **Staff Present**

City Manager Sylvia Carrillo-Trevino  
City Attorney Charlie Zech  
City Secretary Michael Muscarello  
Assistant City Secretary Victoria Psencik  
Assistant City Manager Andres Rosales  
Public Information Manager Colin Guerra  
Police Chief Vicky Steffanic  
Police Lieutenant Daniel McManus  
Development Services Director James Cowey  
Project Manager Elizabeth Wick  
Assistant to the City Manager Vivianna Andres  
BEDC Business & Community Development Manager Jill Strube, Ph.D.  
Fleet & Facilities Doug Haggerty

#### **1. CALL TO ORDER**

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

#### **2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**

Naia Laurent and Joel Lucio, students from Cedar Creek High School, led the Pledge of Allegiance.

#### **3. INVOCATION**

Carlton Harris delivered the Invocation.

#### **4. ELECTION RESULTS**

- 4A. **Consider and act on Resolution No. R-20265-74, to canvass the results of the May 2, 2026, General Election for Bastrop Office of the Mayor and Council Member Position 3.**

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

**MOTION:** Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2026-74 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

## 5. OATH OF OFFICE

### Council Member Position 3 Kevin Plunkett

- Swearing Oath of Office by The Honorable Chris Duggan, State District Judge, District 423
- Signature of Official Documents
- Comments by Council Member Kevin Plunkett

Judge Chris Duggan performed the Statement of Elected Officer and Oath of Office for Incumbent Council Member Kevin Plunkett, Place 3

### Mayor-elect Ishmael Harris

- Swearing Oath of Office by The Honorable Chris Duggan, State District Judge, District 423
- Signature of Official Documents
- Comments by Mayor Ishmael Harris

Judge Chris Duggan performed the Statement of Elected Officer and Oath of Office for Incumbent Mayor Ishmael Harris.

*At 6:52 pm, Mayor Harris announced the City Council Meeting would recess for a short reception until 7:15 pm, at which time would reconvene and enter into Executive Session.*

## 12. EXECUTIVE SESSION

*Prior to convening into Executive Session, Council Member Fossler announced she has recused herself from Item 12C. The submitted Conflict of Interest Statement has been attached as Exhibit A.*

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 7:17 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

### 12C. Section §551.071 to consult with the Attorney regarding Pecan Street Bastrop, LLC v. City of Bastrop.

Mayor Harris reconvened the City Council into the Open Session at 7:40 p.m. and called for any action as a result of the Executive Session.

No action was taken on Item 12C.

### 5A. Consider and act to elect a Mayor Pro Tem per City Charter.

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

**MOTION:** Council Member Meyer moved to nominate John Kirkland as Mayor Pro-Tem. Council Member Lowe seconded the motion. Motion carried unanimously.

**6. PRESENTATIONS**

6A. **Mayor's Report**

6B. **Council Members' Report**

6C. **City Manager's Report**

6D. **PROCLAMATION – Police Officer Week in the City of Bastrop**

The proclamation for Police Officer Week was read into the record by Mayor Harris and presented to the City of Bastrop Police Department.

6E. **PROCLAMATION – Flood Awareness Week**

The proclamation for Flood Awareness Week was read into the record by Mayor Harris and presented to Elizabeth Wick.

*PROCLAMATION – One additional proclamation was presented and read into the record by Mayor Harris for **Teacher Appreciation** and presented to **Heather Greene, Bastrop ISD 1<sup>st</sup> Grade Teacher.***

6F. **PROCLAMATION – Williams Syndrome Awareness Month**

The proclamation for Williams Syndrome Awareness Month was read into the record by Mayor Harris and presented to Curtis Fitzgerald and his family.

**7. WORK SESSIONS / BRIEFINGS – NONE**

**8. STAFF AND BOARD REPORTS – NONE**

**9. CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Reta Ward and Becki Womble

**10. CONSENT AGENDA**

10A. **Consider and act on Resolution No. R-2026-68, Multi-Department Equipment Purchase - Vermeer BC1500 Chipper, authorizing the purchase of one Vermeer BC1500 130HP T4F Chipper with winch from Vermeer Texas-Louisiana under Sourcewell Contract #010925VRM in an amount not to exceed ninety-two thousand fifty-one dollars and eight-two cents (\$92,051.82); authorizing the City Manager to execute all necessary documents; and providing an effective date.**

Submitted by: Doug Haggerty, Director of Fleet & Facilities

- 10B. Consider and act on Resolution No. R-2026-69, accepting a sponsorship donation to the City of Bastrop Parks and Recreation Department, from Renewal by Anderson, in the amount of \$500.00, as a sponsor for Bastrop's Annual Big Bang Celebration on July 4, 2026.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 10C. Consider and act on Resolution No. R-2026-70, accepting a sponsorship donation to the City of Bastrop Parks and Recreation Department, from Zion Outdoors, in the amount of \$500.00, as a sponsor for Bastrop's Annual Big Bang Celebration on July 4, 2026.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 10D. Consider and act on Resolution No. R-2026-71, accepting a sponsorship donation to the City of Bastrop Parks and Recreation Department, from H-E-B, in the amount of \$3,000.00, as a sponsor for Bastrop's Annual Big Bang Celebration on July 4, 2026.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 10E. Consider and act on a Resolution R-2026-79 authorizing the waiver of \$100 Special Event Permit Fee for the Boy Scouts.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10F. Consider and act on Resolution No. R-2026-78, approving an amendment to Resolution No. R-2026-30, approving a Tri-party Agreement for the Ironwood Subdivision, with Bastrop County, the City of Bastrop, WB Bastrop Land, LLC, and W Land Development Management, LLC, clarifying the regulatory authority and annexation requirements as it relates to Resolution R-2025-69 and Resolution R-2023-33; as attached in Exhibit A.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10G. Consider and act to approve the Bastrop City Council minutes from the April 28, 2026, Regular Meeting and the April 30, 2026, Special Meeting.

Submitted by: Victoria Psencik, TRMC, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. No requests were made.

**MOTION:** Council Member Lowe moved to approve the Consent Agenda (Items 10A through 10G) as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

## 11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. **Consider and act to approve the first reading of Ordinance No. 2026-11, adopting certain restrictions on employment related to Registered Sex Offenders to include limiting where Registered Sex Offenders can be employed such as within a specified distance of premises where children commonly gather. As attached in Exhibit A; and move to include on the May 26th, 2026, Consent Agenda for the second reading.**

Submitted and Presented by: Vicky Steffanic, Chief of Police

Citizen Comment(s) submitted specifically for Item 11A and spoke: Meagan Webb

*City Attorney Zech requested a closed Executive Session on Item 11A for legal guidance.*

Mayor Harris closed the Open Meeting to convene the City Council into **Executive (Closed) Session** at 8:19 p.m. pursuant to Texas Government Code, Chapter 551.071, Consultation with Attorney:

- 11A. **Consider and act to approve the first reading of Ordinance No. 2026-11, adopting certain restrictions on employment related to Registered Sex Offenders to include limiting where Registered Sex Offenders can be employed such as within a specified distance of premises where children commonly gather. As attached in Exhibit A; and move to include on the May 26th, 2026, Consent Agenda for the second reading.**

Mayor Harris reconvened the City Council into the Open Session at 8:30 p.m. and called for any action as a result of the Executive Session.

*Mayor Harris announced at the recommendation of legal counsel, this item will be back on the agenda at the next Regular Meeting (May 26<sup>th</sup>). **No** action was taken on Item 11A.*

- 11B. **Consider and act on Resolution No. R-2026-73, approving a waiver for alternate drainage standards for a single-family home development, located at 112 Post Oak Rim, within the city limits of the City of Bastrop.**

Submitted and Presented by: Elizabeth Wick, CFM, Project Manager

**MOTION:** Council Member Plunkett moved to approve Resolution No R-2026-73 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

- 11C. **Amendment to Resolution No. R-2025-113 regarding Council Office Space.**

Submitted by: Ishmael Harris, Mayor

**MOTION:** Council Member Meyer moved to accept Resolution No. R-2025-113 and amend Section 1, Item 3 and strike the words “*up to 4 hours per week*”. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 11D. **Consider and act on Resolution R-2026-75, approving the City of Bastrop’s submission of the TXDOT Safe Streets and Roads for All (SS4A) project titled**

**“Pedestrian and Road Safety Improvements in the City of Bastrop, TX”, committing required matching funds, and designating the City Manager and the Finance Director as Authorized City Officials.**

Submitted and Presented by: Jill Strube, Ph.D., Business and Community Development Manager (BEDC)

**MOTION:** Council Member Fossler moved to approve Resolution No R-2026-75 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

11E. **Consider and act on a Resolution R-2026-76, committing to Zero Roadway Fatalities and Serious Injuries and Adopting the Safe Streets and Roads for All (SS4A) City of Bastrop Safety Action Plan (updated April 2026).**

Submitted and Presented by: Jill Strube, Ph.D., Business and Community Development Manager (BEDC)

**MOTION:** Council Member Plunkett moved to approve Resolution No R-2026-76 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

11F. **Consider and act on Resolution R-2026-77, establishing a Steering Committee that will: 1) examine issues related to safer roads, safer road users, and safer alternatives; 2) streamline and standardize public participation and engagement procedures; and 3) develop, implement, and monitor the Safe Streets for All Safety Action Plan progress.**

Submitted and Presented by: Jill Strube, Ph.D., Business and Community Development Manager (BEDC)

**MOTION:** Council Member Plunkett moved to approve Resolution No R-2026-77 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

11G. **Consider and act on Resolution No. R-2026-60, approving the execution of a Cost Share Agreement with the City and Longhorn Opportunity Fund, LLC, as attached as Exhibit A. (also known as Pecan Park Commercial).**

Submitted and Presented by: Andres Rosales, Assistant City Manager

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2026-60 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

## 12. EXECUTIVE SESSION

*Before City Council convened into Executive Session the following motion was made:*

**MOTION:** Mayor Pro-Tem Kirkland moved to set the time of adjournment at 10:30 p.m. Council Member Plunkett seconded the motion. Motion carried unanimously.

Mayor Harris closed the Open Meeting to convene the City Council into Executive

(Closed) Session at 9:24 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

- 12A. Section § 551.087 to deliberate regarding Economic Development for a revised Chapter 380 Economic Development Agreement with Pearl River, developer for Sendero.
- 12B. Section §551.072 to deliberate the acquisition of real property located on Main Street.
- 12D. Section §551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Pine Forest Six Development.
- 12E. Section §551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Burleson East Development and Blakey Road.

**13. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

Mayor Harris reconvened the City Council into the Open Session at 10:05 p.m. and called for any action as a result of the Executive Session.

- 12A. Section § 551.087 to deliberate regarding Economic Development for a revised Chapter 380 Economic Development Agreement with Pearl River, developer for Sendero.
- 12B. Section §551.072 to deliberate the acquisition of real property located on Main Street.
- 12D. Section §551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Pine Forest Six Development.
- 12E. Section §551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Burleson East Development and Blakey Road.

No action was taken on Items 12A, 12B, 12D, and 12E.

**14. ADJOURNMENT**

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the May 12<sup>th</sup> Regular Meeting at 10:05 p.m.

**CITY OF BASTROP, TEXAS**

  
Ishmael Harris, Mayor

**ATTEST:**

  
Victoria Psencik, Assistant City Secretary



## CONFLICT OF INTEREST STATEMENT

I, Kerry Fossler, a City official of the City of Bastrop, Texas (the "City"), make this affidavit and hereby on oath state the following:

An action being contemplated by the (please circle):

City Council Board / Commission

at the May 12, 2026 Meeting, regarding Agenda Item No. 12C, may have an effect on a business entity, nonprofit organization, or real property in which I or a person related to me may have a conflicting interest as defined below.

1. The business entity, nonprofit organization, or real property in which I (or a relative) have an interest is described as follows (name, address, or legal description):

Sibling ownership of: Farm Lot, BLOCK 13 E M ST, ACRES 3.962 (Property ID 126740),

PECAN STREET BASTROP LLC, HOMES FOR GOOD FOUNDATION

2. The nature and extent of my interest (or a relative's interest) within the above-described entity or property includes one or more of the following:

(Check all that apply)

- Ownership of 5% or more of the voting stock or shares of a business entity
- Ownership of more than \$5,000 of the fair market value of a business entity
- Receipt of more than \$5,000 in gross annual income from a business entity (W-2, 1099, K-1, or similar)
- Ownership of an interest in real property with a fair market value of more than \$1,000
- Serves on the Board of Directors or as an officer of a business entity (unless appointed by City Council)
- Serves on the Board of Directors or as an officer of a nonprofit corporation or unincorporated association (unless appointed by City Council)
- Serves in an official, named capacity as a designated fundraiser for a nonprofit corporation or association (unless appointed by City Council)
- A relative of mine holds one or more of the above-listed interests

Note: "Relative" includes those related in the third degree by consanguinity (blood) or affinity (marriage), as defined in Chapter 573 of the Texas Government Code.

Exclusion: This definition does not include ownership of an interest in a mutual or common investment fund unless I participate in the management of that fund.

**AFFIDAVIT**

Upon the filing of this affidavit with the City Secretary or Board Liaison, I affirm that I shall abstain from participation in any discussion, vote, or decision involving the matter identified above, unless a majority of the members of the governing body of which I am a member are likewise required to file and have filed affidavits declaring similar interests on the same item of official action.

SIGNED this 12 day of May, 2026

Signature of Affiant: 

Printed Name: Kerry Fossler

SWORN TO AND SUBSCRIBED BEFORE ME on this the 12<sup>th</sup> day of may, 2026.



Notary Public, State of Texas

My Commission Expires: February 16, 2029

