

**Bastrop Public Library Board Minutes**  
**Bastrop Public Library Pressley Meeting Room**  
 1100 Church Street  
 Bastrop, TX 78602  
 (512) 332-8880



**December 02, 2024**

**Minutes - Public Library Board at 6:00 p.m.**

*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

**Library Board Members Present**

Chair Rebecca Bennett  
 Vice Chair Meagan Webb  
 Secretary Sally Keinarth  
 Board Member Rachelle Caviness  
 Board Member Lisa Gossett  
 Board Member Jennifer Leisure  
 Board Member Nancy Wood

**Guests, Liaisons, and Staff Present**

Community Engagement Director Kathy Danielson  
 Library Director Bonnie Pierson  
 Planning & Zoning Commission Liaison Pete Parsons

1. **CALL TO ORDER**
2. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly,*

*profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.*

### 3. MINUTE APPROVAL

- 3A. Jennifer Leisure motioned for approval of Bastrop Public Library minutes from November 4, 2024, regular meeting. Lisa Gossett seconded, and the motion carried.

### 4. ANNOUNCEMENTS

- 4A. Citizen Comment Card announcement.

Comments can now be submitted via email and are not required to be made public.

- 4B. The library's annual Open House will take place Saturday, December 14th.

- 4C. The library will be closed Tuesday, December 24th and Wednesday, December 25th for Christmas.

- 4D. The library will be closing at 6:00 p.m. on Tuesday, December 31st for New Year's Eve.

- 4E. The library will be closed Wednesday, January 1st for New Year's Day.

- 4F. Announcements from the Planning and Zoning Liaison.

See Item 5A below.

- 4G. Announcements from the Library Director.

Director Bonnie Pierson reported that the City Council approved discounts for Veterans to be effective January 2, 2025.

55+ & people w/ disabilities.

- 4H. Announcements from individual board members.

No announcements.

### 5. REPORTS

- 5A. Director's report.

Director Bonnie Pierson presented information from a report for the City Planning & Zoning Commission. Statistical analysis of public libraries of comparable size in Central Texas are indeterminate for helping to project growth in Bastrop. General library service trends include increased programming, smaller physical collection materials, and increased digital collection materials. Bastrop Library, according to the Texas State Library and Archive Commission, has an increase of 18% in visits compared to last fiscal year. Bastrop Library programming increased 81%.

Director Pierson reported that the library currently provides more reference services than Central Texas libraries with larger service areas. Bastrop Library also has more annual visitors than libraries with comparable building size. And Bastrop Library uses more volunteers and volunteer hours than libraries with larger service areas. Library services need to be increased to account for the projected community growth.

Planning and Zoning Commission Liaison Pete Parsons says the population of the City of Bastrop is projected to double in the next five years. She recommends that the Library services be located where the people are located. She also voiced concerns about providing cooling and heating stations for the public. Additionally, she introduced the idea of the library sharing space with a Recreation Center or City Hall.

5B. Statistics report.

YTD Door Count is up.

5C. Financial report.

Notable library donation revenue for October 2024 was \$4,000 from the Friends of the Library.

6. **PRESENTATIONS**

7. **WORKSHOP**

7A. Fiscal Year 2025 Library Board Workplan workshop

The Board reviewed and updated their Workplan for 2025. President Rebecca Bennett is to present written updates at the January Board Meeting.

7B. Texas State Library and Archives Commission (TSLAC) Accreditation Standards workshop.

Director Bonnie Pierson informed the Board of changes in Accreditation Standards forthcoming from TSLAC.

8. **ITEMS FOR INDIVIDUAL CONSIDERATION**

8A. Discuss and consider possible action on the Fiscal Year 2025 Library Board workplan.

This item was tabled until January 2025.

8B. Individual requests from Library Board members for items to be listed on future agendas.

There were no individual requests.

9. **ADJOURNMENT**

Respectfully submitted,

  
Sally Keinarth, Secretary

  
Rebecca Bennett, Chair