

**CITY OF BASTROP**  
**BASTROP CITY COUNCIL**  
**SPECIAL CITY COUNCIL MEETING MINUTES**

**Friday, January 17, 2025**

A Special Meeting of the Bastrop City Council was conducted on Friday, January 17, 2025, at 4:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

**Council Members Present**

Mayor Pro Tempore John Kirkland  
Council Member Cynthia Meyer  
Council Member Kerry Fossler  
Council Member Kevin Plunkett

**Staff Present**

City Manager Sylvia Carrillo-Trevino  
Assistant City Manager Andres Rosales  
Assistant City Secretary Victoria Psencik  
Assistant to City Manager Viviana Andres  
Police Chief Vicky Steffanic  
Digital Media Specialist Rick Gullikson

**Council Members Absent**

Council Member Cheryl Lee  
Mayor Lyle Nelson\* *resigned 1/14/2025*

**1. CALL TO ORDER**

With a quorum being present, Mayor Pro Tempore Kirkland called the Special City Council meeting to order at 4:30 p.m.

**2. CITIZEN COMMENT(S)**

No Citizens Comment requests were made to discuss any item not on the agenda.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 3A. **Consider and act on Resolution No. 2025-15, A Resolution Accepting the Letter of Resignation Submitted by Lyle Nelson, Dated January 14, 2025, and Attached Hereto as Exhibit 1; Setting A Severability Clause And Establishing An Effective Date.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2025-15 to accept the Letter of Resignation submitted by Lyle Nelson. Council Member Meyer seconded the motion. Motion carried unanimously. Council Member Lee was not in attendance for the vote.


- 3B. Consider and act on Resolution No R-2025-16, A Resolution Ordering a Special Election to be held on Saturday, May 3, 2025 for Mayor According to the Bastrop Home Rule Charter; Designating Polling Places within the City; Establishing Other Procedures for the Conduct of the General Election and Runoff Election, If Necessary, Including Providing that the Election is to be held as a Joint Election in Conjunction with Bastrop County; Providing a Severability Clause; And Providing an Effective Date.

**MOTION:** Council Member Meyer moved to approve Resolution No R-2025-16 to order a Special Election on Saturday, May 3, 2025 for Mayor. Council Member Fossler seconded the motion. Motion carried unanimously. Council Member Lee was not in attendance for the vote.

4. **ADJOURNMENT**

Upon a motion duly made and seconded, Mayor Pro-Tempore Kirkland adjourned the City Council meeting at 4:33 p.m. without objection.

**CITY OF BASTROP, TEXAS**

  
\_\_\_\_\_  
John Kirkland, Mayor Pro-Tempore

**ATTEST:**

  
\_\_\_\_\_  
Victoria Psencik, Assistant City Secretary