

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, August 26, 2025

The Bastrop City Council met in a Regular Meeting at 6:30 p.m. on Tuesday, August 26, 2025, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Manager / Fire Chief Andres Rosales
Assistant City Attorney Stan Springerley
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Viviana Andres
Finance Director Judy Sandroussi
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Project Manager Elizabeth Wick
Public Information Manager Colin Guerra
Senior Planner Brittany Epling
BEDC B.A.R.E. Manager Dori Kelley

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Bailey Alexander and Jorge Salazar Zarate, Student Council Representatives from Colorado River Collegiate Academy, led the Pledge of Allegiance.

3. INVOCATION

City of Bastrop Police Chaplain Robert Oliver delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

1. Streets Update

2. Wastewater Treatment Plant Update

3. Park Improvements Update

4. Development Update

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. WORK SESSIONS / BRIEFINGS – NONE

6. STAFF AND BOARD REPORTS

6A. Receive a presentation on the unaudited Monthly Financial Report for the period ending July 2025.

Submitted and Presented by: Laura Allen, Assistant Finance Director

7. CITIZEN COMMENT(S)

Citizen(s) addressing the City Council on an item, not on the agenda: Reta Ward, .

8. CONSENT AGENDA

8A. Consider and act to approve the Bastrop City Council minutes from the August 12, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

8D. Consider and act on Resolution No. R-2025-149, approving the Bastrop Economic Development Corporation's ("BEDC") expenditure for grant writing services with International Consulting Engineers (ICE), in the amount of Eight Thousand Dollars (\$8,000) plus a six percent (6%) success fee.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager and BEDC Interim Executive Director

8E. Consider and act on Resolution No. R-2025-147, approving a Public Improvement Plan Agreement with Hunt Communities Bastrop LLC for The Colony MUD 1F Section 6, as attached in Exhibit A.

Submitted by: Brittany Epling, Senior Planner

8F. Consider and act on Resolution No. R-2025-148, approving a Public Improvement Plan Agreement with Hunt Communities Bastrop LLC for The Colony MUD 1G Offsite Wastewater Improvements, as attached in Exhibit A.

Submitted by: Brittany Epling, Senior Planner

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. Mayor Harris announced that Item 8C and 8G to be removed. Council Member Fossler requested Item 8B be removed.

MOTION: Mayor Pro-Tem Kirkland moved to approve the Consent Agenda as presented with the exclusion of Items 8B, 8C, and 8G. Council Member Lowe seconded the motion. Motion carried unanimously.

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8B. **Consider and act on Resolution No. R-2025-151, amending the Rules of Procedure for the City Council and Boards & Commissions, Article 2, General Rules of Procedure and Policies, Sections 2.2 and 2.4, to reflect recent legislation and updated meeting dates.**

Submitted and Presented by: Michael Muscarello, City Secretary

MOTION: Council Member Fossler moved to approve Resolution No. R-2025-151 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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8G. **Consider and act on Resolution No. R-2025-153, delaying action on an ordinance authorizing the City of Bastrop, Texas Combination Tax and Revenue Certificates of Obligation in an amount not to exceed \$20,000,000; and other matters related thereto.**

Submitted and Presented by: Judy Sandroussi, Finance Director

Citizen Comment submitted specifically for Item 8G who spoke: Cecilia Serna

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-153 as presented. Council Member Meyer seconded the motion. Motion carried unanimously

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8C. **Consider and act on Resolution No. R-2025-145, awarding a contract, attached as Exhibit A, for the installation of holiday lighting to Decor IQ in the amount of Two Hundred Four Thousand Six Hundred Thirty-Six and 26/100 Dollars (\$204,636.26).**

Submitted and Presented by: Vicky Steffanic, Chief of Police

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-145 with the change of the contract amount to Two Hundred Nine Thousand Six Hundred Fourteen and 26/Dollars (\$209,614.26). Council Member Plunkett seconded the motion. Motion carried unanimously.

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. **Consider and act to approve the second reading of Ordinance No. 2025-55, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A.**

Submitted and Presented by: Laura Allen, Assistant Finance Director

MOTION: Council Member Fossler moved to approve the second reading of Ordinance No. 2025-55 as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 9B. **Consider and act on Resolution No. R-2025-146, setting a public hearing to consider the adoption of an amendment to the Roadway Impact Fee.**

Submitted and Presented by: Vivianne Nicole Andres, Assistant to the City Manager

MOTION: Council Member Plunkett moved to set the Roadway Impact Fee amendment public hearing date for the first Regular City Council Meeting in October. Council Member Meyer seconded the motion. Motion carried unanimously.

MOTION: Mayor Pro-Tem Kirkland moved to approve Resolution No. R-2025-146 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9C. **Consider and act on the first reading of Ordinance No. 2025-64, amending the Bastrop Code of Ordinances, Chapter 16 – Stormwater Drainage, Section 16.01.003 titled “Technical standards, design methods and procedures” and Section 16.01.008 titled “Maintenance agreement” and move to include on the September 9, 2025, agenda for a second reading.**

Submitted and Presented by: Elizabeth Wick, CFM, Project Manager

MOTION: Mayor Pro-Tem Kirkland moved to approve the first reading of Ordinance No. 2025-64 and to include on the September 9, 2025 agenda for a second reading. Council Member Fossler seconded the motion. Motion carried unanimously.

- 9D. **Consider and act on Resolution No. R-2025-150, authorizing the City Manager to approve Amendment #1 to the original Professional Services Agreement with HuittZollars for the design and construction phase services of Old Iron Bridge Rehabilitation.**

Submitted and Presented by: Elizabeth Wick, CFM, Project Manager

MOTION: Council Member Meyer moved to approve Resolution No. R-2025-150 as presented. Council Member Lowe seconded the motion. Motion carried unanimously.

10. EXECUTIVE SESSION

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 7:49 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

- 10A. Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding construction contracts related to the Wastewater Treatment Plant #3.
 - 10B. Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Lovers Lane.
 - 10C. Section 551.074 to deliberate the appointment, employment, and evaluation of the City Manager.
 - 10D. Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Pine Street.
11. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

Mayor Harris reconvened the City Council into the Open Session at 8:55 p.m. and called for any action as a result of the Executive Session.

- 10A. Section 551.071 to seek advice of legal counsel to discuss and deliberate regarding construction contracts related to the Wastewater Treatment Plant #3.

No action was taken on Item 10A.

- 10B. Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Lovers Lane.

No action was taken on Item 10B.

- 10C. Section 551.074 to deliberate the appointment, employment, and evaluation of the City Manager.

MOTION: Council Member Plunkett moved to approve the First Amended and Restated Compensation Agreement and Related Severance Agreement as presented in the Executive Session. Council Member Fossler seconded the motion. Motion carried unanimously


- 10D. Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Pine Street.

No action was taken on Item 10D.

12. ADJOURNMENT

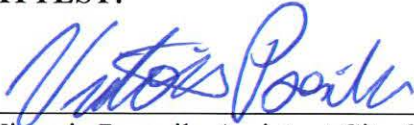
Upon receiving a motion duly made and seconded to adjourn, the August 26th Regular Meeting was adjourned at 8:56 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary