

CITY OF BASTROP
BASTROP CITY COUNCIL
CANVASS OF ELECTION AND SWEARING IN OF CANDIDATES
&
REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, May 13, 2025

The Bastrop City Council met in a Canvass of Election and Swearing In of Candidates and Regular Meeting on Tuesday, May 13, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Pro-Tempore John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Kevin Plunkett
Council Member Elect Perry Lowe

Council Members Absent

Mayor Lyle Nelson * *resigned 1/14/2025*
Council Member Cheryl Lee

Staff Present

City Manager Sylvia Carrillo-Trevino
Interim Assistant City Attorney Stanley Springerley
Assistant City Secretary Victoria Psencik
Assistant to City Manager Vivianna Andres
Finance Director Judy Sandrussi
Main Street Manager Michaela Joyce
Assistant Finance Director Laura Allen
Development Services Director James Cowey
Police Chief Vicky Steffanic
Water and Wastewater Director Curtis Hancock
Fire Chief Chris Stone
Public Information Officer Colin Guerra

1. CALL TO ORDER

With a quorum present, Mayor Pro-Tempore Kirkland called the Canvass of the Election and Swearing-In of the Candidates and the Regular City Council meeting at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Ximena Rebollar Castillo and Clarissa Vazquez, students from Camino Real Elementary's Girls Who Code Club, led the Pledge of Allegiance.

3. INVOCATION

Pastor Bernie Jackson delivered the Invocation.

4. ELECTION RESULTS

- 4A. **Consider and act on Resolution No. R-2025-92, to canvass the results of the May 3, 2025, General Election for Bastrop Council Members, Place 1 and Place 5, and the Special Mayoral Election.**

Submitted by: Victoria Psencik, Assistant City Secretary

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-92 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

5. RECOGNITION

5A. Recognition of outgoing Council Member Cheryl Lee.

No action taken on Item 5A.

6. OATH OF OFFICE

6A. Incumbent Council Member John Kirkland, Place 5

- Swearing Oath of Office by The Honorable Chris Duggan, State District Judge, District 423
- Signature of Official Documents
- Welcome by the Council
- Comments by Council Member Kirkland

Judge Chris Duggan performed the Statement of Elected Officer and Oath of Office and for Incumbent Council Member John Kirkland, Place 5.

6B. Incoming Council Member Perry Lowe, Place 1

- Swearing Oath of Office by The Honorable Chris Duggan, State District Judge, District 423
- Signature of Official Documents
- Welcome by the Council
- Comments by Council Member Lowe

Judge Chris Duggan performed the Statement of Elected Officer and Oath of Office and for Incoming Council Member Perry Lowe, Place 1.

Mayor Pro Tempore Kirkland announced that the meeting was in recess until 6:15 p.m., at which point the City Council will convene into Executive Session for the items listed below. Before recessing, Mayor Pro Tempore read the Executive Session items aloud.

9. EXECUTIVE SESSION

Mayor Pro-Tempore Kirkland closed the Open Meeting to convene the City Council into Executive (Closed) Session at 6:15 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

9A. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.

9B. Sections 551.071 and 551.072 to seek legal counsel and discuss the potential acquisition of real estate adjacent to Chambers Street within the City of Bastrop.

5. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

Mayor Pro-Tempore Kirkland reconvened the City Council into the Open Session at 6:30 p.m. Mayor Pro-Tempore Kirkland called for any action as a result of the Executive Session.

9A. Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the implications of the City of Austin's Aquifer Storage and Recovery Project on the City of Bastrop's water supply.

9B. Sections 551.071 and 551.072 to seek legal counsel and discuss the potential acquisition of real estate adjacent to Chambers Street within the City of Bastrop.

No action taken on the Executive Session Items 9A and 9B.

14. CITIZEN COMMENT(S)

Citizen(s) addressing the City Council on an item, not on the agenda: Garland Stillwell, Patti Moore, Linda Garcia, Patricia Jacobs, Rita Ward, and Becki Womble.

Submitted a comment but was not present to speak – David Barrow.

11. PRESENTATIONS

11A. Mayor Pro Tem's Report

11B. Council Members' Report

11C. City Manager's Report

- A. Old Iron Bridge Update
- B. Water Wells
- C. Blakey Lane / Old Austin Highway
- D. Wastewater Plant
- E. Streets / Water Street
- F. Settlement Sidewalks

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

11D. PROCLAMATION - Recognition of April 27th, 2025 as Bastrop Huston-Tillotson Alumni Association Day in the City of Bastrop.

Submitted by: Council Members Kerry Fossler, Cheryl Lee, and Council Member Elect Perry Lowe

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

11E. **PROCLAMATION - Recognition of May 26, 2025, as Memorial Day with a Joint Proclamation with Bastrop County.**

Submitted by: Victoria Psencik, Assistant City Secretary

The proclamation was read and signed by Mayor Pro-Tempore Kirkland.

11F. **Presentation and recognition of a Life-Saving Award.**

Submitted by: Chris Stone, Fire Chief

Fire Chief Stone presented the awards to citizens and Bastrop firefighters.

7. ELECTION OF MAYOR PRO TEM

7A. **Consider and act to elect a Mayor Pro Tem.**

Submitted by: Victoria Psencik, Assistant City Secretary

MOTION: Council Member Plunkett moved to renominate John Kirkland as Mayor Pro Tem. Council Member Meyer seconded the motion. Motion carried unanimously.

8. RUNOFF ELECTION

8A. **Consider and act on Resolution No. R-2025-93, calling for a runoff election for Mayor of the Bastrop City Council for a term of one year; designating the date of said Election; designating polling places; designating early voting hours and places; directing posting and publication of notice for said election.**

Submitted by: Victoria Psencik, Assistant City Secretary

MOTION: Council Member Plunkett moved to approve Resolution No. R-2025-93 as presented. Council Member Fossler seconded the motion. Motion carried unanimously.

11. PRESENTATIONS, continued

11G. **Review and Discuss Visit Bastrop's Quarterly Update Presentation.**

Submitted and Presented by: Mike Pistana, Interim President and CEO of Visit Bastrop

No action taken on Item 11G.

12. WORK SESSIONS / BRIEFINGS - NONE

13. FINANCIAL TRANSPARENCY AND BUDGET PREPARATION

13A. Receive and discuss the Development Services and Finance Department funds.

Submitted by: Laura Allen, Assistant Finance Director

Presented by: James Cowey, Development Services Director

Presented by: Judy Sandroussi, Finance Director

No action was taken on Item 13A.

13B. Receive an update on OpenGov.

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

No action was taken on Item 13B.

15. CONSENT AGENDA

15A. Consider and act on the first reading of Ordinance No. 2025-52, authorizing the disbursement of Thirty-Eight Thousand Dollars (\$38,000) for the construction of the Fisherman's Park Walkway Improvement project, and move to include on the May 27, 2025, agenda for a second reading.

Submitted by: Terry Moore, Parks & Recreation Director

15B. Consider and act on the second reading of Ordinance No. 2025-47, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A.

Submitted by: Laura Allen, Assistant Finance Director

15C. Consider and act to approve the Bastrop City Council minutes from the following meetings: April 21, 2025, Joint Meeting with Bastrop EDC Board; April 22, 2025, Regular Meeting; April 24, 2025, Joint Meeting with Planning & Zoning Commission; and April 29, 2025, Special Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

15D. Consider and act on Resolution No. R-2025-90 approving a request for reimbursement in the amount of Three Thousand Dollars (\$3,000.00), for two cemetery plots purchased at the Fairview Cemetery in Bastrop, Texas, as attached in Exhibit A.

Submitted by: Laura Allen, Assistant Finance Director

- 15E. Consider and act on Resolution No. R-2025-91, approving the Bastrop Bird Junction Project locations seven (7) and eight (8) of the proposed nine (9) locations, as identified in Exhibit A.

Submitted by: Michaela Joyce, Main Street Manager

Mayor Pro-Tempore Kirkland called for requests to remove any item from the Consent Agenda for separate discussion.

No requests were made to remove any item from the Consent Agenda.

MOTION: Council Member Plunkett moved to approve the Consent Agenda as presented after Items 15A and 15B were read into the record by Mayor Pro-Tempore Kirkland. Council Member Meyer seconded the motion. Motion carried 3-0. Council Member Fossler was off the dais and not present for the vote.

16. ITEMS FOR INDIVIDUAL CONSIDERATION

- 16D. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-48, amending the Comprehensive Plan's, Chapter 2 and Chapter 5 as it relates to the Growth Potential Map, Community Growth Text revisions, Land Use Categories and the Future Land Use Map; and move to include on the May 27, 2025, Consent Agenda for the second reading.

Submitted and Presented by: James E. Cowey, Director of Development Services
Presented by: Ylda Capriccioso, Halff & Associates

Mayor Pro-Tempore Kirkland opened the Public Hearing at 8:43 p.m. for the Comprehensive Plan's Chapter 2 and Chapter 5 – Growth Potential Map, Community Growth Text revisions, Land Use Categories, and Future Land Use Map amendments.

Public Hearing specifically for Item 16D: Stewart Bridges, Shannon Day, Ian Reichert-Watts, Pablo Serna, Cecilia Serna, Carlos Liriano, and Heather Greene.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:00 p.m. for the Comprehensive Plan's Chapter 2 and Chapter 5 – Growth Potential Map, Community Growth Text revisions, Land Use Categories, and Future Land Use Map amendments.

ORIGINAL MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2025-48 with the following conditions:

- *Keep the property behind Buc-ee's on Lost Pines Avenue as the light yellow "rural" color (residential conservation estate)*
- *The Downtown "purple area" goes back to neighborhood residential with "pockets" of purple for pedestrian-friendly commercial.*

and to include on the May 27, 2025 agenda for a second reading. Council Member Lowe seconded the motion.

Council Member Fossler moved to make two **“friendly amendments”** to the original motion:

- *In the changing of Downtown to neighborhood residential and adding pockets of neighborhood commercial*
- *For the second reading, adding this item (Ordinance No. 2025-48) to the May 27th Items for Individual Consideration section of the Agenda.*

Council Members Meyer (original motion maker) and Lowe (seconder) accepted the two friendly amendments.

REVISED MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2025-48 with the following conditions:

- *Keep the property behind Buc-ee’s on Lost Pines Avenue as the light yellow “rural” color (residential conservation estate)*
- *In the changing of Downtown to neighborhood residential and adding pockets of neighborhood commercial*
- *For the second reading, adding this item (Ordinance No. 2025-48) to the May 27th Items for Individual Consideration section of the Agenda.*

and to include on the May 27, 2025 agenda for a second reading. Council Member Lowe seconded the motion. Motion carried unanimously.

16A. **Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-49, annexing a tract of land described as 23.298 +/- acres of land out of the Nancy Blakey survey, Abstract No. A98, located west of Farm-to-Market Road 969, know as Valverde Section 2, Phase 4, as shown in Exhibit A; and move to include on the May 27, 2025, agenda for a second reading.**

Submitted and Presented by: Vivianna Nicole Andres, Assistant to the City Manager

Mayor Pro-Tempore Kirkland opened the Public Hearing at 9:10 p.m. for the annexation of Valverde Section 2, Phase 4 tract of land.

Public Hearing specifically for Item 16A: No comments were submitted.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:10 p.m. for the annexation of Valverde Section 2, Phase 4 tract of land.

MOTION: Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-49 as presented and to include on the May 27, 2025 agenda for a second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

16B. **Consider and act on the first reading of Ordinance No. 2025-50, amending the Bastrop Code of Ordinances, Chapter 13 - Utilities, Article 13.02 - Water and**

Wastewater Rates and Charges, by enacting Section 13.02.13 titled “Utility Pass-through Fees” and move to include on the May 27, 2025, agenda for a second reading.

Submitted and Presented by: Vivianna Nicole Andres, Assistant to the City Manager

MOTION: Council Member Fossler moved to approve the first reading of Ordinance No. 2025-50 as presented and to include on the May 27, 2025 agenda for a second reading. Council Member Plunkett seconded the motion. Motion carried unanimously.

- 16C. **Consider and act on the first reading of Ordinance No. 2025-51, establishing 15.8410 acres located at 1500 Farm Street, Bastrop, Texas, as designated parkland and move to include on the May 27, 2025, agenda for a second reading.**

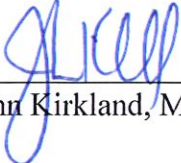
Submitted and Presented by: Terry Moore, Parks & Recreation Director

MOTION: Council Member Fossler moved to approve the first reading of Ordinance No. 2025-51 as presented and to include on the May 27, 2025 agenda for a second reading. Council Member Lowe seconded the motion. Motion carried unanimously.

17. ADJOURNMENT


Upon receiving a motion duly made and seconded to adjourn, the May 13th Canvass of the Election and Swearing-In of the Candidates and the Regular Meeting was adjourned at 9:22 p.m.

CITY OF BASTROP, TEXAS



John Kirkland, Mayor Pro-Tempore

ATTEST:



Victoria Psencik, Assistant City Secretary