

APRIL 11, 2023

The Bastrop City Council met in a regular meeting on Tuesday, April 11, 2023, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Council Members Lee, Plunkett, Crouch, and Kirkland. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Schroeder called the meeting to order at 6:30 p.m. with a quorum present. Mayor Pro Tem Rogers was absent.

**PLEDGE OF ALLEGIANCE**

Ryan, Kinsey, and Olivia Steffanic led the pledges.

**INVOCATION**

Deacon Paul Cooke, Ascension Catholic Church, gave the invocation.

**PRESENTATIONS**

4H. Official Pinning Ceremony for Vicky Steffanic, Police Chief.

**Mayor Schroeder recessed the Council Meeting at 6:37 p.m.**

**RECEPTION FOR POLICE CHIEF – RECESS MEETING FOR 20 MINUTES**

**Mayor Schroeder called the Council Meeting back to order at 6:51 p.m.**

**PRESENTATIONS CONTINUED**

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

A. Budget Workshop

B. Joint BEDC/Council Meeting 4.17.23

C. Downtown Ad Hoc Business Owner's Meeting

D. Old Iron Bridge

E. Iredell District

4D. Proclamation of the City Council of the City of Bastrop, Texas recognizing April 23-29, 2023, as National Library Week.

Submitted by: Ann Franklin, City Secretary

**The proclamation was read into record by Mayor Schroeder received by Bonnie Pierson, Library Director.**

- 4E. Proclamation of the City Council of the City of Bastrop, Texas recognizing April 18, 2023, as National Lineman Appreciation Day.  
Submitted by: Ann Franklin, City Secretary  
**The proclamation was read into record by Mayor Schroeder received by Curtis Irving, Director of BP&L.**
  
- 4F. Proclamation of the City Council of the City of Bastrop, Texas recognizing May 1-5, 2023, as Air Quality Awareness Week.  
Submitted by: Ann Franklin, City Secretary  
**The proclamation was read into record by Mayor Schroeder.**
  
- 4G. Proclamation of the City Council of the City of Bastrop, Texas recognizing Monarch Butterflies.  
Submitted by: Ann Franklin, City Secretary  
**The proclamation was read into record by Mayor Schroeder received by Kerry Fossler, Terry Moore, Ashton LaFuente, and Michael Lucas.**
  
- 5. **WORK SESSIONS/BRIEFINGS - NONE**
  
- 6. **STAFF AND BOARD REPORTS - NONE**
  
- 7. **CITIZEN COMMENTS**

**SPEAKERS**

**Ashton LaFuente  
14088 Chestnut Street  
Bastrop, TX 78602**

**Roger W. Henderson  
706 MLK Dr.  
Bastrop, Texas 78602  
(512) 303-0606**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9H. Consider action to approve Resolution No. R-2023-61 of the City Council of the City of Bastrop, Texas, awarding a contract for the update to the 2016 Master Transportation Plan to Kimley Horn and Associate, INC in an amount not to exceed one hundred and seventy-five thousand dollars and zero cents (175,000.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.  
Submitted by: Trey Job, Assistant City Manager  
**Presentation was made by Trey Job, Assistant City Manager**  
  
**A motion was made by Council Member Plunkett to approve Resolution No. R-2023-61, seconded by Council Member Crouch, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

CITIZEN COMMENTS CONTINUED

SPEAKER

Kerry Fossler  
1903 Main Street

CONSENT AGENDA

A motion was made by Council Member Lee to approve Items 8A, 8B, 8C, and 8D, as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Crouch, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.

- 8A. Consider action to approve City Council minutes from the March 28, 2023, Regular Meeting.

Submitted by: Ann Franklin, City Secretary

- 8B. Consider action to approve the second reading of Ordinance No. 2023-05 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2023 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 8C. Consider action to approve the second reading of Ordinance No. 2023-06 of the City Council of the City of Bastrop Texas, approving the zoning change for 1.998 acres out of the Nancy Blakey Survey, abstract 98, Bastrop County, Texas from P2 Rural to PS Core; providing for findings of fact; providing for repealer; providing for severability; providing for enforcement; providing for proper notice and meeting; and establishing an effective date.

Submitted by: Keehren Baah, Assistant Director of Planning & Development

- 8D. Consider action to approve first reading of Ordinance 2023-09 of the City Council of the City of Bastrop, Texas amending the City of Bastrop, Texas Code of Ordinances, Chapter 3 Building Regulations, Article 3.17 Flood Damage Prevention; repealing conflicting provisions; providing for severability; proper notice and meeting; establishing for an effective date; and move to include on the April 25, 2023 consent agenda for second reading.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 9A. Consider action to approve Resolution No. 2023-62, of the City Council of the City of Bastrop, Texas, allowing the Mayor to sign a letter of support for the City of Austin for the Climate Pollution Reduction Grant (CPRG) Planning Grant. The City of Bastrop

intends to participate in those activities and the development of those deliverables, led by the City of Austin.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Kirkland to approve Resolution No. R-2023-62, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9B. Consider action to approve Resolution No. R-2023-15 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop Public Library Collection Development Policy, which is attached as Exhibit A; providing for bi-annual review; and establishing an effective date.

Submitted by: Bonnie Pierson, Library Director

**Presentation was made by Bonnie Pierson, Library Director**

**A motion was made by Council Member Lee to approve Resolution No. R-2023-15, seconded by Council Member Crouch, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9C. Consider action to approve the second reading of Ordinance No. 2023-08, the City Council of the City of Bastrop, Texas, amending Ordinance No. 2022-22 Fee Schedule of the City of Bastrop to amend Appendix A-Fee Schedule, A14.01.001, of the Code of Ordinances, to amend the cost of variance for Subdivision Variance Review, Zoning Review, and Zoning Board of Adjustment review fee from \$3,681 to \$500, Sign Variance fee from \$1,056 to \$500; Floodplain variance from \$150 to \$1,000, as attached in Exhibit A; and providing for findings of fact, adoption, repealer, and severability; and establishing an effective date; and include in the April 11, 2023, consent agenda for the second reading.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Lee to approve the second reading of Ordinance No. R-2023-08, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9D. Consider action to approve the second reading of Ordinance No. 2023-07 of the City Council of the City of Bastrop Texas, amending the Bastrop Building Block (B3) Code Chapter 6, Section 6.3.009 private frontage, Subsections (c), (d) and (f); and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Plunkett to approve the second reading of Ordinance No. R-2023-07, seconded by Council Member Crouch, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9E. Consider action to approve the first reading of Ordinance No. 2023-10, of the City Council of the City of Bastrop, Texas, amending Article 2.4 Administration Sec. 2.4.001 Nonconforming Uses and Structures by adding that the intent of the provisions will not create a disparate impact to residents.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Lee to approve the first reading of Ordinance No. R-2023-10, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9F. Consider action to approve the first reading of Ordinance No. 2023-11, of the City Council of the City of Bastrop, Texas, amending Article 2.4 Administration Section 2.4.001 Nonconforming Uses and Structures (c) Continuing Lawful Use of Property & Existence of Structures item (4) No nonconforming use or Structure may be expanded, reoccupied with another nonconforming use, or increased as of the effective date of this Code, unless authorized by the ZBA by adding an administrative relief component for residents.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Kirkland to table this item until the next appropriate meeting, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9G. Consider action to approve the first reading of Ordinance No. 2023-12, of the City Council of the City of Bastrop, Texas, amending Chapter 1, Subdivision, Article 1.3 Platting Procedures, SEC. 1.3.006 Lots of Record of the City of Bastrop B3 Development Code by adding a section for existing lots of record who can receive administrative approval outside of the normal platting procedure.

Submitted by: Sylvia Carrillo, City Manager

**Presentation was made by Sylvia Carrillo, City Manager**

**A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. R-2023-12, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9I. Consider action to approve Resolution No. R-2023-56 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Council Member Cheryl Lee, Place 4 of the Bastrop Economic Development Corporation, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

**A motion was made by Council Member Plunkett to approve Resolution No. R-2023-56, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

- 9J. Consider action to approve Resolution No. R-2023-55 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Council Member John Kirkland, Place 3 of the Bastrop Economic Development Corporation, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

**A motion was made by Council Member Lee to approve Resolution No. R-2023-55, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Mayor Pro Tem Rogers was absent.**

**EXECUTIVE SESSION CONTINUED**

**The City Council met at 8:55 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.074 to seek the advice of legal counsel and discuss potential acquisition of real estate relating to the Simsboro Aquifer Water Treatment Plant, Well Field, and Transmission Facilities project.
- 10B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.074 to seek the advice of legal counsel and discuss potential acquisition of real estate relating to CORIX, a utility provider adjacent to the City's CCN boundary.

**Mayor Schroeder recessed the Executive Session at 9:30 p.m.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

No action taken.

**Adjourned at 9:30 p.m. without objection.**

**APPROVED:**

  
 \_\_\_\_\_  
 Mayor Connie Schroeder

**ATTEST:**

  
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 City Secretary Ann Franklin

**The Minutes were approved on April 25, 2023, by Mayor Pro Tem Rogers' motion, Council Member Plunkett's second. The motion was approved on a 4-0 vote. Council Member Lee was absent.**