

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, January 13, 2026

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, January 13, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
Mayor Pro-Tem John Kirkland
Council Member Cynthia Meyer
Council Member Kerry Fossler
Council Member Perry Lowe
Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
Assistant City Attorney Natalie Kathleen Thamm
City Secretary Michael Muscarello
Assistant City Secretary Victoria Psencik
Assistant to the City Manager Viviana Andres
Public Information Manager Colin Guerra
Assistant City Manager Andres Rosales
Finance Director Judy Sandroussi
Fleet and Facilities Director Doug Haggerty
Executive Assistant to City Manager Taylor Andry
Development Services Director James Cowey
Parks and Recreation Director Jason Alfaro
Discover Bastrop Director Michaela Joyce
Police Lieutenant Nicholas Malmstrom
Wastewater and Water Director Curtis Hancock
Special Events Coordinator Marco Olivares

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Bradley Esparza Perez & Harlow Schindler, students from Mina Elementary's Sign and Shine (Sign Language) Club, led the Pledge of Allegiance.

3. INVOCATION

City of Bastrop Police Chaplain Ketrich Steger delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

4E. **Veteran's Day Car Show Plaque**

Submitted and Presented by: Michaela Joyce, Discover Bastrop Director
Presented by: Members of the Bastrop Area Cruisers Car Club

4D. **Event Recap Numbers**

Submitted and Presented by: Michaela Joyce, Discover Bastrop Director

4F. **Christmas Parade Float Winners**

Submitted and Presented by: Michaela Joyce, Discover Bastrop Director

4G. **Proclamation – Martin Luther King Jr. Walk**

The proclamation was read into record by Mayor Harris.

4H. **2025 Year in Review**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. **WORK SESSIONS / BRIEFINGS – NONE**

6. **STAFF AND BOARD REPORTS – NONE**

7. **CITIZEN COMMENT(S)**

Citizen(s) that did not speak to the City Council but submitted a comment, not on the agenda: Kristen Lucko.

Citizen(s) addressing the City Council on an item, not on the agenda: Alan McHargue.

8. **CONSENT AGENDA**

8A. **Conduct a public hearing, consider and act on the second reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4, for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas.**

Submitted by: James E. Cowey, Director of Development Services

8B. **Consider and act on Resolution No. R-2026-01, amending the Master Fee Schedule, General Provisions - Cemetery, to modify the fees for the Fairview Cemetery columbarium niches and fees associated with columbarium operations, as attached in Exhibit A.**

Submitted by: Judy Sandroussi, Director of Finance

- 8C. Consider and act to approve Resolution No. R-2026-05 allowing for the installation of six speed limit signs on Agnes St, three facing eastbound and three facing westbound at the longitude and latitude points of those in the attached exhibit, installed by the Streets and Drainage Department.

Submitted by: Vicky Steffanic, Chief of Police

- 8D. Consider and act to approve Resolution No. R-2026-02, confirming the Mayor's appointment of a Master Gardener representative to the Parks & Recreation Board, as required by Section 3.08 of the City Charter.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

- 8E. Consider and act on Resolution No. R-2026-03, ordering a General Election to be held on Saturday, May 2, 2026, for the offices of Mayor and Council Member, Place 3, in accordance with the Bastrop Home Rule Charter; designating polling places within the City; establishing procedures for the conduct of the General Election and any required runoff election; and providing for the election to be held as a joint election with Bastrop County.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

- 8F. Consider and act on Resolution No. R-2026-04, approving a contract with the Bastrop County Election Administrator to participate in a joint election for the General Election called and ordered for Saturday, May 2, 2026, and authorizing the City Manager to execute the contract.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

- 8G. Consider and act to approve the Bastrop City Council minutes from the December 9, 2025, Regular Meeting, the December 16, 2025, Joint Council and Planning & Zoning Commission Meeting, and the December 16, 2025, Special Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. No items were requested to be removed.

Mayor Harris announced that Item 8A needed a Public Hearing conducted.

- 8A. Conduct a public hearing, consider and act on the second reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4, for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas.

Submitted by: James E. Cowey, Director of Development Services

Mayor Harris opened the Public Hearing at 8:06 p.m. for the property rezone of 2002 SH 95 listed in Item 8A.

Public Hearing: No comments were submitted.

Mayor Harris closed the Public Hearing at 8:07 p.m. for the property rezone of 2002 SH 95 listed in Item 8A.

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After the public hearing of Consent Agenda Item 8A, the following motion was made:

MOTION: Mayor Pro-Tem Kirkland moved to approve the Consent Agenda (Items 8A through 8G) as presented after Item 8A was read into record by Mayor Harris. Council Member Plunkett seconded the motion. Motion carried unanimously.

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. **Conduct a public hearing, consider and act on Ordinance No. 2026-01 to approve and adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 27, 2026 Consent Agenda City Council for the second reading.**

Submitted and Presented by: James E. Cowey, Director of Development Services

Mayor Harris opened the Public Hearing at 8:10 p.m. for the 2026 Schedule of Uniform Submittal Dates for Plats listed in Item 9A.

Public Hearing: No comments were submitted.

Mayor Harris closed the Public Hearing at 8:10 p.m. for the 2026 Schedule of Uniform Submittal Dates for Plats listed in Item 9A.

MOTION: Council Member Plunkett moved to approve the first reading of Ordinance No. 2026-01 as presented and to include on the January 27, 2026, agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

10. EXECUTIVE SESSION

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 8:10 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

- 10A. **Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.**

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

Mayor Harris reconvened the City Council into the Open Session at 8:53 p.m. and called for any action as a result of the Executive Session.

10A. Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.

No action was taken on Item 10A.

12. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the January 13th Regular Meeting at 8:53 p.m.

CITY OF BASTROP, TEXAS



Ishmael Harris, Mayor

ATTEST:



Victoria Psencik, Assistant City Secretary