

Bastrop, TX City Council Meeting Agenda
Bastrop Convention Center | 1408 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800



AMENDED - March 04, 2025

Special City Council Meeting at 6:30 PM

Item 3H was added to the Agenda and Packet

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER**
- 2. CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific

factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

3. CONSENT AGENDA

- 3A. Consider and act on the second reading of Ordinance No. 2025-14, apportioning the costs of certain improvements to property in and for the Valverde Public Improvement District Area #1; fixing a charge and lien against all properties within the District, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the District and the real and true owners thereof; approving a service and assessment plan.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 3B. Consider and act on the second reading of Ordinance No. 2025-09, setting the salary for the Office of the Presiding Municipal Court Judge, and approving an amendment to the agreement between the City and Caroline A. McClimon, JD, to reflect such salary increase.

Submitted by: Andres Rosales, Assistant City Manager

- 3C. Consider and act on the first reading of Ordinance No. 2025-29, authorizing the appointment of Jay Caballero as Associate Municipal Judge of the City of Bastrop Municipal Court; to complete an unexpired term ending on June 19, 2025; and reappointing said Judge for an additional 3-year term effective June 20, 2025; and move to include on the March 11, 2025 Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 3D. Consider and act on Resolution No R2025-55 authorizing the City Manager to submit a grant, loan, and any other applicable resource, application to the Texas Water Development Board- State Revolving Fund for a new expansion to the wastewater treatment plant.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 3E. Consider and act on Resolution No. R-2025-54, approving the acquisition of certain real property, known as 1311 Walnut Street, being 0.330 acres of land out of Building Block 55 east of Main Street, in the City of Bastrop; authorizing the City Manager to execute a purchase and sale agreement and all other necessary documents for the acquisition of said property for the amount of \$150,000.00 plus applicable closing costs.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 3F. Consider and act on Resolution 2025-56 expressing support for Texas House Bill HB 3500 which adds the City of Bastrop to a group of cities able to capture additional tax revenue derived from a hotel and convention center project.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 3G. Conduct a public hearing, consider, and act on the first reading of Ordinance No. 2025-28, amending the Master Fee Schedule for tree mitigation fees and amending the Code of Ordinances Chapter 1 "General Provisions", adding Section 1.13.005 "Tree Mitigation Penalty"; amending the Bastrop Building Block (B3) Code, Section 6.3.004 "Protected & Heritage Trees, adding subsection (j) Administrative Decision; establishing fees and the penalty for violation, and move to include on the March 11, 2025 Consent Agenda for the second reading.

Submitted by: James E. Cowey, Director of Development Services

- 3H. Consider and act on Resolution No. R-2025-57, confirming the appointment of Jimmy Crouch to Place 2 of the City's Planning and Zoning Commission, as required in Section 3.08 of the City's Charter.

Submitted by: Mayor Pro Tem John Kirkland and Council Member Cynthia Meyer

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- 4A. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-23, repealing the 2019 Amendment to Chapter 5 of the Transportation Master Plan, as attached in Exhibit A; replacing with 2017 Chapter 5 of the Transportation Master Plan and amending, as attached in Exhibit B; and move to include on the March 11, 2025, Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 4B. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-24, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Code, by removing all references to the Mandatory Street Network and the Gridded Street Network; and establishing standards and procedures; as shown in Exhibit A; move to include on the March 11, 2025 Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 4C. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-25, amending the Code of Ordinances related to Chapter 14, the B3 Technical Manual, by removing all references to the Mandatory Street Network and the Gridded Network; as shown in Exhibit A; and move to include on the March 11, 2025 Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 4D. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-21, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, Minimum Lot Sizes in P2 and P3; and move to include on the March 11, 2025 Consent Agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, CM, ICMA-CM, CPM

- 4E. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-22, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, Build-to-Line standards in P2 and P3, and adopting a First Layer Setback in P2 and P3; and move to include on the March 11, 2025 Consent Agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 4F. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-26, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, by removing duplexes as an allowable building type in P2, and requiring a Conditional Use Permit to construct duplexes in P3; and move to include on the March 11, 2025 Consent Agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 4G. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-19, amending the Bastrop Code of Ordinances, Chapter 10 – Subdivisions, by enacting Article 10.01 titled “Parkland Dedication and Park Enrichment Fund,” Sections 10.01.001 – 10.01.014; and move to include on the March 11, 2025 Consent Agenda for the second reading.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

5. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, February 27, 2025 at 9:00 pm and the amended Agenda Notice was posted on Friday, February 28, 2025 at 4:30 pm and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary