

Bastrop Planning and Zoning Commission Agenda

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



March 30, 2023

Agenda - Planning and Zoning Commission at 6:00 PM

Bastrop Planning and Zoning Commission meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

-
1. **CALL TO ORDER**
 2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve meeting minutes from the February 23, 2023 Impact Fee Advisory Meeting.

Submitted by: Melissa Gustafson, Planning Technician

- 3B. Consider action to approve meeting minutes from the February 23, 2023 Planning and Zoning Commission Meeting.

Submitted by: Melissa Gustafson, Planning Technician

- 3C. Consider action to approve the Pecan Park, Commercial Lot 5, Final Plat, being 16.811 acres out of the Nancy Blakey Survey, Abstract No. 98, located at the south of State Highway 71 & west of Hasler Boulevard, within the territorial limits of the City of Bastrop, Texas, as shown in Exhibit A.

Submitted by: Keehren Baah, Assistant Planning Director

- 3D. Consider and Act on amending ARTICLE 2.4 ADMINISTRATION SEC. 2.4.001 NONCONFORMING USES AND STRUCTURES by adding that the intent of the provisions will not create a disparate impact to residents.

Submitted by: Sylvia Carrillo, City Manager

- 3E. Consider and act on amending Continuing Lawful Use of Property & Existence of Structures item (4) No nonconforming use or Structure may be expanded, reoccupied with another nonconforming use, or increased as of the effective date of this Code, unless authorized by the ZBA by adding an administrative relief component for residents.

Submitted by: Sylvia Carrillo, City Manager

- 3F. Consider and Act on amending Chapter 1, Subdivision, Lots of Record, SEC. 1.3.006 LOTS OF RECORD of the City of Bastrop B3 Development Code by adding a section for existing lots of record who can receive administrative approval outside of the normal platting procedure,

Submitted by: Sylvia Carrillo, City Manager

4. UPDATES

- 4A. Update on recent actions related to the Development Services Department, previously known as the Building and Planning Department.

- 4B. Planning & Development Department Monthly Project Volume Report.

- 4C. Individual Requests from Planning & Zoning Commissioners that particular items to be listed on future agendas (no group discussion allowed).

5. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, March 24, 2023, at 9:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Keehren Baah
Keehren Baah, Assistant Director of Planning