

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
Bastrop, Texas 78602
(512) 332-8800



July 22, 2025
Regular City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION - Hardy Overton, City of Bastrop Police Chaplain

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

1. Callahan Russo

2. Capital Project Update

- a. Wastewater
- b. Waterwells
- c. Streets - Including Water, Linden, and Farm
- d. Park Planning and Workshop

3. Budget

5. WORK SESSIONS/BRIEFINGS

6. STAFF AND BOARD REPORTS

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending June 2025.

Submitted by: Laura Allen, Assistant Finance Director

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

8. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 8A. Consider and act on the second reading of Ordinance No. 2025-60, amending the Code of Ordinances, Chapter 12 Titled "Traffic and Vehicle," Article 12.03.004 Titled "Installation" amended to read as described, and attached hereto as Exhibit A.

Submitted by: Vicky Steffanic, Chief of Police

- 8B. Consider and act on the second reading of Ordinance No. 2025-59, amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05.006 Titled "SH 21 Frontage Road Speed Limits," amending the location and speed on SH 21 in the city limits of the City of Bastrop; repealing all prior ordinances that are in conflict herewith.

Submitted by: Vicky Steffanic, Chief of Police

- 8C. Consider and act on the second reading of Ordinance No. 2025-62, approving the Fiscal Year 2026 Annual Service Plan Update, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a Fiscal Year 2025 - 2026 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation.

Submitted by: Judy Sandroussi, Finance Director

- 8D. Consider and act on Resolution No. R-2025-117, accepting an on-going donation of supplies on behalf of the City of Bastrop Police Department in the approximate, amount of \$300 per month for one (1) year, for a total of three thousand, six hundred dollars (\$3,600) from Rogue Pet Science, Timberwolf pet food, and Dog Worx for utilization by the City of Bastrop Police Department's K9 "Officer Fi-Vo" to supplement and support the health, performance, and well-being of the department's working dog by providing ongoing nutritional and health related resources.

Submitted by: Vicky Steffanic, Chief of Police

- 8E. Consider and act on Resolution No. R-2025-119, approving the closure of Chestnut Street for the Bastrop Homecoming parade.

Submitted by: Terry Moore, Parks and Recreation Director

- 8F. Consider and act on Resolution No. R-2025-123, approving the expressing Official Intent to Reimburse Certain Expenditures of the City of Bastrop, Texas related to constructing and improving parks and park features to include paying professional services and other related costs.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8G. Consider action to approve Resolution No. R-2025-124 to allow the City Manager to enter into an agreement with LeadWell, Inc for leadership training in an amount not to exceed \$15, 200 in FY 25 and \$30,400 in FY 26 for a total amount of \$45,600.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8H. Consider and act on Resolution No. 2025-125 to authorize the City Manager to waive a \$300 Special Permit Fee for Bastrop Market Days for the month of August.

Submitted by: Michaela Joyce, Main Street Manager

- 8I. Consider and act to approve the Bastrop City Council minutes from the July 8, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Conduct a public hearing, consider and act to approve the request for a variance to Bastrop Code of Ordinances Article 4.02.005 Sale of Alcoholic Beverages, Separation Requirements from Church, Public or Private School, or Public Hospital, on property located at 1006 Main Street, within the city limits of Bastrop, Texas.

Submitted by: Andres Rosales, Assistant City Manager

- 9B. Consider and act on the first reading of Ordinance No. 2025-61, to approve a map depicting the Municipal Boundary "City Limits" and the Extraterritorial Jurisdiction "ETJ" as required by State Law and move to include on the August 12, 2025, Consent Agenda for a second reading.

Submitted by: Robert Barron, GIS Manager

- 9C. Consider and act on Resolution No. R-2025-114, authorizing the City Manager to approve Change Order #3 to the Construction Contract with Joe Bland Construction, LLC for the construction of Agnes Street Extension.

Submitted by: Elizabeth Wick, CFM, Project Manager

10. EXECUTIVE SESSION

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.074 to deliberate the appointment, employment, and evaluation of the City Manager.
- 10B. City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek advice of legal counsel to discuss the proposed development at Northend Prairie.
- 10C. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Pine Street.
- 10D. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Jasper Street.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations),

551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: July 17, 2025 at 5:30 p.m. and remained posted for at least two hours after said meeting was convened.

Michael Muscarello, City Secretary