

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



July 23, 2024
Regular City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE** - Juniper and Mac Moore, Bastrop Opera House Youth Academy

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- 3. INVOCATION** - Bob Long, Police Chaplain

4. PRESENTATIONS

- 4A. Mayor's Report
- 4B. Council Members' Report
- 4C. City Manager's Report
 - 1. Presentation of a Certificate of Appreciation for outgoing City Secretary, Ann Franklin.
- 4D. A proclamation of the City Council of the City of Bastrop, Texas recognizing July 23, 2024, as Ivy and Darrel Carroll Day.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. WORK SESSIONS/BRIEFINGS

- 5A. Receive presentation of the Proposed FY 2025 Budget and announce that the Public Hearing on the FY 2025 budget will be held on September 10, 2024, at 6:30pm at City Hall 1311 Chestnut Street.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 5B. Update on the Hotel Occupancy Tax Taskforce Meeting

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

6. STAFF AND BOARD REPORTS

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending June 30, 2024.

Submitted by: Edi McIlwain, Chief Financial Officer

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

8. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 8A. Consider action to approve City Council minutes from the July 9, 2024, Regular meeting.

Submitted by: Ann Franklin, City Secretary

- 8B. Consider action to approve Resolution R-2024-96 of the City of Bastrop, Texas, amending Exhibit A of Resolution No. R-2024-76 to include Colliers Engineering and Design under the General Engineering section; providing for a repealing clause; and establishing an effective date.

- 8C. Consider action to approve the second reading of Ordinance No. 2024-22 of the City Council of the City of Bastrop, Texas, annexing FM 969 Retail Center (R30094), for 10.559 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located north of SH 71 W and west of FM 969, as shown in Exhibit A, providing for findings of fact, adoption, establishing zoning and character district, repealer, severability, filing and enforcement; establishing an effective date; and proper notice and meeting.

Submitted by: Andres Rosales, Assistant City Manager

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider and act in support of a Bastrop County project in the Capital Area Metropolitan Planning Organization (CAMPO) 2050 Regional Transportation Plan

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM

- 9B. Consider and act on Resolution No. R-2024-91 regarding the Bridging Bastrop Board.

Submitted by: Councilmembers Cynthia Sanders-Myer and Kevin Plunkett

- 9C. Consider action to approve Resolution No. R-2024-97 approving an Interlocal Agreement between the City of Bastrop and the City of Round Rock for Joint and Cooperative Purchasing; attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Doug Haggerty, Fleet Manager

- 9D. Consider action to approve Resolution No. R-2024-87 of the City Council of the City of Bastrop, Texas, approving the Financial Management Policy, which is attached as Exhibit A; providing for a repealing clause and establishing an effective date.

Submitted by: Edi McIlwain, Chief Financial Officer

- 9E. Consider action to approve Resolution No. R-2024-88 of the City Council of the City of Bastrop, Texas approving and adopting the Investment Policy and Investment Strategies attached as Exhibit A; approving the list of Qualified Brokers attached as Exhibit B; making various provisions related to the subject; and establishing an effective date.

Submitted by: Edi McIlwain, Chief Financial Officer

- 9F. Consider action to approve Resolution No. R-2024-89 approving the City of Bastrop Purchasing Policy, which is attached as Exhibit A; providing for a repealing clause; and establishing an effective date.

Submitted by: Edi McIlwain, Chief Financial Officer

- 9G. Consider action to approve Resolution No. R-2024-98 of the City Council of the City of Bastrop, Texas for the release of land from the city's extraterritorial jurisdiction upon request and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9H. Consider action to approve Resolution No. R-2024-99 of the City Council of the City of Bastrop, Texas denying the release of land from the city's extraterritorial jurisdiction and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9I. Consider action to approve the first reading of Ordinance No. 2024-21 of the City Council of the City of Bastrop, Texas amending Appendix A – Fee Schedule, Section A14.01.001 – Subdivision, Public Improvement Inspections; establishing a repealing clause; providing severability; and providing an effective date.

Submitted by: Andres Rosales, Assistant City Manager

- 9J. Consider action to approve Resolution No. R-2024-92 of the City Council of the City of Bastrop, Texas, awarding and approving a contract for solid waste and recycling services with Texas Disposal Systems, Inc.; authorizing the execution of all necessary documents; providing for severability; providing for repealer; providing an effective date; and providing for proper notice & meeting.

Submitted by: Andres Rosales, Assistant City Manager

- 9K. Consider action to approve Resolution No. R-2024-73 of the City Council of the City of Bastrop, Texas, approving and authorizing execution of the first amendment to the Viridian Development Agreement between the City of Bastrop and Continental Homes of Texas, L.P., regarding the Valverde Development; providing for severability; providing for repeal; and providing an effective date.

Submitted by: Andres Rosales, Assistant City Manager

- 9L. Consider action to approve Resolution No. R-2024-95 of the City Council of the City of Bastrop, Texas; approving the execution of a contract with C.C. Carlton Industries, LTD., in the amount not to exceed Three Million, One Hundred Ninety-Nine Thousand, Seven Hundred Seventy-Eight, and Fifty-Three Cents (\$3,199,778.53); for the construction of an off-site wastewater line related to the Valverde Development; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Andres Rosales, Assistant City Manager

- 9M. Consider and act on a request for Hotel Occupancy Tax (HOT) Funds in the amount of \$50,000 for the Bastrop County African American Museum & Freedom Colonies Museum.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9N. Consideration, discussion and possible action regarding the City Secretary's submission of a Charter amendment petition to the City Council and certifying as to the sufficiency and compliance of the petition with the provisions in Local Government Code, Title 22, Subtitle A, Chapter 9.

Submitted by: Ann Franklin, City Secretary

- 9O. Discussion regarding propositions addressed by the Charter Review Commission.

Submitted by: Alan Bojorquez, City Attorney

- 9P. Consider action to approve second reading of Resolution No. R-2024-79 of the City of Bastrop, Texas amending the City Council Rules of Procedure; establishing a repealing clause; and establishing an effective date.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

10. EXECUTIVE SESSION

- 10A. City Council shall convene into closed executive session pursuant to Sections 551.074 and 551.074 of the Texas Government Code to seek the advice of legal counsel and to discuss the contract of the Presiding Municipal Judge.

- 10B. City Council shall convene into closed executive session pursuant to Texas Government Code Sections 551.071 and 551.072 to seek legal counsel and discuss the potential acquisition of real estate adjacent to Gills Branch within the City of Bastrop.

- 10C. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and .072 to seek the advice of legal counsel regarding an amendment to the lease terms outlined in the Letter of Intent between the City of Bastrop and the African American Cultural Center.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, July 19, 2024, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Ann Franklin
Ann Franklin, City Secretary