Bastrop, TX City Council Meeting Agenda

City Hall City Council Chambers | 1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

November 17, 2026

Special City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Special Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE - Maite Maya Soto and Benjamin Silva, 5th Grade
Red Rock Elementary Exceptional Students

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION - Bob Long Bastrop, Police Chaplain

4. PRESENTATIONS

4A. Mayor's Report

Sister City Collaboration - Bircza, Poland

4B. Council Members' Report

4C. Arborist Day Proclamation

4D. Presentation by Mintwood Real Estate to create an affordable housing project under a Public Finance Corporation.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. WORK SESSIONS/BRIEFINGS

5A. Review and discuss the City Manager's operational report to Council as attached herein.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

6. STAFF AND BOARD REPORTS

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the City Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the City Council cannot discuss issues raised or make any decision at this time. Instead, the City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker. Speakers will be asked to indicate whether they are a resident or non-resident of the City of Bastrop.

8. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

8A. Consider and act on the second reading of Ordinance No. 2026-50 regarding amendments to the Bastrop Development Code, Section 14.02.009, Table of Permitted Uses, to amend the permitted use classifications for Data Centers; and add Section 14.04.007, Use-Specific Standards, establishing development and operational standards for Data Centers.

Submitted by: Brittany Dullard, Planning Manager

8B. Consider and act on the second reading of Ordinance No. 2026-52 regarding amendments to the Bastrop Development Code, Sections 14.04.001 and 14.04.005, to amend development standards for fences and residential driveways on rural properties.

Submitted by: Brittany Dullard, Planning Manager

8C. Consider and act on the second reading for Ordinance No. 2026-47 regarding a request for a Conditional Use Permit to allow a second accessory dwelling unit on 0.8180 acres

out of Farm Lot 16, West of Main Street located at 406 Cedar Street, an area zoned Single Family Residential (SFR-1), within the city limits of Bastrop.

Submitted by: James E. Cowey, Director of Development Services

8D. Consider and act on the second reading for Ordinance No. 2026-49 regarding a request to rezone the project site from Rural Residential to Planned Development District ("PDD") with a base district of Mixed Use and General Commercial for the area described as being 157 +/- acres out of the Nancy Blakey Abstract 98 and 221.825 +/- acres out of the Mozea Rousseau Abstract 56, east of FM 20, located at 169 FM 20 and Property Identification Number 25125, Bastrop, TX 78602. This development is more commonly known as Bastrop West.

Submitted by: James E. Cowey, Director of Development Services

8E. Consider and act on the second reading for Ordinance No. 2026-48 to amend the Comprehensive Plan to change the Future Land Use designation from Mixed-Use Corridor Commercial, Neighborhood Residential and Residential Mixed Density to Mixed-Use Corridor Commercial for the area being described as 157.814 +/- acres out of the Nancy Blakey Abstract 98, east of FM 20, located at 169 FM 20, Bastrop, TX 78602 within the city limits of Bastrop, Texas for the development commonly known as Bastrop West.

Submitted by: James E. Cowey, Director of Development Services

8F. Consider and act to approve the second reading of Ordinance No. 2026-46 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2027 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date.

Submitted by: Judy Sandroussi, Finance Director and Lance Dodge, Streets & Drainage Director

8G. Consider and act upon Resolution No. R-2026-159 authorizing the City of Bastrop to participate in the National Opioid Settlement with Albertsons and authorizing the City Manager to execute the required Participation and Release Form.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8H. Consider and act to approve Resolution Numbers R-2026-162, R-2026-163, R-2026-164, R-2026-165 of the City Council of the City of Bastrop, Texas, authorizing amendments to four previously approved resolutions to comply with updated grant submission standards; authorizing the Chief of Police to execute all necessary documents; providing a repealing clause; and establishing an effective date.

Submitted by: Vicky Steffanic, Chief of Police

8I. Consider and act on a Live Music Performance Matching Grant with business located in the Main Street District of the City of Bastrop

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

8J. Consider and act on Resolution No. 2026-171 to create and fund a modified process for Special Event Security Funding.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

8K. Consider and act on Resolution No. 2026-170 to create a Sister City program with Bircza, Poland.

Submitted by: Mayor Ishmael Harris

8L. Consider and act on Resolution No. 2026-167 to support legislative action on City collected sales taxes in the Extraterritorial Jurisdiction (ETJ); and related to when an engineer is required for maintenance and repairs of City facilities.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM

8M. Consider and act on Resolution No. 2026-168 of the City Council of the City of Bastrop, Texas, confirming and appointing the representatives to the Zoning Board of Adjustments as representatives to the Sign Board.

Submitted by: James E. Cowey, Director of Development Services

8N. Consider and act to approve Resolution No. R-2026-158 canvassing the returns and declaring the results of the November 3, 2026, Local Option Election concerning the legal sale of all alcoholic beverages, including mixed beverages, within the City of Bastrop, Texas.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8O. Consider and act to approve the Bastrop City Council minutes from the November 3, 2026, Special City Council Meeting.

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

9. ITEMS FOR INDIVIDUAL CONSIDERATION

9A. Consider and act to approve Resolution No. R-2026-156, authorizing the allocation of not to exceed $149,600.00 for professional surveying, engineering, and design services for the Hunters Crossing Drainage Improvements Project, and authorizing the City Manager to execute a task order with Datapoint Engineering under the City's indefinite delivery/indefinite quantity (IDIQ) professional engineering services agreement.

Submitted by: Elizabeth Wick, CFM, Project Manager

9B. Consider and act to approve Resolution No. R-2026-161 authorizing submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund.

Submitted by: Elizabeth Wick, CFM, Project Manager

9C. Consider and act to approve Resolution No. R-2026-166, approving a waiver for alternate drainage standards for commercial development, located at 1615 Cedar Street, within the city limits of the City of Bastrop.

Submitted By: Elizabeth Wick, CFM, Project Manager

9D. Consider and act to approve the first reading of Ordinance No. 2026-53, Amending the code of ordinances, related to Chapter 12 Titled "Traffic and Vehicles" amending article 12.14 titled "Motor Assisted Scooters, Electric Bicycles, and Bicycles Equipped with GPS" amending section 12.14.002 titled "Operation and Parking of Motor Assisted Scooters, Electric Bicycles, and Bicycles equipped with GPS" on specified sidewalk areas of Main Street, as attached in Exhibit A; and move to include on the December 8th, 2026, Consent Agenda for the second reading.

Submitted by: Vicky Steffanic, Police Chief

9E. Consider and act to approve Resolution No. R-2026-176 authorizing the City Manager to execute a contract with ShadePro LLC for the purchase and installation of shade structures at Fireman's Park and the Bastrop Little League Fields in an amount not to exceed $170,000.00.

Submitted by: Lance Dodge, Director of Public Works/Parks and Recreation & Streets and Drainage

9F. Consider and act to approve Resolution No. R-2026-174 awarding Bid No. PKS-2026-02 for Maintenance, Mowing, and Landscaping Services for Highway 71 and City Public Rights-of-Way (ROWs) to Rotolo Consultants, Inc. in the amount of $16,110.96 per month and $193,331.52 annually, and authorizing the City Manager to execute the necessary contract documents.

Consider and act to approve Resolution No. R-2026-175 awarding Bid No. PKS-2026-01 for Maintenance, Mowing, and Landscaping Services for Parks and Public Buildings to Moldonado Nursery & Landscaping, Inc. in the annual amount of $76,105.64, and authorizing the City Manager to execute the necessary contract documents.

Submitted by: Lance Dodge, Director of Public Works/Parks and Recreation & Streets and Drainage

10. EXECUTIVE SESSION

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the

following date and time: November 10, 2026, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Nichole Heinrich
Nichole Heinrich, TRMC

Deputy City Secretary