

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**December 13, 2022**  
**Regular City Council Meeting at 6:30 PM**

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**Executive Session at 5:00 PM**

**Regular Meeting at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

1. CALL TO ORDER - EXECUTIVE SESSION - 5:00 P.M.
2. EXECUTIVE SESSION
- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding potential real estate, land use development, and economic development alternatives for the Pine Forest Unit 6 subdivision.

- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, .072 Real Property, and .087 Economic Development to seek the advice of legal counsel regarding public-private partnerships for possible multipurpose lodging projects and the City Bastrop Convention & Exhibit Center.
- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071, 551.072, and 551.087 to seek the advice of legal counsel regarding potential real estate acquisition of Vista Puente Drive right of ways and related real estate matters.
- 3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**
- 4. CALL TO ORDER - REGULAR SESSION - 6:30 P.M.**
- 5. PLEDGE OF ALLEGIANCE - Mia Jaimes and Troy Klaus, Red Rock Elementary RISE**
- TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.***
- 6. INVOCATION - Robert Oliver, Police Chaplain**
- 7. PRESENTATIONS**
- 7A. Mayor's Report
- 7B. Council Members' Report
- 7C. City Manager's Report
- 8. WORK SESSIONS/BRIEFINGS - NONE**
- 9. STAFF AND BOARD REPORTS**
- 9A. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2022.
- Submitted by: Tracy Waldron, Chief Financial Officer
- 9B. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2022.
- Submitted by: Tracy Waldron, Chief Financial Officer

## 10. CITIZEN COMMENTS

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 11. CONSENT AGENDA

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 11A. Consider action to approve City Council minutes from the November 8, 2022, Regular meeting and December 5, 2022, Special meeting.

Submitted by: Ann Franklin, City Secretary

- 11B. Consider action to approve Resolution No. R-2022-119 of the City Council of the City of Bastrop, Texas approving the 2023 Council Meeting Schedule, attached as Exhibit A; and providing an effective date.

Submitted by: Ann Franklin

- 11C. Consider action to approve Resolution No. R-2022-115 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Mary Butler to Place 3 of the Housing Authority, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin

- 11D. Consider action to approve Resolution No. R-2022-116 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 4, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11E. Consider action to approve Resolution No. R-2022-117 of the City Council of the City of Bastrop, Texas to update the Grantee's Authorized Officer for the FY 2023 Victim Assistance Grant #4472401; providing for a repealing clause; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 11F. Consider action to approve the second reading of Ordinance No. 2022-27 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2023 to address project carryover, fleet orders not received by the end of FY 2022, and personnel reorganization in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

## **12. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 12A. Consider action to approve Ordinance No. 2022-30 of the City Council of the City of Bastrop, Texas, authorizing the Issuance of the City of Bastrop, Texas Combination Tax and Revenue Certificates of Obligation, Series 2023; Levying an Ad Valorem Tax and Pledging Certain Surplus Revenues in Support of the Certificates; Approving an Official Statement, a Paying Agent/Registrar Agreement and Other Agreements Relating to the Sale and Issuance of the Certificates; and Ordaining Other Matters Relating to the Issuance of the Certificates; repealing all ordinances and actions in conflict herewith; and providing for an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 12B. Consider action to approve Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas to award a Professional Services contract with Stantec Consulting Services Inc. to provide professional services for the Parks & Recreation Master Plan project in an amount not to exceed Two Hundred Ninety Thousand Dollars and no cents (\$290,000.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Terry Moore, Recreation Manager

- 12C. Hold public hearing and consider action to approve the first reading of Ordinance No. 2022-28 to adopt the 2023 Schedule of Uniform Submittal Dates for Site Plans, Place Type Zoning changes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 10, 2023 Consent Agenda for the second reading.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 12D. Consider action to approve the first reading of Ordinance No. 2022-16 of the City Council of the City of Bastrop, Texas, updating the Bastrop Code of Ordinances, adding Chapter 13, Article 13.13, Entitled "Licensing Agreement for Attachments to Utility Facilities"; adding Section 13.13.001, "General Provisions"; adding Section 13.13.002 "Standard Licensing Agreement for Attachments to Utility Facilities"; and providing for: findings of fact, enactment, enforcement, repealer and severability, establishing an effective date, proper notice and meeting, and move to include on the January, 10 2023 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- 12E. Consider action to approve Resolution No. R-2022-121 of the City Council of the City of Bastrop, Texas authoring the City Manager to enter into an Agreement with Focused Advocacy to offer Full Service Legislative & Regulatory Consulting Services as Exhibit A; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

### 13. ADJOURNMENT

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, December 8, 2022, at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Ann Franklin  
Ann Franklin, City Secretary