

# Bastrop, TX City Council Meeting **Amended** Agenda

City Hall Council Chambers

Bastrop, Texas 78602

(512) 332-8800



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April 08, 2025

Regular City Council Meeting at 6:30 PM

Items in **Red** are **AMENDED**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE** - Katherine Ramirez and Mariela Perez Rangel, Tenth Graders from Colorado River Collegiate Academy

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. **INVOCATION** - Ketrich Steger, City of Bastrop Police Chaplain

4. **EXECUTIVE SESSION**

5. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

6. **PRESENTATIONS**

6A. Mayor Pro Tem's Report

6B. Council Members' Report

6C. City Manager's Report

- Hotel Occupancy 2nd quarter report
- Legal Expenses and Processes
- North End Prairie Update
- 1005 Pecan Update
- Joint Meeting with the BEDC on April 21, 2025
- Comprehensive Plan Update
- New Utility Billing Portal
- Water Well Update
- **Bridge Rehabilitation**

6D. Presentation on Board and Commission Work Plans:

- Parks and Recreation Board / Public Tree Advisory Board

6E. PROCLAMATION - Honoring Reverend Emeritus C.A. Williams, beloved Pastor of Macedonia First Baptist Church.

Submitted by: Council Member Cheryl Lee

## 7. WORK SESSIONS/BRIEFINGS

## 8. FINANCIAL TRANSPARENCY AND BUDGET PREPARATION

8A. Review and discuss the Fleet and Facilities Department and the Convention Center Department funds.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

## 9. CITIZEN COMMENTS

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members*

*of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## **10. CONSENT AGENDA**

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 10A. Consider and act on the second reading of Ordinance No. 2025-34, for a Zoning Concept Scheme request to rezone the project site from P5 Core to Planned Development District ("PDD") with a base district of P5 Core, for the area described as being 43.112 +/- acres out of the Nancy Blakey Survey, Abstract 98, located at 540 W SH 71 Bastrop, TX 78602, within the city limits of Bastrop, Texas. This parcel is also referred to the Nixon Tract.

Submitted by: Andres Rosales, Assistant City Manager

- 10B. Consider and act on the second reading of Ordinance No. 2025-37, amending the Bastrop Code of Ordinances Chapter 13 - Utilities, Article 13.02 Water and Wastewater Rates and Charges, Section 13.02.003 Sewer Connection and Tapping Fees, by enacting Section 13.02.003 (b)(1-13).

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

- 10C. Consider and act on Ordinance No. 2025-40 to amend the B3 Technical Manual Table 1.4.001A, Development Application Approval Process

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10D. Consider and act on the first reading of Ordinance No. 2025-41, amending Chapter 15, Article 15.01 "Cemeteries" of the Bastrop Code of Ordinances, to reflect various updates to language and add provisions for the operation of a Columbarium and move to include on the April 22, 2025, Consent Agenda for a second reading.

Submitted by: Judy Sandroussi, Finance Director

- 10E. Consider and act to approve the Bastrop City Council meeting minutes from the Tuesday, March 25, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

## **11. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 11A. Consider, and act on the second reading of Ordinance No. 2025-28, amending the Master Fee Schedule for tree mitigation fees and amending the Code of Ordinances Chapter 1 "General Provisions", adding Section 1.13.05 "Trees on Private Property"; amending the Bastrop Building Block (B3) Code, Section 6.3.004 "Protected & Heritage Trees, adding subsection (j) Administrative Decision; establishing fees and the penalty for violation. **REMOVED FROM CONSENT**

Submitted by: James E. Cowey, Director of Development Services

- 11B. Consider and act on Resolution No. R-2025-75 to accept the grant from the Lower Colorado River Authority's Steps Forward Program in the amount of \$1,000 plus labor expenses.

Submitted by: Terry Moore, Parks & Recreation Director

- 11C. Consider and act on the first reading of Ordinance No. 2025-17, amending Code of Ordinances Chapter 2 "Animal Control", Article 2.02 "Vaccination and Licensing of Dogs and Cats" and Article 2.04 "Impoundment", removing Section 2.02.004 "License Tag and Collar."; amending Section 2.02.008 "Licensing and Fees" to "Pet Registration Requirement" and removing subsection (a)-(c); removing Section 2.04.006 "Confinement of Female Dogs and Cats during estrus"; move to include on the April 22, 2025, consent agenda for a second reading. **This item is also referred to as the Microchipping Ordinance.**

Submitted by: Robert McBain, Animal Control/Code Compliance

- 11D. A. Conduct a public hearing, consider and act on second reading of Ordinance No. 2025-38 Levying Special Assessments For, And Apportioning The Costs Of, Certain Improvements To Property In And For The Valverde Public Improvement District Improvement Area #1; Fixing A Charge And Lien Against All Properties Within The District, And The Owners Thereof; Providing For The Manner And Method Of Collection Of Such Assessments; Making A Finding Of Special Benefit To Property In The District And The Real And True Owners Thereof; Approving A Service And Assessment Plan.

B. Consider and act on second reading of Ordinance No. 2025-39 Authorizing The Issuance Of The "City Of Bastrop, Texas Special Assessment Revenue Bonds, Series 2025 (Valverde Public Improvement District Improvement Area #1 Project)"; Approving And Authorizing An Indenture Of Trust, A Bond Purchase Agreement, An Offering Memorandum, A Continuing Disclosure Agreement And Other Agreements And Documents In Connection Therewith; Making Findings With Respect To The Issuance Of Such Bonds.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11E. Consider and act on Resolution R-2025-77 to amend the Reimbursement Resolution previously approved for the Valverde Public Improvement District from the amount of \$11,939,000 to \$12,303,000 to account for delays in issuance and other administrative costs.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11F. Consider and act on Ordinance No. 2025 - 42 to engage Trane Technologies, under the Omnia Partners Cooperative Purchase Agreement, by means of a Project Development Agreement (PDA), to begin a design/build construction approach for the City of Bastrop for the design and construction of a new, high-efficiency wastewater treatment facility to meet the city's requirements for continued growth and other as needed projects related to water and wastewater.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11G. Consider and act on Resolution No. R-2025-69, approving a Development Agreement between the City of Bastrop a Home Rule City and WB Bastrop Land, LLC, A Texas limited liability company, W Land Development Management, a Texas limited liability

company; for 289.4 +/- acres of land located within the Mozea Rousseau Survey, Abstract No. 56 in Bastrop County, Texas; west of State Highway 304 and North of Lower Red Rock Road, with a portion of the property being located within the 1-mile Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, and the remainder of the property being located within the Voluntary ETJ of the City of Bastrop, as attached in Attachment "A". **This parcel of land has also been referred to as the Ironwood Development. That name is subject to change.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11H. Consider and act on Resolution No. R-2025-70, approving a Utility Agreement between the City of Bastrop a Home Rule City and WB Bastrop Land, LLC, A Texas limited liability company, W Land Development Management, a Texas limited liability company; for 289.4 +/- acres of land located within the Mozea Rousseau Survey, Abstract No. 56 in Bastrop County, Texas; west of State Highway 304 and North of Lower Red Rock Road, with a portion of the property being located within the 1-mile Extraterritorial Jurisdiction (ETJ) of the City of Bastrop, and the remainder of the property being located within the Voluntary ETJ of the City of Bastrop, as attached in "Attachment A". **This parcel of land has also been referred to as the Ironwood Development. That name is subject to change.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11I. Consider and act on Resolution No. R-2025-68, regarding a CCN Transfer Agreement of the wastewater CCN from Aqua Water Supply Corporation to the City of Bastrop for the Ironwood Development.

Submitted by: Andres Rosales, Assistant City Manager

- 11J. Consider and act on Resolution R-2025-76 approving an interlocal cooperative agreement for an interagency loan of \$600,000 from the Bastrop Economic Development Corporation (BEDC) to the City of Bastrop to fund infrastructure improvements related to Burleson Crossing East.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11K. Consider and act on Ordinance 2025-46, a Chapter 380 agreement with BEBD Frontage Road, LLC and the City of Bastrop in an amount not to exceed \$600,000 for improvements at HWY 71, adjacent to Burleson Crossing East retail development located at HWY 71 and Ed Burleson Road.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11L. Consider and act on Resolution No. R-2025-73, authorizing the issuance of a Request for Qualifications (RFQ) for **City Attorney Services**.

Submitted by: Andres Rosales, Assistant City Manager

- 11M. Consider and act on Resolution No. R-2025-74, authorizing the issuance of a Request for Qualifications (RFQ) for **Bond Counsel Services**.

Submitted by: Andres Rosales, Assistant City Manager

## 12. ADJOURNMENT

**All items on the agenda are eligible for discussion and action unless specifically stated otherwise.**

**The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: April 4, 2025 at 5:00 PM. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik  
Victoria Psencik, Assistant City Secretary