

Bastrop, TX City Council Meeting Agenda
City Hall Council Chambers | 1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800



January 27, 2026
Regular City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE** - Jeremiah Donner and Julieta Hernandez, students from the Bluebonnet Elementary Choir

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 3. INVOCATION** - Joshua Hebert
- 4. PRESENTATIONS**
 - 4A. Mayor's Report**
 - 4B. Council Members' Report**
 - 4C. City Manager's Report**

1. Employee Award Winners

- 4D. Receive a presentation on the unaudited Monthly Financial Report for the periods ending August through December 2025.

Submitted by: Laura Allen, Assistant Finance Director

5. WORK SESSIONS/BRIEFINGS - NONE

6. STAFF AND BOARD REPORTS - NONE

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

8. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 8A. Consider and act on the second reading of Ordinance No. 2026-01 to approve and adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A.

Submitted by: James E. Cowey, Director of Development Services

- 8B. Consider and act on the first reading of Ordinance No. 2026-03, authorizing the appointment of Carly Power as Associate Municipal Judge of the City of Bastrop Municipal Court for a 3-year term effective February 10, 2026; and move to include on the February 10, 2026, Consent Agenda for the second reading.

Submitted by: Andres Rosales, Assistant City Manager

- 8C. Consider and act to approve:

A. **Resolution No. R-2026-06**, adopting various policies and procedures in connection with the City of Bastrop, Texas' participation in federally funded Community Development Block Grant (CDBG) projects and adherence to the regulations herein attached as Exhibit A; and

B. Resolution No. R-2026-07, designating authorized signatories for contractual documents, environmental documents, and documents for requesting funds pertaining to the Community Development Block Grant - Mitigation Program (CDBG-MIT MOD), herein attached as Exhibit A.

C. Resolution No. R-2026-13, authorizing the City Manager to reallocate CO Series 2023 Bond funds in the amount of Eight Hundred Thousand Dollars and Zero Cents (\$800,000.00) from Blakey Lane Extension to Riverbank Stabilization Improvements, herein attached as Exhibit A.

Submitted by: Laura Allen, Assistant Finance Director

- 8D. Consider and act on the second reading of Ordinance No. 2025-87, amending the contract with Craftsman Play systems in the amount of \$153,201.05 for changes to the Fisherman's Park splashpad.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8E. Consider and act on Resolution No. R-2026-09 appointing Kerry Fossler as the City of Bastrop representative to the Clean Air Coalition.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

- 8F. Consider and act on Resolution No. R-2026-15, allowing for the installation of four (4) varying speed limit signs on Jessica Place. Two (2) facing eastbound and two (2) facing westbound at the longitude and latitude points of those in the attached Exhibit, with two (2) of the signs being in a full residential area (East Jessica Place) at 20 mph and two (2) being on the arterial throughway (West Jessica Place) at the prima facia speed limit. In addition, the existing traffic control devices for the school zone warnings (one (1) on East Jessica and two (2) on West Jessica) will be upgraded with flashers, installed by the Streets and Drainage Department.

Submitted by: Vicky Steffanic, Chief of Police

- 8G. Consider and act on Resolution No. R-2026-16, granting a Parade Variance for throwing items during the 2026 Bastrop Mardi Gras Parade.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 8H. Consider and act on:

A: **Resolution No. R-2026-17**, amending Resolution No. R-2023-70 regarding a temporary compensation increase for the City Manager while serving as Interim Director of the Bastrop Economic Development Corporation and restating Exhibit A; authorizing the Mayor to execute an addendum to the City Manager's employment agreement.

B: The **formal adoption** of an interim services agreement with the Bastrop Economic Development Corporation for interim executive director services provided by the City Manager to include a one-time payment of \$7,500 in FY 2026.

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD

- 8I. Consider and act on the first reading of Resolution No. R-2026-14, approving the Bastrop Economic Development Corporation's expenditure for a Hospital Feasibility Study in the

amount of fifty thousand dollars (\$50,000); and move to include on February 10, 2026, City Council Consent Agenda for second reading.

Submitted by: Angela Ryan, BEDC Operations Manager, CEcD

- 8J. Consider and act on Resolution No. R-2025-210 ratifying the previously approved agreement with Reality Trust Group in the amount of \$50,000 for a Hospital Feasibility Study.

Submitted by: Sylvia Carrillo-Trevino, Interim Executive Director of the Bastrop Economic Development Corporation.

- 8K. Consider and act to approve the Bastrop City Council minutes from the January 13, 2026, Special Workshop and the Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary, TRMC

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider and act on Resolution No. R-2026-10, awarding a contract for the mowing of City Parks and Public Buildings to Community Lawn, LLC., in the amount of fifty-two thousand, and twenty dollars (\$52,020.00) as attached as Exhibit A.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 9B. Consider and act on Resolution No. R-2026-11, awarding a contract for the mowing of City Rights-of-Way to Community Lawn, LLC., in the amount of fifty-four thousand, six hundred Dollars (\$54,600.00) as attached as Exhibit A.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 9C. Consider and act on Resolution No. R-2026-12, awarding a contract for the mowing of Hunters Crossing to Pro Cut Lawn, in the amount of fifty-three thousand, four hundred dollars (\$53,400.00), as attached as Exhibit A.

Submitted by: Jason Alfaro, Director of Parks and Recreation

- 9D. Consider and act on Resolution No. R-2026-18, authorizing the City Manager to award the Request for Proposals (RFP) for Indefinite Delivery Indefinite Quantity (IDIQ) for Street Paving Maintenance Services.

Submitted by: Andres Rosales, Assistant City Manager

- 9E. Consider and act on Resolution No. R-2026-21 to purchase shade covers for Mayfest arena in an amount not to exceed \$477,110 to ShadePro, LLC, BuyBoard No. 781-25 to design, manufacture, and install shade covers over the seating areas and pen areas.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

10. EXECUTIVE SESSION

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.

- 10B. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property legally described as Building Block, BLOCK 3 W W ST, ACRES 0.164, 804 Water Street.
- 10C. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Sections 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located adjacent to Blakey Lane.
11. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

12. **ADJOURNMENT**

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, January 21, 2026 at 5:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary