

# Bastrop Fairview Cemetery Advisory Board

## Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



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February 6, 2024

## Agenda - Fairview Cemetery Advisory Board at 5:30 PM

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*Bastrop Fairview Cemetery Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.*

3. **PRESENTATIONS**

- 3A. Receive presentation on the unaudited Financial Report for the period ending November 30, 2023.

#### **4. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 4A. Consider action to approve the minutes from the Cemetery Advisory Board meeting of July 18, 2023.
- 4B. Consider action to approve the minutes from the Cemetery Advisory Board meeting of October 12, 2023.
- 4C. Review and consider action to approve an updated Cemetery Fee Schedule.
- 4D. Review, discussion and possible action of attendance requirements of members.
- 4D. Consider action to schedule future meetings of the Fairview Cemetery Advisory Board

#### **5. REPORTS**

- 5A. Update on general maintenance in the cemetery.
- 5B. Receive update on Block 9 development.
- 5C. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.

#### **6. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: February 2 2024 at 12:00 p.m. and remained posted for at least two hours after said meeting was convened.

\s\Edi McIlwain  
Edi McIlwain, Chief Financial Officer