

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



November 08, 2022
Regular City Council Meeting at 6:30 PM

Executive Session at 5:00 PM

Regular Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER - EXECUTIVE SESSION - 5:00 P.M.**

2. EXECUTIVE SESSION

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding the law as it applies to sign regulations for Digital Billboards (i.e., Off-Premises Electronic Message Centers with LED Lights).

Submitted by: Sylvia Carrillo, City Manager

- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss potential acquisition of real estate relating to the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, and other real property.

Submitted by: Sylvia Carrillo, City Manager

- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding Personnel matters involving the Texas Municipal Retirement System.

Submitted by: Sylvia Carrillo, City Manager

3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

4. CALL TO ORDER - REGULAR SESSION - 6:30 P.M.

5. PLEDGE OF ALLEGIANCE - Isaiah Villegas and Emmaly Ledezma, Emile Elementary

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

6. INVOCATION - Robert Wellington, Police Chaplain

7. OATH OF OFFICE

- 7A. Swearing in of **Ben Whitehead as an Attorney and Counselor at Law**.
Swearing Oath of Office, The Honorable Chris Duggan, State District Judge, District 423

8. PRESENTATIONS

8A. Mayor's Report

8B. Council Members' Report

8C. City Manager's Report

8D. A proclamation of the City Council of the City of Bastrop, Texas and the Bastrop County Commissioners Court recognizing November 11, 2022, as Veterans Day.

Submitted by: Ann Franklin, City Secretary

9. WORK SESSIONS/BRIEFINGS - NONE

10. STAFF AND BOARD REPORTS

- 10A. Receive presentation on the FY 2022 Fourth Quarterly Report.

Submitted by: Rebecca Gleason, Assistant City Manager

- 10B. Receive presentation on development opportunities in Block 9 of Fairview Cemetery.

Submitted by: Tracy Waldron, Chief Financial Officer

11. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

12. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 12A. Consider action to approve City Council amended minutes from the October 3, 2022, Special meeting; and minutes from the October 25, 2022, Regular meeting.

Submitted by: Ann Franklin, City Secretary

13. ITEMS FOR INDIVIDUAL CONSIDERATION

- 13A. Consider action to approve Resolution No. R-2022-107 of the City Council of the City of Bastrop, approving the 2022 Tax Roll and Tax Levy; providing for a repealing clause; and providing for an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 13B. Consider action to approve the first reading of Ordinance No. 2022-27 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2023 to address project carryover, fleet orders not received by the end of FY 2022, and personnel reorganization in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the December 13, 2022, City Council agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- 13C. Consider action to approve Resolution No. R-2022-108 of the City Council of the City of Bastrop, Texas to award a Grant Administrative Service contract to GrantWorks, Inc. for the preparation of the City's 2022-2023 Texas Community Block Grant (TXCDBG) application and subsequent administrative services, if funded, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 13D. Consider action to approve Resolution No. R-2022-109 of the City Council of the City of Bastrop, Texas, approving a contract with Electric Cab North America to provide transportation services in the amount not to exceed one hundred and seventeen thousand, nine hundred and ten dollars (\$117,910); attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager

- 13E. Consider action to approve Resolution NO. R-2022-110 of the City Council of the City of Bastrop, authorizing the City Manager to enter into an agreement with Kimley Horn Engineering to perform quiet zone corridor planning, for the amount of sixty-nine thousand eight hundred dollars and zero cents (\$69,800.00) as shown in Exhibit A, including a severability clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

- 13F. Consider action to approve the extension of a Letter of Intent between the City of Bastrop and Sunway Hospitality to establish a partnership toward the development of a 130-150 room hotel, update to the City of Bastrop Convention & Exhibit Center façade, development of associated kitchen facilities, and supportive retail.

Submitted by: Rebecca Gleason, Assistant City Manager

- 13G. Consider action to approve Resolution No. R-2022-111 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for operating, marketing, and staffing a historical museum and visitor center and providing visitor center services to the Bastrop County Historical Society, at a cost of Two Hundred and Fifty-One Thousand and Three Hundred Ninety-Seven and 00/100 dollars (\$251,397.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

- 13H. Consider action to approve Resolution No. R-2022-112 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for services associated with operating, marketing, and providing of cultural art, to the Lost Pines Art Center, at a cost of One Hundred Twenty-Nine Thousand and Six Hundred and Sixty and 00/100 dollars (\$129,660.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

- 13I. Consider action to approve Resolution No. R-2022-113 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for services associated with operating, marketing, and providing of cultural art and theater services, to the Bastrop Opera House, at a cost of One Hundred and Forty-Seven Thousand and Eight Hundred Eighteen 00/100 Dollars (\$147,818.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

14. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, November 3, 2022, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/S/Ann Franklin
Ann Franklin, City Secretary