

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



February 11, 2025

Regular City Council Meeting at 6:30 PM

Amended Agenda – Items 4B and 11L added

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE** - Ivany Monroy and Andrew Sanders, Cedar Creek Intermediate School Choir

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- 3. INVOCATION** - Bob Long, City of Bastrop Police Chaplain
- 4. EXECUTIVE SESSION**

4A. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding a land license agreement at the Rusty Reynolds Fields.

4B. Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding a possible purchase of property located near Walnut and Martin Luther King Dr.

5. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

6. PRESENTATIONS

6A. Mayor Pro Tem's Report

6B. Council Members' Report

6C. City Manager's Report

A. Update on Bastrop Building Block (B3) Code changes thus far

B. Remaining items to cover regarding the B3 Code

C. Amortization schedule for debt (Water, Wastewater, General Fund) requested at the January 28, 2025 meeting

D. January 2025 City Manager's Report

6D. PROCLAMATION - Honoring Azie Taylor Morton, the first and only African American Treasurer of the United States.

Submitted by: Council Member Cynthia Meyer

7. WORK SESSIONS/BRIEFINGS

7A. Presentation regarding a Ridesharing Program for the City of Bastrop.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

8. FINANCIAL TRANSPARENCY AND BUDGET PREPARATION

8A. Receive a presentation on the unaudited Monthly Financial Report for the months of November and December 2024.

Submitted by: Laura Allen, Assistant Finance Director

8B. Review and discuss the Bastrop Fire Department and Bastrop Power and Light Budget.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

9. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment

form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

10. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

10A. Consider and act to approve the following Bastrop City Council meeting minutes:

1. Wednesday, January 22, 2025, Special Meeting;
2. Monday, January 27, 2025, Joint Council and Bastrop EDC Meeting; and
3. Tuesday, January 28, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

10B. Consider and act on the process for City Council to engage legal and direct staff to provide a resolution amending the Rules of Procedure at the February 25, 2025 meeting.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

10C. Consider and act on Resolution No. R-2025-30, approving an agreement for the provision of Main Street Program support between the City of Bastrop and the Bastrop Economic Development Corporation.

Submitted by: Angela Ryan, BEDC Operations Manager

10D. Consider and act on Resolution No. R-2025-31, approving an agreement for the provision of support services between the City of Bastrop and the Bastrop Economic Development Corporation.

Submitted by: Angela Ryan, BEDC Operations Manager

10E. Consider and act on Resolution No. R-2025-36, confirming the appointments of Barbara Caldwell, Place 2 and Judge Elizabeth Beyer, Place 5, as members of the City's Ethics Board, as required in Section 3.08 of the City's Charter.

Submitted by: Mayor Pro Tem John Kirkland and Council Member Cynthia Meyer

- 10F. Consider and act on Resolution No. R-2025-38, allowing the Save an Angel organization to waive the Special Event Permit fee and to utilize the City Hall Parking lot, located at 1311 Chestnut Street, on the 3rd Sunday of each month for free rabies vaccinations for pets, open to the public.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. A) Consider and act on Resolution No. R-2025-34, on City Staff's recommendation regarding the bids received for the City of Bastrop's request for proposals for depository and banking services and authorizing a second request for proposals for Depository and Banking Services.

B) Consider and act on Resolution R-2025-35, approving to extend the term of the current Bank Depository Agreement with First National Bank of Bastrop, from January 31, 2025 until January 31, 2026.

Submitted by: Laura Allen, Assistant Finance Director

- 11B. Consider and act on the first reading of Ordinance No. 2025-09, setting the salary for the Office of the Presiding Municipal Court Judge, and approving an amendment to the agreement between the City and Caroline A. McClimon, JD, to reflect such salary increase.

Submitted by: Andres Rosales, Assistant City Manager

- 11C. Consider and act on Resolution No. R-2025-37, supporting the submission of preliminary applications to the Texas Department of Transportation (TxDOT), for the Transportation Alternatives Set Aside Program 2025 Call for Projects.

Submitted by: Elizabeth Wick, CFM, Project Manager

- 11D. Consider and act to approve the first reading of Ordinance No. 2025-07, establishing and adopting a short-term rental registration process; amending the Bastrop Code of Ordinances, Chapter 4, by enacting Article 4.13, Sections 4.13.001 – 4.13.012 titled "Short Term Rentals"; and move to include on the February 25, 2025, Consent Agenda for second reading.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

- 11E. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-10, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, 6.3.004 PROTECTED & HERITAGE TREES (c); and move to include on the February 25, 2025 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner, Development Services

- 11F. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-11, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, 6.3.004 PROTECTED & HERITAGE TREES

adding (c) and (d); 6.3.004 PROTECTED & HERITAGE TREES changing (c) (4), adding (6); 6.3.004 PROTECTED & HERITAGE TREES changing (e) (4), adding (6); 6.3.004 PROTECTED & HERITAGE TREES adding (g)(1) and (h) (1) and (2); 6.3.004 PROTECTED & HERITAGE TREES adding (f) (2); and move to include on the February 25, 2025 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner, Development Services

- 11G. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-12, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Chapter 10, Definitions; and move to include on the February 25, 2025 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner, Development Services

- 11H. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-13, amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Technical Manual, TABLE 2.1.003 Preferred Plant List; and move to include on the February 25, 2025 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner, Development Services

- 11I. Consider and act on the first reading of Ordinance No. 2025-14, apportioning the costs of certain improvements to property in and for the Valverde Public Improvement District Area #1; fixing a charge and lien against all properties within the District, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the District and the real and true owners thereof; approving a service and assessment plan; and move to include on the February 25, 2025, consent agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11J. Consider and act on Resolution No. R-2025-23, determining costs of the proposed Public Improvements in the Valverde Public Improvement District, approving a proposed assessment roll for improvement area #1, and making related findings and determinations, in accordance with Chapter 372 of the Texas Local Government Code.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11K. Consider and act on Resolution No. 2025-22, approving the form and authorizing the distribution of a preliminary limited offering memorandum for "City of Bastrop, Texas Special Assessment Revenue Bonds, Series 2025 (Valverde Public Improvement District)".

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11L. Consider and act on Resolution No. R-2025-39, supporting the application for Housing Tax Credits for the proposed development, Pine Creek Senior Apartments, for 52 senior age-restricted Low-Income Housing Tax Credit units, to be located on Lovers Lane south of SH 71; confirming support for the application; authorizing the City Manager to grant a Two-Hundred Fifty Dollar and No Cents (\$250.00) reduction in fees for the development to meet all program criteria.

Andres Rosales, Assistant City Manager

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

Notice is hereby given of the possibility of a quorum of any of the City of Bastrop Boards and Commissions at this City Council Meeting.

NO Board/Commission action will be taken; NO deliberations will be held; and NO Board/Commission business will be conducted.

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, February 7, 2025 at 5:00p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary