Bastrop Fairview Cemetery Advisory Board Agenda

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800

November 18, 2026

Agenda - Fairview Cemetery Advisory Board at 6:00 PM

Bastrop Fairview Cemetery Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

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1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

3. PRESENTATIONS

3A. Presentation of two new members to the board - John Crawford and Kassidi Anderson.

Submitted by: Robbie Sanders, Board Chair

3B. Presentation and introduction of Melinda Wright, Accountant.

Submitted by: Robbie Sanders, Board Chair

3C. Presentation of the unaudited Financial Report the period ending September 30, 2026.

Submitted by: Judy Sandroussi, Finance Director

4. REPORTS

4A. Receive an update on the road work that has been completed at Fairview Cemetery and progress in the area(s) of Fairview Cemetery.

Submitted by: Lance Dodge, Streets & Drainage Director

4B. Receive an update on the landscaping (especially new trees to be planted in section 9 with their locations) and general maintenance in Fairview Cemetery.

Submitted by: Lance Dodge, Streets & Drainage Director

4C. Receive a report regarding the new contractor.

Submitted by: Lance Dodge, Director Streets & Drainage

4D. Receive a report on the selection of the engraver for the niches.

Submitted by: Melinda Wright, Accountant

4E. Receive a report regarding the Wreaths Across America 2026.

Submitted by: Judy Sandroussi, Finance Director

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider Action to approve minutes from the Cemetery Advisory Board meeting of August 19, 2026.

Submitted by: Judy Sandroussi, Finance Director

5B. Review, discussion, and possible action regarding the dedication plaque to be located at columbarium.

Submitted by: Judy Sandroussi, Finance Director

5C. Consider action regarding signage at the Fairview Cemetery.

Submitted by: Robbie Sanders, Board Chair

5D. Consider action to schedule future meetings of the Fairview Cemetery Advisory Board.

Submitted by: Judy Sandroussi, Finance Director

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: ___November 10__ at 9:00 a.m. and remained posted for at least two hours after said meeting was convened.

\s\Judy Sandroussi
Judy Sandroussi, Finance Director