

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
Bastrop, Texas 78602
(512) 332-8800



November 04, 2025
Special City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE - Michael and Daniel Orr, students with Adelson Elementary Dillo Squad (Safety Patrol)

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

4D. PROCLAMATION - Arbor Day on November 8, 2025

5. WORK SESSIONS/BRIEFINGS - NONE

6. STAFF AND BOARD REPORTS - NONE

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.

8. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

8A. Consider and act on the second reading of Ordinance No. 2025-75, granting a one-year extension of the master plan expiration for the Reed Ranch Planned Development District, being 24.04 acres out of the Nancy Blakey Survey, as shown on Attachment 1, located at 615 W Highway 71, within the city limits of Bastrop, Texas.

Submitted by: James E. Cowey, Director of Development Services

8B. Consider and act on the second reading of Ordinance No. 2025-74 pertaining to a proposed amendment to Chapter 10 of the Code of Ordinances to revise the minimum number of residential lots or lot size that trigger parkland dedication requirements and to establish minimum park improvement standards as an alternative to park enrichment fee contributions.

Submitted by: Brittany Epling, Senior Planner

8C. Consider and act on the second reading of Ordinance No. 2025-73, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code by changing the P1 Nature Place Type to P1 Parks and Open Space, and adopting new and revised code provisions in relation to the P1 Parks and Open Space Place Type and Civic Space.

Submitted by: Vivianne Nicole Andres, Assistant to the City Manager

8D. Consider and act on the second reading of Ordinance No. 2025-80, approving a purchasing contract with Kraftsman Play Systems, Inc for \$2,868,102.88, utilizing Kraftsman Buy Board Purchasing Cooperative number #781-25.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8E. Consider and act on the second reading of Ordinance No. 2025-79, abandoning and vacating a certain section of the Mill Street right-of-way and South Street right-of-way to the south of State Highway 71 and east of Lover's Lane; and authorizing the City Manager to execute any necessary documents to convey the City's remaining real property interests, if any, in said right-of-way to the adjacent owner.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8F. Consider and act on the second reading of Ordinance No. 2025-78, amending the Convention Center Capital budget by \$117,510 funded from Hotel Occupancy reserves to pay for necessary roof repairs to the Convention Center.

Submitted by: Laura Allen, Assistant Finance Director

- 8G. Consider and act on the second reading of Ordinance No. 2025-63, amending the Bastrop Code of Ordinances, Chapter 13, Article 13.12 – Impact Fees, Division 4 – Roadway Facilities, to apply the Roadway Impact Fee to newly annexed areas; amending the Service Areas Map to which the Roadway Impact Fees apply to include annexed areas.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

- 8H. Consider and act on Resolution No. R-2025-187 to authorize a Temporary Access and Use Agreement of city-owned property, described as property located on the unpaved portion of Newton Street, south of Highway 71, and east of Martin Luther King Drive, to Bastrop Executive, LLC.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8I. Consider and act on Resolution No. R-2025-139, approving an Interlocal Agreement between the City of Bastrop and the Capital Area Rural Transportation System (CARTS) for shuttle transportation services for City-sponsored, Hotel Occupancy Tax (HOT)-eligible events.

Submitted by: Michaela Joyce, Discover Bastrop Director

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider and act on Resolution No. R-2025-181, approving a construction contract with Bull-G Construction, LLC for a not-to-exceed amount of Nine Hundred and Forty-Nine Thousand, Two Hundred Sixteen Dollars and Forty Cents (\$949,216.40) for the construction of the Highway 71 Sanitary Sewer Pipe Bursting Project.

Submitted by: Elizabeth Wick, CFM, Project Manager

10. EXECUTIVE SESSION

- 10A. City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.074 to discuss the annual evaluation of the City Manager, Sylvia Carrillo-Trevino.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Tuesday, October 28, 2025 at 2:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Michael Muscarello
Michael Muscarello, City Secretary