

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
Bastrop, Texas 78602
(512) 332-8800



December 09, 2025
Regular City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE - Santiago Flores and Adalynn McDonald, National Junior Honor Society Members from Bastrop Middle School

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

- A. Wastewater plant update
- B. Blakey Extension & Roundabout
- C. Streets
- D. Park Construction - Phase 1
- E. Bridge Construction

4D. Bastrop Community Blood Drive Presentation

Submitted by: We Are Blood

5. WORK SESSIONS/BRIEFINGS - NONE

6. STAFF AND BOARD REPORTS - NONE

- 6A. Consider and possibly direct the City Manager to work with the The Lower Colorado–Lavaca Regional Flood Planning Group (RFPG 10) and the State of Texas Hazard Mitigation Action Plan (HMAP) to sponsor activities that would qualify for low interest loans or grants from the Texas Water Development Board Flood Infrastructure Fund.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.

8. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 8A. Consider and act upon the second reading of Ordinance No. 2025-82, amending the Bastrop Code of Ordinances, Chapter 1 (General Provisions), Article 1.10 (Boards, Commissions, and Committees), Section 1.10.001 (Parks Board), to add two ex officio positions with qualification criteria.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8B. Consider and act on the first reading of Ordinance 2025-87, amending the contract with Kraftsman Play systems in the amount of \$153,201.05 for changes to the Fisherman's Park splashpad, and move to include on the January 13, 2026 agenda.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8C. Consider and act on the second reading of Ordinance No. 2025-84, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

Submitted by: Laura Allen, Assistant Finance Director

- 8D. Consider and act on the first reading of Ordinance No. 2025-83, providing for municipal court civil jurisdiction to enforce health and safety and nuisance abatement ordinances; authorizing the issuance of search and seizure warrants; providing for concurrent jurisdiction; and establishing an effective date.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8E. Consider and act on Resolution No. R-2025-140, approving purchasing library materials with reward incentives through September 30, 2026 from Ingram Library Services, LLC, under Texas Smart Buy contract No. 715-M2, in an amount not to exceed Fifty-Three Thousand and Three Hundred Fifty Dollars (\$53,350.00).

Submitted by: Bonnie Pierson, Library Director

- 8F. Consider and act on Resolution No. R-2025-206, confirming annual board appointments of the Mayor to the Parks and Recreation Board, as required in Section 3.08 of the City's Charter, as outlined in Exhibit A; and establishing an effective date.

Submitted by: Michael Muscarello, City Secretary

- 8G. Consider and act on Resolution No. R-2025-189, to approve the City of Bastrop Police Department to apply for a grant from the Department of Justice for twelve thousand dollars and zero cents (\$12,000) for body armor vests, with fifty (50%) matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

- 8H. Consider and act on Resolution No. R-2025-204, accepting a donation from Frontier Bank of Texas in the amount of \$4,500.00 (Four Thousand Five Hundred Dollars) for the upcoming Merry on Main event being held in Downtown Bastrop, TX, on Saturday, December 13, 2025.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 8I. Consider and act on Resolution No. R-2025-203, allowing for the installation of two stop signs on Pecan St (900 block) at the intersection of Pine Street (800 block), installed by the Streets and Drainage department.

Submitted by: Vicky Steffanic, Chief of Police

- 8J. Consider and act on Resolution No. R-2025-205, accepting a donation from Roscoe Bank of Texas in the amount of \$2,500.00 (Two Thousand Five Hundred Dollars) for the upcoming Merry on Main event being held in Downtown Bastrop, TX, on Saturday, December 13, 2025.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 8K. Consider and act on Resolution No. R-2025-211 to award a \$50,000 grant from Hotel Occupancy Tax (HOT) funds to Hyatt Lost Pines to secure a “buy-out” group booking during the May 2026 time period.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 8L. Consider and act on Resolution No. R-2025-212, accepting a donation to the City of Bastrop Parks and Recreation Department, from Coffee Dog Inc., of prepared hot chocolate for the Christmas Tree Lighting Event, with an equivalent value of \$590.00.

Submitted by: Cameron Reddell, Community Recreation and Events Coordinator

- 8M. Consider action to approve Resolution No. R-2025-213 of the City Council of the City of Bastrop, Texas, allowing for the installation of a stop sign on Agnes Street at the intersection of Orchard Parkway, installed with the Agnes Street Extension project. Authorizing the Chief of Police to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Elizabeth Wick, Project Manager

- 8N. Discussion and possible action to reappoint Dr. Rajeev Gupta to the Bastrop County Advisory Board of Health for a term of one-year.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8O. Consider and act on Resolution No. R-2025-201, approving a contract with Sheridan Environmental (WWTS) for a not-to-exceed amount of Two Hundred Thousand Dollars, and no/100 (\$200,000.00) per fiscal year for the Municipal Domestic Biosolids Hauling and Disposal Services, as attached in Exhibit A.

Submitted by: Curtis Hancock, Director of Water and Wastewater

- 8P. Consider and act on a Warrant request to allow up to 70% lot coverage on the Blakey Site (Alta Trails Apartments), zoned P4 Mix on the north side of the Sendero master planned development, in deviation from the 60% maximum lot coverage currently required by the B3 Code.

Submitted by: Brittany Epling, Senior Planner

- 8Q. Consider and act to approve the Bastrop City Council minutes from the October 21, 2025, Joint Council and Bastrop EDC Meeting and Regular Meeting, the November 4, 2025, Special Meeting, and the November 18, 2025, Regular Meeting and Joint Council and Planning & Zoning Commission Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4, for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas; and move to include on the January 13, 2026 City Council Consent agenda for a second reading.

Submitted by: James E. Cowey, Director of Development Services

- 9B. Consider and act on the first reading of Ordinance No. 2025-85, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the January 13, 2026 City Council agenda for a second reading.

Submitted by: Laura Allen, Assistant Finance Director

- 9C. Consider and act on Resolution No. R-2025-200, approving a construction contract with M&C Fonseca Construction Company for a not-to-exceed amount of Seventy-Seven Thousand, Four Hundred Fifty-Two Dollars and no/100 (\$77,452.00) for the replacement of two (2) manholes located near Bastrop High School, and the installation of one (1) manhole and replacement of approximately eighty (80) feet of sanitary sewer main located at College Street and Pecan Street, as attached in Exhibit A.

Submitted by: Curtis Hancock, Director of Water and Wastewater

- 9D. Consider and act on Resolution No. R-2025-202 authorizing the creation of an Investment Committee to serve in the best financial interests of the City of Bastrop, and, contingent upon its creation, authorizing the Mayor to appoint two City Council Members to serve on the Investment Committee.

Submitted by: Judy Sandroussi, Finance Director

- 9E. Consider and act to approve the following resolutions related to the Request for Qualifications for feasibility studies in the areas of Golf, Hospital, and Hotel & Convention Center.

- A. Resolution No. R-2025-208 to approve a contract with the National Golf Foundation (NGF) in the amount of \$26,000 for a feasibility study for a Par 3 course located at 1500 Farm Street.
- B. Resolution No. R-2025-209 to approve a contract with Hotel & Leisure Advisors in the amount of \$52,500 for a feasibility study for a Hotel & Convention Center located between Bear Hunter Drive, FM 20, and Hwy 71.
- C. Resolution No. R-2025-210 to approve a contract with Realty Trust Group in the amount of \$50,000 for a feasibility study for a full-service hospital and medical facilities located between Bear Hunter Drive, FM 20, and Hwy 71.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9F. Consider and act on the first reading of Ordinance No. 2025-86, amending the City of Bastrop Code of Ordinances, Chapter 1 General Provisions, Article 1.03, Division 3, Section 1.03.066 by adding "City Council members shall be eligible to participate in the city's group health insurance program, provided they pay 100% of the required premium.", and move to include on the January 13, 2026 agenda.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9G. Consider and at on Resolution 2025-214 entering into a Master Transfer Agreement with the Hunter's Crossing Local Government Corporation, the City of Bastrop, and Hunter's Crossing Homeowner's Association.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM

10. EXECUTIVE SESSION

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.074 to deliberate the appointment, employment, and evaluation of the City Manager, including the development of a standard evaluation form.
- 10B. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Sections 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located adjacent to Blakey Lane.
- 10C. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Sections 551.071 to seek advice of legal counsel to discuss and deliberate regarding the Bastrop Economic Development Corporation.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: December 3, 2025 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello
Michael Muscarello, City Secretary

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072

(Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).