

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



---

**July 11, 2023**

**Executive Session at 5:30 PM; Regular Council Meeting at 6:30 PM**

**AMENDED – Executive Session moved to 5:30 pm  
Item 8B moved to Item 12D with additional language**

---

*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

---

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

**1. CALL TO ORDER**

**2. EXECUTIVE SESSION**

2A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 and 551.072 to seek the advice of legal counsel regarding pending a proposed real estate Purchase and Sale Agreement with Capstick Development Group, Ltd and related matters involving Pine Forest Unit 6.

2B. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 and 551.072 to seek the advice of legal counsel regarding recent legislation, certain real estate projects, possible hotel development, and the Bastrop Civic and Exhibit Center.

2C. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding matters related to Economic Development expenditures, incentives, and sales taxes.

**3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDER**

**4. CALL TO ORDER REGULAR MEETING**

**5. PLEDGE OF ALLEGIANCE** - Mason Patten; Leovani Gottschall; and Juniper Moore, Bastrop Opera House

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**6. INVOCATION** - Bob Long, Police Chaplain

**7. PRESENTATIONS**

7A. Mayor's Report

7B. Council Members' Report

7C. City Manager's Report

**8. WORK SESSIONS/BRIEFINGS**

8A. Receive presentation from Stantec Consulting on the proposed Parks and Recreation Masterplan.

Terry Moore, Recreation Manager

**9. STAFF AND BOARD REPORTS**

9A. Receive presentation on a Credit Card Fee policy.

Submitted by: Tracy Waldron, Chief Financial Officer

**10. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 11. CONSENT AGENDA

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 11A. Consider action to approve City Council minutes from the June 27, 2023, Regular meeting.

Submitted by: Ann Franklin, City Secretary

- 11B. Consider action to approve the second reading of Ordinance No. 2023-20 of the City Council of the City of Bastrop, Texas approving the Fiscal Year 2024 Annual Service Plan Update, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a Fiscal Year 2024 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation; and providing for an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 11C. Consider action to approve the second reading of Ordinance No. 2023-19 of the City Council of the City of Bastrop, Texas, amending Chapter 1 of the Bastrop Code of Ordinances, Chapter 2, Article 1.04, Section 1.04.002, providing for automatic resignations of members of certain boards, committees and commissions who run for City Council; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 11D. Consider action to approve the second reading of Ordinance No. 2023-16 of the City Council of the City of Bastrop, Texas, amending Chapter 14 of the Bastrop Code of Ordinances, the B3 Code, Chapter 2, Article 2.4, Section 2.4.007, providing for a supermajority vote of Council to approve a zoning change for which a unanimous P&Z recommended denial; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 11E. Consider action to approve the second reading of Ordinance No. 2023-17 of the City Council of the City of Bastrop, Texas, amending Chapter 14 of the Bastrop Code of Ordinances, the B3 Code, Chapter 2, Article 2.4, Section 2.4.002 providing for recommendations from Planning and Zoning to the City Council; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 11F. Consider action to approve on second reading Ordinance No. 2023-18 of the City Council of the City of Bastrop, Texas, amending Chapter 14 of the Bastrop Code of Ordinances, the B3 Code, Chapter 2, Article 2.4, Section 2.4.002, providing for qualifications for P&Z members; and providing for findings of fact, repealer severability, codification, effective date, proper notice and meeting.

Submitted by: Mayor Pro-tem John Kirkland and Councilmember Plunkett

## 12. ITEMS FOR INDIVIDUAL CONSIDERATION

- 12A. Consideration action to approve Resolution No. R-2023-91 of the City Council of the City of Bastrop, Texas approving the closure of Chestnut Street for the Bastrop Homecoming Parade; providing for a repealing clause; and providing for an effective date.

Terry Moore, Recreation Manager

- 12B. Consider action to approve the first reading of Ordinance No. 2023-21 of the City Council of the City of Bastrop, Texas approving a Natural Gas Franchise Agreement to Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) and its successors and assigns, for a period of ten (10) years from the effective date of this ordinance, a non-exclusive franchise and right to enter the public ways of the City of Bastrop, Texas for the transportation, distribution, and/or sale of gas to customers and the public generally in the City; defining the words and phrases therein; providing assignment, sale or lease of the franchise; providing for use and repair of the public ways; providing for regulation of service; establishing depth of pipelines; providing for indemnification of the City of Bastrop; providing for inspection of Grantee's records; requiring Grantee to pay a Franchise Fee; providing for conditions of the Franchise; providing for construction of this ordinance upon invalidity of any part thereof; providing for acceptance of this Franchise by Grantee and both an effective and operative date thereof; repealing all other ordinances directly in conflict herewith; providing for severability; providing for publication, and move to include on the July 25, 2023 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- 12C. Holding a public hearing and consider action to approve the first reading of Ordinance No. 2023-22 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Code, Article 3.1 Place Type Zoning Districts, and adding Article 3.4 Planned Development Districts; establishing standards and procedures; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting; and move to include on the July 25, 2023, agenda for second reading.

Submitted by: Sylvia Carrillo, City Manager, ICMA-CM, CPM, City Manager

- 12D. Consider action to approve Resolution No. R-2023-103 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Gary Moss to Place 4 of the Planning and Zoning Commission, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

### 13. ADJOURNMENT

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Friday, July 7, 2023, at 10:30 a.m. and remained posted for at least two hours after said meeting was convened.

/s/ Ann Franklin  
Ann Franklin, City Secretary