

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**October 25, 2022**  
**Regular City Council Meeting at 6:30 PM**

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**Executive Session at 5:00 PM**

**Regular Meeting at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

- 1. CALL TO ORDER - EXECUTIVE SESSION - 5:00 P.M.**
- 2. EXECUTIVE SESSION**
  - 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss potential acquisitions of real estate relating to the Agnes Street and Vista Puente Drive right of ways and related infrastructure, and another miscellaneous property.

**3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

**4. CALL TO ORDER - REGULAR SESSION - 6:30 P.M.**

**5. PLEDGE OF ALLEGIANCE** - Noah Tawater and Ashley Villegas, Lost Pines Elementary PALS

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**6. INVOCATION** - Cliff Sparks, Bastrop Police Chaplain

**7. PRESENTATIONS**

7A. Mayor's Report

7B. Council Members' Report

7C. City Manager's Report

7D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing November 4, 2022, as City of Bastrop Arbor Day.

Submitted by: Ann Franklin, City Secretary

**8. WORK SESSIONS/BRIEFINGS - NONE**

**9. STAFF AND BOARD REPORTS - NONE**

**10. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members*

*of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 11. CONSENT AGENDA

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 11A. Consider action to approve City Council minutes from the August 16, 2022, and August 17, 2022, Budget Workshop; September 26, 2022, Boards and Commission Orientation; October 3, 2022, Special meeting; and October 11, 2022, Regular meeting.

Submitted by: Ann Franklin, City Secretary

- 11B. Consider action to approve Resolution No. R-2022-97 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 3, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11C. Consider action to approve Resolution No. R-2022-96 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 2, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11D. Consider action to approve Resolution No. R-2022-95 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1C Section 2 – Rosewood Path Extension, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11E. Consider action to approve Resolution No. R-2022-101 of the City Council of the City of Bastrop, Texas, approving a task order with MWM DesignGroup to provide the services of City Engineer in the amount of One Hundred Nineteen Thousand Six Hundred Dollars (\$119,600.00); attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management

- 11F. Consider action to approve Resolution No. R-2022-98 of the City Council of the City of Bastrop, Texas appointing City Manager Sylvia Carrillo to fill the vacancy as the General Assembly Representative to the Capital Area Council of Government (CAPCOG); authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

- 11G. Consider action to approve Resolution No. R-2022-104 of the City Council of the City of Bastrop, Texas, approving an agreement for the provision of Main Street Program support between the City of Bastrop and the Bastrop Economic Development Corporation attached as Exhibit A; authorizing the City Manager to execute the agreement; repealing all resolutions in conflict; and providing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager

- 11H. Consider action to approve Resolution No. 2022-106 amending the Christmas Light Installation Contract with Décor IQ to allow for this Contract to be renewed for an additional three (3) years; authorizing the City Manager to execute all necessary documents with the Contractor; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting. Submitted by: Rebecca Gleason, Assistant City Manager

**12. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 12A. Consider action to approve Resolution No. R-2022-90 of the City Council of the City of Bastrop, Texas endorsing the Main Street Crosswalk Mural Project- Phase 1 authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

- 12B. Consider action to approve resolution No. R-2022-99 of the City Council of the City of Bastrop, Texas, authorizing the City Manager to list certain real property owned by the city of Bastrop with a licensed real estate broker; authorizing the city manager to enter into an agreement and execute all necessary documents with the real estate broker; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting.

Submitted by: Trey Job, Assistant City Manager

- 12C. Consider action to approve the first reading of Resolution No. R-2022-105 of the City Council of the City of Bastrop, Texas, approving the expenditure of Bastrop Economic Development Corporation funds for an Infrastructure Project in an amount not to exceed One Million Six Hundred Twenty Thousand Dollars (\$1,620,000.00); repealing all resolutions in conflict; and providing an effective date.

Submitted by: Angela Ryan, BEDC Operations Manager

- 12D. Consider action to approve Resolution No. R-2022-100 of the City Council of the City of Bastrop, Texas approving award of a Standard Contract for Professional Services with Kimley-Horn and Associates, Inc. in the amount of Eighty Thousand Dollars and Zero Cents (\$80,000.00) for the Transportation Impact Fee Study; as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 12E. Consider action to approve Resolution No. R-2022-102 of the City Council of the City of Bastrop, Texas, approving the purchase of easement rights for the construction of the

Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, in the amount of Twenty-Three Thousand, Five Hundred Six Dollars and Forty Cents (\$23,506.40); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management

- 12F. Consider action to approve Resolution No. R-2022-103 of the City Council of the City of Bastrop, Texas, approving the purchase of easement rights for the construction of the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, in the amount of Forty-One Thousand Two Hundred Seventy-Three Dollars and Thirty Cents (\$41,273.30); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management

- 12G. Consider action to approve Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas to award a Professional Services contract to Stantec Consulting Services Inc. to provide engineering services for the Park & Recreation Master Plan in an amount not to exceed \$290,000 and authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager

### 13. ADJOURNMENT

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, October 20, 2022, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik  
Victoria Psencik, Deputy City Secretary