

Bastrop, TX City Council Meeting Agenda
Bastrop Convention Center | 1408 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800



March 11, 2025
Regular City Council Meeting at 5:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. EXECUTIVE SESSION

- 2A. City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel and to deliberate regarding the proposed real estate acquisition of an easement located in the future Agnes Street location.
- 2B. City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.151 to seek the advice of legal counsel regarding an economic development agreement with Burleson East, LLC.
- 2C. City Council shall convene into a closed executive session pursuant to Texas Government Code Section 551.071 and Section 551.072 to seek the advice of legal counsel and to deliberate regarding the Valverde Subdivision Development and associated fees.

3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

4. PLEDGE OF ALLEGIANCE - Davey LaFuente and Devyn LaFuente, Sixth Graders from Bastrop Intermediate School

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. INVOCATION - Dale Burke, City of Bastrop Police Chaplain

6. PRESENTATIONS

6A. Mayor Pro Tem's Report

6B. Council Members' Report

6C. City Manager's Report

1) March 22 Citywide Cleanup

2) Mayor's Race - Position on the Ballot

3) Council Race - Position on the Ballot

4) Historic Bridge Update

5) Northend Prairie Update

6) 1005 Pecan Update

6D. Receive the Annual Racial Profiling Presentation from the City of Bastrop Police Department.

Submitted by: Vicky Steffanic, Chief of Police

7. FINANCIAL TRANSPARENCY AND BUDGET PREPARATION

7A. Review and discuss the Bastrop Public Library and the Streets and Drainage Fund.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

8. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific

factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

9. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 9A. Consider and act on the second reading of Ordinance No. 2025-23, repealing the 2019 Amendment to Chapter 5 of the Transportation Master Plan, as attached in Exhibit A; replacing with 2017 Chapter 5 of the Transportation Master Plan and amending, as attached in Exhibit B.

Submitted by: Andres Rosales, Assistant City Manager

- 9B. Consider and act on the second reading of Ordinance No. 2025-24, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Code, by removing all references to the Mandatory Street Network and the Gridded Street Network; and establishing standards and procedures; as shown in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

- 9C. Consider and act on the second reading of Ordinance No. 2025-25, amending the Code of Ordinances related to Chapter 14, the B3 Technical Manual, by removing all references to the Mandatory Street Network and the Gridded Network; as shown in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

- 9D. Consider and act on the second reading of Ordinance No. 2025-26, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, by removing duplexes as an allowable building type in P2 and P3.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9E. Consider and act on the second reading of Ordinance No. 2025-22, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, Build-to-Line standards in P2 and P3, and adopting a First Layer Setback in P2 and P3.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9F. Consider and act on the second reading of Ordinance No. 2025-21, amending the Bastrop Code of Ordinances, Chapter 14, Bastrop Building Block (B3) Code, Minimum Lot Sizes in P2 and P3.

Submitted by: Sylvia Carrillo-Trevino, CM, ICMA-CM, CPM

- 9G. Consider and act on the second reading of Ordinance No. 2025-19, amending the Bastrop Code of Ordinances, Chapter 10 – Subdivisions, by enacting Article 10.01 titled “Parkland Dedication and Park Enrichment Fund,” Sections 10.01.001 – 10.01.014.

Submitted by: Vivianne Nicole Andres, Assistant to the City Manager

- 9H. Consider and act on the second reading of Ordinance No. 2025-16, adopting the Master Fee Schedule; repealing the Appendix A “Fee Schedule” of the Code of Ordinance; amending certain fees and establishing cost and fees charged by the City of Bastrop; providing for a penalty for a violation of Chapter 1 Article 1.01 Section 1.01.009 of the City Code of Ordinances.

Submitted by: Andres Rosales, Assistant City Manager

- 9I. Consider and act on the second reading of Ordinance 2025-08, updating and amending Bastrop Code of Ordinances, Chapter 10, Article 10.02, entitled “Impact Fees”, amending impact fees for water and wastewater utilities, and providing for an effective date.

Submitted by: Sylvia Carrillo- Trevino, ICMA-CM, CPM, City Manager

- 9J. Consider and act on the second reading of Ordinance No. 2025-06 amending Chapter 15, Article 15.01 “Cemeteries” of the Bastrop Code of Ordinances; and Appendix A “Fee Schedule,” Article A15.01 “Fairview Cemetery” to reflect an increase in fees for the purchase of cemetery plots, burial open/close fees, and establishing a price for columbarium niches.

Submitted by: Laura Allen, Assistant Finance Director

- 9K. Consider and act on the second reading of Ordinance No. 2025-18, adopting a local property tax exemption for qualifying child-care facilities, as defined by Texas Tax Code 11.36, and amending Chapter 11 “Taxation” of the Bastrop Code of Ordinances, by adding Article 11.05 “Child-care Facility Exemption”.

Submitted by: Andres Rosales, Assistant City Manager

- 9L. Consider and act on the second reading of Ordinance 2025-15, amending the Bastrop Code of Ordinances, Chapter 1 "General Provisions", Article 1.20 "Uniformity of Requirements", amending Section 1.20.015 Appeal of Board of Adjustment to Appeal of City Council, Amending subsection (a) and (c), removing subsection (b) and (d).

Submitted by: Andres Rosales, Assistant City Manager

- 9M. Consider and act on the second reading of Ordinance No. 2025-20, amending Section 1.04.002 Membership, terms of the Code of Ordinances to remove any elected official from appointed boards or commissions when their term ends either by election or resignation.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9N. Consider and act on the first reading of Ordinance No. 2025-31, authorizing the appointment of Caroline A. McClimon, JD, as Presiding Municipal Judge of the City of Bastrop Municipal Court; and appointing said Judge for a 2-year term effective March 11, 2025; and move to include on the March 25, 2025, Consent Agenda for second reading.

Submitted by: Andres Rosales, Assistant City Manager

9O. Consider and act to approve the following Bastrop City Council meeting minutes:

1. Tuesday, February 25, 2025, Regular Meeting; and
2. Tuesday, March 4, 2025, Special Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

9P. Consider and act on Resolution No. R-2025-63, authorizing the City of Bastrop to accept a grant from the Office of the Governor (OOG) for twenty-six thousand, two hundred sixty-seven dollars and fifty cents (\$26,267.50) for 10 (ten) rifle resistant ballistic shields with no matching funds from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official.

Submitted by: Vicky Steffanic, Chief of Police

9Q. Consider and act on Resolution No. R-2025-17, regarding an amendment to the Master CCN Transfer Agreement between the City of Bastrop and Aqua Water Supply Corporation for the transfer of the Aqua WSC CCN to the City of Bastrop for the Valverde Development.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

9R. Consider and act on Resolution No. R-2025-62, approving a Public Improvement Plan Agreement with PRC 01 Bastrop LLC for Sendero Phase 1, as attached in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

9S. Consider and act on Resolution No. R-2025-59, approving a Public Improvement Plan Agreement with West Bastrop Village, Ltd for Phase 1 Major Tract, as attached in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

9T. Consider and act on Resolution No. R-2025-60, approving a Public Improvement Plan Agreement with West Bastrop Village, Ltd for Phase 1, Section 2, as attached in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

9U. Consider and act on Resolution No. R-2025-61, approving a Public Improvement Plan Agreement with West Bastrop Village, Ltd for Phase 1 Section 3 and 4, as attached in Exhibit A.

Submitted by: Andres Rosales, Assistant City Manager

10. ITEMS FOR INDIVIDUAL CONSIDERATION

10A. A. Consider and act on the second reading of Ordinance No. 2025-29, authorizing the appointment of Jay Caballero as Associate Municipal Judge of the City of Bastrop Municipal Court; to complete an unexpired term ending on June 19, 2025; and reappointing said Judge for an additional 2-year term effective June 20, 2025.

B. Swearing Oath of Office of Incoming Associate Judge Jay Caballero by The Honorable Chris Duggan, State District Judge, District 423

Submitted by: Andres Rosales, Assistant City Manager

- 10B. Consider and act on Resolution No. 2025-56, approving the Bastrop Public Library Public Information Policy.

Submitted by: Bonnie Pierson, Library Director

- 10C. **TABLED 3/4/2025** - Conduct a public hearing, consider, and act on the first reading of Ordinance No. 2025-28, amending the Master Fee Schedule for tree mitigation fees and amending the Code of Ordinances Chapter 1 "General Provisions", adding Section 1.13.05 "Trees on Private Property"; amending the Bastrop Building Block (B3) Code, Section 6.3.004 "Protected & Heritage Trees, adding subsection (j) Administrative Decision; establishing fees and the penalty for violation, and move to include on the March 25, 2025 Consent Agenda for the second reading.

Submitted by: James E. Cowey, Director of Development Services

- 10D. Consider and act on Ordinance No 2025- 30 amending the FY 2024-25 budget by reducing the Hotel Occupancy Tax (HOT) Reserve amount by \$350,000 and increasing the Hotel Occupancy Tax (HOT) Fund operating expenses by \$350,000.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10E. Consider and act on Resolution No 2025-64 creating a \$2,500 spending limit for Council Travel and Training.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

11. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, March 7, 2025 at 6:30 p.m. and remained posted for at least two hours after said meeting was convened.

Victoria Psencik, Assistant City Secretary