

**Bastrop, TX City Council Meeting Agenda**  
City Hall City Council Chambers  
Bastrop, Texas 78602  
(512) 332-8800



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**September 23, 2025**  
**Regular City Council Meeting at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [CITYOFBASTROP.ORG/CITIZENCOMMENT](http://CITYOFBASTROP.ORG/CITIZENCOMMENT) AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE** - Alyvia Tamayo and Bria Figueroa, Riverside Middle School Volleyball Players

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**3. INVOCATION** – Bastrop Police Department Chaplain

**4. PRESENTATIONS**

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

1. Cancel October 7, 2025 Meeting
2. Streets Update
3. Bridge Update
4. Water Plant Update
5. Wastewater Treatment Plant Update

4D. PROCLAMATION - Falls Prevention Awareness Week

**5. WORK SESSIONS/BRIEFINGS**

- 5A. Discussion and possible action on the recommendations received from the community for improvements to Mayfest Park and modifications to the City of Bastrop Experience Bastrop Parks Master Plan.

Submitted by: Sylvia Carrillo-Trevino, City Manager, ICMA-CM, CPM

**6. STAFF AND BOARD REPORTS**

- 6A. Receive a presentation on the unaudited Monthly Financial Report for the period ending August 2025.

Submitted by: Laura Allen, Assistant Finance Director

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.*

**8. CONSENT AGENDA**

**All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.**

- 8A. Consider and act on the second reading of Ordinance No. 2025-70, establishing 2.195 acres located at 610 Martin Luther King Jr. Drive, Bastrop, Texas, as designated parkland.

Submitted by: Vicky Steffanic, Chief of Police

- 8B. Consider and act on the second reading of Ordinance No. 2025-66 amending the Code of Ordinances, related to Chapter 1.10 Titled "Parks" Article 1.10.002 Titled "Parks Rules" amending the content to allow use by all individuals.

Submitted by: Vicky Steffanic, Chief of Police

- 8C. Consider and act on Resolution No. R-2025-161, approving the City of Bastrop Purchasing Policy, which is attached as Exhibit A.

Submitted by: Judy Sandroussi, Finance Director

- 8D. Consider and act on Resolution No. R-2025-162, approving the City of Bastrop Financial Management Policy, which is attached as Exhibit A.

Submitted by: Judy Sandroussi, Finance Director

- 8E. Consider and act on Resolution No. R-2025-163 approving the City of Bastrop Investment Policy, which is attached as Exhibit A, and a list of qualified brokers, which is attached as Exhibit B.

Submitted by: Judy Sandroussi, Finance Director

- 8F. Consider and act on Resolution No. R-2025-164 approving a service agreement with Meeder Public Funds, Inc, of Austin, in the amount not to exceed \$50,000.00, to provide investment advisor services and to approve their list of qualified brokers.

Submitted by: Judy Sandroussi, Finance Director

- 8G. Consider and act on Resolution No. R-2025-165, approving the City of Bastrop to be a Participant in Texas Connect investment pool.

Submitted by: Judy Sandroussi, Finance Director

- 8H. Consider and act on Resolution No. R-2025-159 to delay action on the Ordinance authorizing the issuance of the Certificates until a regular meeting of the City Council to commence at 6:30 p.m. on October 21, 2025.

Submitted by: Judy Sandroussi, Finance Director

- 8I. Consider and act on Resolution no. 2025-166 accepting a donation from First National Bank in the amount of \$3,490.00.

Submitted by: Tanya Cantrell, Human Resources Director

- 8J. Consider and act on Resolution No. R-2025-115, to decommission the Bastrop Cultural Arts Commission and transition its functions to the Bastrop Cultural Arts Committee housed within the Discover Bastrop Department, and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Main Street Manager

- 8K. Consider action to approve Resolution No. R-2025-138 of the City Council of the City of Bastrop, Texas, that approves the City of Bastrop Police Department to apply for a grant from the Texas Department of Transportation (TXDOT) for Thirty-nine thousand, one

hundred thirty-nine dollars and fifty-five cents (\$39,139.55) allowing officers to educate, enforce and participate in on-going public engagement for a specified mobilization period (such as Christmas, New Years, Spring Break, Independence day and Labor day) regarding Impaired Driver Mobilization in designated high alcohol-related areas, with 20 percent matching funds (fringe benefits) from the City of Bastrop; authorizing the Chief of Police as the grantee's authorized official; providing for a severability clause and establishing an effective date.

Vicky Steffanic, Chief of Police

- 8L. Consider and act on Resolution No. R-2025-169 authorizing participation with the State of Texas, through the Office of the Attorney General, in the latest global opioid settlements (including Purdue/Sackler and secondary manufacturer settlements), approving settlement participation and release forms, and authorizing the City Manager to execute all related documents.

Submitted by: Michael Muscarello, City Secretary

- 8M. Consider and act to approve the Bastrop City Council minutes from the August 19, 2025, Special Meeting, the September 3, 2025, Town Hall Meeting, and the September 9, 2025, Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

## **9. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-71, adopting the budget for Fiscal Year 2025-2026 (October 1, 2025 through September 30, 2026) attached as Exhibit A; making certain appropriations; and providing that expenditures for said Fiscal Year be made in accordance with said budget; providing a distribution; and move to include on the September 30, 2025 agenda for the second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9B. Conduct a public hearing and consider and act on the first reading of Ordinance No. 2025-72, Adopting the tax roll, adopting the tax rate, and levying ad valorem taxes for the Fiscal Year 2025-2026 to provide revenue for the payment of budgeted municipal expenditures; and providing for tax assessment; records; severability; an effective date; and proper notice and meeting; and move to include on the September 30, 2025, agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9C. Consider and act on Resolution No. R-2025-131 authorizing the reallocation of funding for the Riverbank Stabilization.

Submitted by: Laura Allen, Assistant Finance Director

- 9D. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4,

for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas.

James E. Cowey, Director of Development Services

- 9E. Discussion and possible direction regarding Senate Bill 1008, relating to state and local authority to regulate the food service industry and its impact on local alcohol permitting and licensing.

Submitted by: Michael Muscarello, City Secretary

- 9F. Consider and act on Resolution No. R-2025-158 to establish boundaries and standards for the creation of a South End District bounded by Water Street, Chestnut Street, Highway 95, and Gutierrez Street.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9G. Consider and act on Resolution No. 2025-167 to solicit the services of a professional engineer through a Request for Qualifications who will act as Engineer of Record for the Wastewater Treatment Plant #4 expansion.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 9H. Consider and act on Resolution No. 2025-168 to enter into a professional services agreement for planning and architectural services with Place Designers, Inc for the development of a feasibility study for a Hotel/Convention Center Project, and a Regional Hospital an amount not to exceed \$96,000.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

## **10. EXECUTIVE SESSION**

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Pine Forest Six Development.

- 10B. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.071 and 551.072 to seek advice of legal counsel to discuss and deliberate regarding the proposed sale of real estate property located along Jasper Street.

## **11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

## **12. ADJOURNMENT**

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations),***

**551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: September 17, 2025 at 6:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Michael Muscarello  
Michael Muscarello, City Secretary