

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



October 22, 2024

Regular City Council Meeting at 5:30 PM

NOTE: Presentation 5(B) and 8(R) Added/Updated on 10/21/2024

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE - Michael Barrios and Layton North, Colony Oaks Elementary Safety Patrol

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION - Dr. Arthur Banks, Police Chaplain

4. PRESENTATIONS

4A. Mayor's Report

- 4B. Council Members' Report
- 4C. PUBLIC SERVICE ANNOUNCEMENT: Youth Advisory Board - Bullying Prevention Month
- 4D. PROCLAMATION: Arbor Day - November 1, 2024

Submitted by: Terry Moore, Parks & Recreation Director

- 4E. PROCLAMATION: Debby Denny Day - October 22, 2024

5. WORK SESSIONS/BRIEFINGS

- 5A. **5:30 - 6:00 PM** - Presentation by NewGen Strategies & Solutions regarding the City of Bastrop's Water and Wastewater Impact Fee Rate Study.

Submitted By: Edi McIlwain, Chief Financial Officer

- 5B. **6:00 - 6:45 PM** - Presentation update for Chapters 2 and 5 of the 2016 Comprehensive Plan developed by Halff & Associates.

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

6. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

7. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 7A. Consider and act to approve the following Bastrop City Council meeting minutes:
 - 1. Tuesday, September 17, 2024 Regular Meeting; and
 - 2. Tuesday, October 1, 2024 Regular Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

- 7B. Consider and act on Resolution No. R-2024-131, Approving the closure of Chestnut Street for the Lost Pines Christmas parade; providing for a repealing clause; and providing for an effective date.

Submitted By: Kathy Danielson, Community Engagement Director

- 7C. Consider and act on Resolution No. R-2024- 150; Awarding a Community Support Service Agreement for services associated with operating, marketing, and the providing of cultural art and theater services to the Bastrop Opera House, at a cost of One Hundred Ninety-Four Thousand and 00/100 Dollars (\$194,000.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the agreement; providing for a repealing clause; and establishing an effective date.

Submitted By: Kathy Danielson, Community Engagement Director

- 7D. Consider and action on Resolution No. R-2024-151; Awarding a community support service agreement for services associated with operating, marketing, and providing cultural art, to the Lost Pines Art Center, at a cost of One Hundred Sixty-Seven Thousand and Nine Hundred and Fifty and 00/100 dollars (\$167,950.00). attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted By: Kathy Danielson, Community Engagement Director

- 7E. Consider and act on Resolution No. R-2024-152; Awarding a community support service agreement for operating, marketing, and staffing a historical museum and visitor center and providing visitor center services to the Bastrop County Historical Society, at a cost of Three Hundred and Sixty-Two Thousand Seven Hundred Thirty-two and 00/100 dollars (\$362,732.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted By: Kathy Danielson, Community Engagement Director

- 7F. Consider and act on second reading of Ordinance No. 2024-34, Regarding the City of Bastrop's Texas Municipal Retirement System (TMRS) Benefits, Authorizing: (1) 20-Year Retirement Eligibility; (2) Non-Retroactive Repeating COLAS for Retirees and their Beneficiaries Under TMRS Act Section 853.404(f) and (f-1); (3) Annually Accruing Updated Service Credits and Transfer Updated Service Credits; and (4) Authorizing Actuarially Determined City Contribution Rate Payment.

Submitted By: Edi McIlwain, Chief Finance Officer

- 7G. Consider and act on Resolution No. R-2024-135; Approving an engineering professional services contract with Dial Development Services, Ltd. (DDS) to provide construction inspection services for the Agnes St. Extension project to a Not To Exceed amount of one hundred eight thousand dollars (\$108,000.00); authorizing the City Manager to execute all necessary documents upon request and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

Submitted by: Andres Rosales, Assistant to the City Manager

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider and act on Resolution No. R-2024-145, Appointment to the Bastrop Economic Development Corporation in Places 2, 4, and 6 for a Two-Year Term Beginning in October 2024 and Ending in September 2026; Making an Appointment to Place 7 for a One-Year Term Beginning in October 2024 and Ending in September 2025; Receiving Confirmation by the City Council of Appointees; And Providing for an Effective Date.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 8B. Consider and take action on Resolution No. R-2024-144, Receiving Nominations from Bastrop Mayor for Appointment to the Bridging Bastrop Board for Places 1, 2, 3 and 4; and Receiving Confirmation from the City Council of Appointees for a Three-Year Term Beginning in October 2024 and ending in September 2027; and Providing for an Effective Date.

Submitted by: Viviana Nicole Andres, Assistant to the City Manager

- 8C. Consider and Act on Resolution No. R-2024-139; Appointing Construction Standards Board of Adjustment and Appeals for Place 1-Plumbing Contractor, Place 4-General Contractor, for a Three-Year Term Beginning October 2024 and Ending September 2027; Appointing Place 3-Citizen At Large and Alternate 1-Business Industry for a One-Year Unexpired Term Ending on September 2025; Receiving Confirmation by the City Council of Appointees; And Providing for an Effective Date.

Submitted by: James E Cowey, Development Director/Building Official

- 8D. Consider and act on Resolution No. 2024-142; Appointment to the Cultural Arts Commission for Places 1 and 2 – Bastrop Independent School District Representative to a Three-Year Term Beginning October 2024 and Ending September 2027; Place 7-Bastrop Historical Society Museum & Visitor Center will remain vacant until a new director has been hired; Appointing Mayor Pro-Tempore Kirkland as Council Liaison; And Providing for an Effective Date.

Submitted by: Michaela Joyce, Main Street Manager

- 8E. Consider and act on Resolution No. R-2024-147, Receiving Nominations from Bastrop Mayor for Appointment to the Cemetery Advisory Board for Place 3 and 4; Receiving Confirmation from the City Council for Appointees for a Three-Year Term Beginning in October 2024 and ending in September 2027; and Providing for an Effective Date.

Submitted by: Edi McIlwain, Chief Financial Officer

- 8F. Consider and act on Resolution No. R-2024-146; Appointing Members to the Ethics Commission in Places 2, 4, and 5 For Full 3-Year Terms of Office Beginning in October 2024 and Ending September 2027; Accepting Resignation of the Honorable Chris Duggan in Place 5 Whose Term Expires in 2026 and Appointing a Citizen to Fill the Unexpired Term; Receiving Confirmation by the City Council of Appointees on Said Commission; And Providing for an Effective Date.

Submitted by: Irma Parker, City Secretary

- 8G. Consider and act on Resolution No. R-2024-137, Appointment to the Historic Landmark Commission for a County Historical Society Representative for Place 1; Appointment of an Owner of a Commercial Historical Structure to Place 3; Change the Term Date of

Planning & Zoning Commission Representative in Place to coincide with his Term of Office; Receiving Confirmation by the City Council for appointees for a three-year Term Beginning in October 2024 and ending in September 2027; Appointing Council Member Meyer as Council Liaison; and Providing an Effective Date.

Submitted by: James E Cowey, Development Director/Building Official

- 8H. Consider and act on Resolution No. R-2024-149, Receiving Nominations from the Bastrop Housing Authority Board for Places 2, 4, and 5 for Full 2-Year Terms of Office Beginning In October 2024 And Ending September 2026; Appointing City Manager Sylvia Carrillo-Trevino as Council Liaison to Said Board; Receiving Confirmation by the City Council of Appointees on Said Commission; And Providing for an Effective Date.

Submitted by: Irma G. Parker, City Secretary, TRMS, CMC

- 8I. Consider and act on Resolution No. R-2024-148; Appointment to the Hunters Crossing Local Government Corporation Board for Places 4 and 6 for Full 3-Year Terms of Office Beginning in October 2024 and Ending September 2027; Appointing Council Member Fossler as Council Liaison for Said Board; Receiving Confirmation by the City Council of Appointees on Said Commission; And Providing for an Effective Date.

Submitted by: Edi McIlwain, Chief Financial Officer

- 8J. Consider and act on Resolution No. R-2024-140; Receiving Nominations from Bastrop Mayor for Appointment to the Bastrop Public Library Board for Places 5 and 7; Receiving Confirmation by the City Council of Appointees for a Three-Year Term Beginning in October 2024 and Ending in September 2027; Re-appoint Council Member Lee as Council Liaison; And Providing for an Effective Date.

Submitted by: Bonnie Pierson, Library Director

- 8K. Consider and act on Resolution No. 2024-143; Appointment to the Main Street Advisory Board for Places 1, 6, and 9 for Three-Year Term Beginning October 2024 and Ending September 2027; Fill the Unexpired Term of Place 2 to Expire in September 2025; Receiving Confirmation by the City Council; Appointing Council Member Plunkett as Council Liaison; And Providing for an Effective Date.

Submitted by: Michaela Joyce, Main Street Manager

- 8L. Consider and act on Resolution No. R-2024-141; Receiving Nominations from Bastrop Mayor for Appointment to the Parks & Recreation Board for Places 1, 4 – Bastrop State Park Representative and Place 7 to a Three-Year Term Beginning October 2024 and Ending September 2027; Receiving Confirmation by the City Council; And Providing for an Effective Date

Submitted by: Terry Moore, Parks & Recreation Director

- 8M. Consider and act on Resolution No. R2025-136; A Resolution Receiving Nominations from Bastrop Mayor for Appointment to the Planning & Zoning Commission for Places, 1, 3, 5, 7 and 10; Receiving Confirmation by the City Council of Appointees for a Three-Year Term Beginning in October 2024 and Ending in September 2027; and Providing for an Effective Date.

Submitted by: James E Cowey, Development Director/Building Official

- 8N. Consider and act on Resolution No. R-2024-138; Appointing Members to the Zoning Board of Adjustment for Places 2, 4, and 7 for a Three-Year Term Beginning in October 2024 and Ending in September 2027; Appointing Members to an Unexpired Term through 2025 for Places 1 and 3; Receiving Confirmation From the City Council of Appointees; and Providing for an Effective Date.

Submitted by: James E Cowey, Development Director/Building Official

- 8O. Consider and act on Ordinance No. 2024-36, Amending the 2024 Fiscal Year Budget Following Existing Statutory Requirements; Detailing Appropriations Contained Herein as *Exhibit A*; Repealing all Prior Ordinances and Actions in Conflict Herewith; Establishing an effective date and Publication.

Submitted By: Edi McIlwain, Chief Financial Officer

- 8P. Consider and act on the first reading of Ordinance No. 2024-35, amending Appendix A - Fee Schedule, Section A1.12 – Libraries; establishing a repealing clause; providing severability; and providing an effective date.

Submitted By: Bonnie Pierson, Library Director

- 8Q. Consider and act on Ordinance No. 2024-37, Amending Chapter 1 “General Provisions”, Article 1.02 “Administration”, Section 1.02.003 “Official Newspaper; Posting of Notices in lieu of Newspaper Publication” to Declare the ELGIN COURIER as the Official Newspaper for Required Newspaper Publications by the City; Providing for Findings of Fact; Providing for Repealer; Providing for Severability; Providing for Proper Notice and Meeting; And Establishing an Effective Date.

Submitted by: Irma Parker, City Secretary, TRMC, CMC

- 8R. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2024-38, Approving the zoning change for 2 +/- acres out of Building Block 110 east of Water Street, located east of SH 95, within the City of Bastrop from P5 Core to P3 Residential, as shown in Attachment 2; providing for findings of fact; providing for repealer; providing for severability; providing for enforcement; providing for proper notice and meeting; and establishing an effective date.

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

- 8S. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2024-39; Approving the zoning change for 2.20 +/- acres out of Building Block 111 east of Water Street, located east of HW 95, within the City of Bastrop from P4 Mix to P3 Residential as shown in Attachment 2; providing for findings of fact; providing for repealer; providing for severability; providing for enforcement; providing for proper notice and meeting; and establishing an effective date..

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

- 8T. Conduct a public hearing, consider and act on the first reading of Ordinance No. 2024-40, Adopt the 2025 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the November 12, 2024 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

- 8U. Consider and act on Resolution No. R-2024-153, Approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 2B, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

- 8V. Consider and act on Resolution No. R-2024-154; Approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 2A, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

9. STAFF AND BOARD REPORTS

- 9A. City Manager's Report

1. Personnel Update

2. Ordinance Updates: Boards & Commissions; Council Data Requests; ZBA Membership; B3 Code Update

- 9B. Presentation regarding Bastrop Public Library's Digitization Award.

Submitted By: Bonnie Pierson, Library Director

- 9C. Presentation and update of Bridging Bastrop Board activities.

Submitted By: Sheila Lowe, Bridging Bastrop Board Chair

- 9D. Presentation of August 30, 2024 Monthly Financial Statement

Submitted By: Edi McIlwain, Chief Financial Officer

10. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, October 18, 2024 at 4:00 p.m. and remained posted for at least

two hours after said meeting was convened—update made to packet for 5(B) and 8(R) on 10/21/2024.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary