

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**April 25, 2023**  
**Regular Council Meeting at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

**1. CALL TO ORDER**

- 2. PLEDGE OF ALLEGIANCE** - Juan Ramirez and Arwyn Ayala, Bastrop High School YAC, YAB, Robotics & Band

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 3. INVOCATION** - Ketrich Steger, Police Chaplain & Pastor for The Refuge

**4. PRESENTATIONS**

- 4A. Mayor's Report

- 4B. Council Members' Report

- 4C. City Manager's Report
- 4D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing May 4, 2023, as Firefighter Day.

**5. WORK SESSIONS/BRIEFINGS - NONE**

**6. STAFF AND BOARD REPORTS**

- 6A. Receive presentation of Visit Bastrop mid-year report.
- 6B. Receive presentation on the unaudited Monthly Financial Report and the Investment Report for the period ending March 31, 2023.

Submitted by: Tracy Waldron, Chief Financial Officer

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

**8. CONSENT AGENDA**

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 8A. Consider action to approve City Council minutes from the April 11, 2023, Regular Meeting; April 17, 2023, Joint Council and BEDC Meeting; and April 19, 2023, Pre-Budget Planning Workshop.

Submitted by: Ann Franklin, City Secretary

- 8B. Consider action to approve the second reading of Ordinance No. 2023-09 of the City Council of the City of Bastrop, Texas amending the City of Bastrop, Texas Code of Ordinances, Chapter 3 Building Regulations, Article 3.17 Flood Damage Prevention; repealing conflicting provisions; providing for severability; proper notice and meeting; and establishing for an effective date.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management.

- 8C. Consider action to approve Resolution No. R-2023-65 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Kevin Mawby to Place 1 and Ron Castaneda to Place 9 of the Main Street Board, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

- 8D. Consider action to approve Resolution No. R-2023-59 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with 71 Retail Partners LP for Bastrop Grove Section 3, Lots 9-19 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

- 8E. Consider action to approve Resolution No. R-2023-60 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with MC Bastrop 71, LP for Bastrop Grove Section 5, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

- 8F. Consider action to approve Resolution No. R-2023-58 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities Bastrop, LLC for Colony MUD 1F Section 3 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

- 8G. Consider action to approve Resolution No. R-2023-57 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities Bastrop, LLC for Colony MUD 1D Section 5 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

- 8H. Consider action to approve Resolution No. R-2023-66 of the City Council of the City of Bastrop, Texas, awarding a contract for the update to the 2016 Comprehensive Plan to Halff Associates, Inc. in an amount not to exceed One Hundred Eighteen Thousand, Two Hundred Forty Dollars (118,240.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by Trey Job, Assistant City Manager

- 8I. Consider action to approve the second reading of Ordinance No. 2023-12, of the City Council of the City of Bastrop, Texas, amending Chapter 1, Subdivision, Article 1.3 Platting Procedures, SEC. 1.3.006 Lots of Record of the City of Bastrop B3 Development Code by adding a section for existing lots of record who can receive administrative approval outside of the normal platting procedure.

Submitted by: Sylvia Carrillo, City Manager

- 8J. Consider action to approve Resolution No. R-2023-70 of the City Council of the City of Bastrop, Texas, approving a temporary compensation increase for the City Manager while serving as interim director of the Bastrop Economic Development Corporation and authorizing the Mayor to execute an addendum to the City Manager's Employment Agreement on behalf of the City of Bastrop.

Submitted by: Sylvia Carrillo, City Manager

- 8K. Consider action to approve the second reading of Ordinance No. 2023-10, of the City Council of the City of Bastrop, Texas, amending Article 2.4 Administration Sec. 2.4.001 Nonconforming Uses and Structures by adding that the intent of the provisions will not create a disparate impact to residents.

Submitted by: Sylvia Carrillo, City Manager

- 8L. Consider action to approve Resolution No. R-2023-68 of the City Council of the City of Bastrop, Texas, approving an Interlocal Agreement between the City of Bastrop and Bastrop County, as attached in Exhibit A, authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

## **9. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Consider action to approve Resolution No. R-2023-63 of the City Council of the City of Bastrop, Texas, approving a contract with PHI Health, LLC dba PHI Air Medical for annual membership for emergency air medical transport in an amount of Thirty-Two Thousand Three Hundred Thirty Four Dollars (\$32,334), authorizing the City Manager to execute all necessary documents, and providing for an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 9B. Consider action to approve Resolution No. R-2023-50 of the City Council of the City of Bastrop, Texas, approving the Financial Procedures Manual, which is attached as Exhibit A; providing for a repealing clause and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 9C. Consider action to approve Resolution No. R-2023-64 of the City Council of the City of Bastrop, Texas supporting the City of Bastrop's Application to the Texas Department of Transportation's 2023 Transportation Alternatives set-aside (TA) call for projects requesting a grant in the amount of Twelve Million Two Hundred Thirty-Two Thousand Five Hundred Thirteen Dollars and Sixty Cents (\$12,232,513.60) to rehabilitate the Old Iron Bridge; authorizing the City Manager to execute all necessary documents, providing for a repealing clause and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

- 9D. Consider action to approve the first reading of Ordinance No. 2023-14, of the City Council of the City of Bastrop, Texas, authorizing Pro Rata Reimbursement & Cost Sharing Agreements for water and wastewater infrastructure; and move to include on the May 9, 2023, consent agenda for a second reading.

Submitted by: Sylvia Carrillo, City Manager & Interim Director of the Bastrop Economic Development Corporation (BEDC)

- 9E. Hold a public hearing and consider action to approve the first reading of Ordinance No. 2023-13 of the City Council of the City of Bastrop, Texas, continuing the curfew, for minors, as established in Ordinance 2020-09, Article 8.05, and providing an effective date and move to include on May 9, 2023, consent agenda for a second reading.

Submitted by: Vicky Steffanic, Chief of Police

- 9F. Hold a public hearing and consider action to approve Resolution No. R-2023-67 of the City Council of the City of Bastrop, Texas, consenting to the creation and division of Wildwood Municipal Utility District, providing for an open meetings clause, and providing for an effective date.

Submitted by Trey Job, Assistant City Manager

## 10. EXECUTIVE SESSION

- 10A. City Council shall convene into closed executive session pursuant to Section 551.074 of the Texas Government Code to discuss Interview Process for an Associate Judge.

## 11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

## 12. ADJOURNMENT

**All items on the agenda are eligible for discussion and action unless specifically stated otherwise.**

**The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, April 20, 2023, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Ann Franklin  
Ann Franklin, City Secretary