

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



January 23, 2024

AMENDED - Regular City Council Meeting at 6:30 PM

Amended Items qD and qF; and added items qH and qI

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** - Ashley Compian and Noah Martinez, Cedar Creek Middle School Student Council

TEXAS PLEDGE OF ALLEGIANCE - Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
3. **INVOCATION** - Hardy Overton, Police Chaplain
4. **PRESENTATIONS**
 - 4A. Mayor's Report

- 4B. Council Members' Report
- 4C. City Manager's Report
- 4D. Proclamation of the City Council of the City of Bastrop, Texas recognizing the month of February, 2024 as Black History Month.

Submitted by: Ann Franklin, City Secretary

5. WORK SESSIONS/BRIEFINGS

- 5A. Presentation by the Capital Area Metro Planning Organization regarding the Loop 150 Corridor Study.

Presented by: CAMPO

6. STAFF AND BOARD REPORTS

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2023.

Submitted by: Edi McIlwain, Chief Financial Officer and Laura Allen, Assistant Finance Director

- 6B. Receive presentation of the Strategic Budget Planning Calendar for Fiscal Year 2024-2025.

Submitted by: Laura Allen, Assistant Finance Director

- 6C. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2023.

Submitted by: Laura Allen, Assistant Finance Director

7. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

8. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 8A. Consider action to approve City Council minutes from the January 9, 2024, Regular meeting.

Submitted by: Ann Franklin, City Secretary

- 8B. Consider action to approve Resolution No. R-2024-11 of the City Council of the City of Bastrop, Texas, calling for and establishing the procedures for a May 4, 2024, General Election for Bastrop, Texas; and providing an effective date.

Submitted by: Ann Franklin, City Secretary

- 8C. Consider action to approve Resolution No. R-2024-12 of the City Council of the City of Bastrop, Texas, approving a contract for election services between the Elections Administrator of Bastrop County and the City of Bastrop for the May 4, 2024, General Election for Bastrop, Texas, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; and providing an effective date.

Submitted by: Ann Franklin, City Secretary

- 8D. Consider Action to Approve Resolution No. R-2024-10 of the City Council of The City of Bastrop on City Staff's Recommendation Regarding the Bids Received for the Bastrop Power & Light Project No. 001, Regarding the 12.47 KV Overhead Electrical Distribution Line Improvements from the 2014-2019 System Study Projects 5 And 11, Providing for a Repealing Clause, and Establishing an Effective Date.

Submitted by: Gregory S. McCaffery, P.E., CFM, Assistant Director of Engineering and Capital Project Management

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Hold public hearing and consider action to approve the first reading of Ordinance No. 2024-01, of the Bastrop City Council of the City of Bastrop, Texas, approving the Zoning Concept Scheme from P4 Mix to P-CS Civic Space for the area described as 1.08 +/- acres of land out of the Farm Lot 67 east of Main Street located at the northeast corner of State Highway 95 and Farm Street, within the city limits of Bastrop, Texas and move to include on the February 13, 2024 Regular Agenda for second reading.

Submitted by: Kennedy Higgins – Planner, Development Services

- 9B. Consider action to approve Resolution R-2024-09 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop, Texas Library User Responsibility and Conduct Policy, which is attached as Exhibit A; providing for a repealing clause; and establishing an effective date.

Submitted by: Bonnie Pierson, Library Director

- 9C. Consider action to approve Resolution No. R-2024-13 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Gary Moss, to the Historic Landmark Commission Place 5, as representative of the Planning and Zoning Commission, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

- 9D. Consider action to approve Resolution No. R-2024-14 of the City Council of the City of Bastrop, Texas appointing Lyle Nelson and Krystal Grimes as the City's liaisons to the newly created Bastrop County Public Health Department Task Force, as authorized by Section 3.01 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

- 9E. Consider and act to amend the Hotel Occupancy Tax fund budget by increasing it by an amount not to exceed \$225,000 to cover emergency repair expenses to the Visitor Center and Museum located at 904 Main, Bastrop, Texas.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 9F. Consider action to approve **Resolution No. R-2024-15, of the City Council of the City of Bastrop, Texas**, authorizing execution of a Master Agreement between Aqua Water Supply Corporation, and the City of Bastrop, regarding consent to transfer portions of its certificated retail water service area to the City; **providing for severability; providing for repeal; and providing an effective date.**

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 9G. Consider and act to accept \$1,200 from St. David's Hospital to the City of Bastrop for the creation of a mural in Delgado Park honoring Minerva Delgado.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

- 9H. **Consider action to approve Resolution No. R-2024-16 of the City Council of the City of Bastrop, Texas, approving an interlocal agreement with the City of Hurst for the purchase of various goods and services; authorizing the negotiation and execution of all necessary documents; providing for repeal; and providing an effective date.**

Submitted by: Andres Rosales, Interim Assistant City Manager

- 9I. **Consider action to authorize the City Manager to negotiate and execute a contract with Holbrook Asphalt Company in the amount not to exceed \$1,300,000.00 for the purchase of high-density mineral bond seal ("HA5") treatment for asphalt pavement and traffic control through use of the City of Hurst Interlocal Purchasing Agreement.**

Submitted by: Andres Rosales, Interim Assistant City Manager

10. EXECUTIVE SESSION

10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding possible real estate acquisitions related to the African American Cultural Center and Freedom Colonies Museum.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: **Friday, January 19, 2024, at 4:00 p.m.** and remained posted for at least two hours after said meeting was convened.

/s/Ann Franklin
Ann Franklin, City Secretary